

DATE	(✓)	Assigned To:	ACTION
12/14/2005	MAR	VR	Labels to Bill Doyle for card mailings for March Election
1/3/2006		VR	VR list to parties & totals to SoS
1/10/2006	MAR	VR	Figure out # of Green Envelopes needed for March Election & email Bill Doyle
1/11/2006	MAR	VR	Do the inserts & advertisements for March Election
1/18/2006	MAR	VR	If DWID goes, get property list from Assessor **
1/20/2006	MAR	VR	If DWID goes, mail out Affidavits today
2/7/2006	MAR	VR	Send Rosters to Pat Sullivan in Sedona
2/9/2006	MAR	VR	Early Voting Begins
2/13/2006	MAR	VR	Last Day to Register to Vote
2/16/2006	MAR	VR	Begin preparing vote by mail ballots
2/16/2006	MAY	VR	Labels to Bill Doyle for card mailings for May Election (if different jurisdictions than March)
2/21/2006	MAR	VR	Mail Ballots - Start
2/24/2006	MAR	VR	Mail Ballots - Complete
2/26/2006	MAR	VR	Run Advertisement for March Election in Verde Independent & Red Rock News
3/1/2006		VR	VR list to parties & totals to SoS
3/5/2006	MAR	VR	(2nd Run)Run Advertisement for March Election in Verde Independent & Red Rock News
3/27/2006	SEP	VR	Mass mailing of voter ID cards to all registered voters with Prop 200 information encl
4/13/2006	MAY	VR	Early Voting Begins
4/17/2006	MAY	VR	Last Day to Register to Vote
4/20/2006	MAY	VR	Begin preparing vote by mail ballots
4/24/2006	MAY	VR	Mail Ballots- Start
4/28/2006	MAY	VR	Mail Ballots- Complete
4/30/2006	MAY	VR	Run Advertisement for May Election in Verde Independent & Red Rock News
5/7/2006	MAY	VR	(2nd Run) Run Advertisement for May Election in Verde Independent & Red Rock News
6/12/2006	SEP	VR	Can start requesting Early Ballot for September Election
6/12/2006	SEP	VR	Labels to Bill Doyle for card mailing for September Election
6/19/2006	SEP	VR	Send letters to all nursing homes & care homes referencing our travel board
7/17/2006	SEP	VR	SoS Petition Verification - Start
7/31/2006	SEP	VR	SoS Petition Verification - Complete
8/7/2006	NOV	VR	**Labels to Bill Doyle for card mailings for November Election
8/7/2006	SEP	VR	Begin preparing & mailing ballots
8/8/2006	NOV	VR	Can start requesting Early Ballot for November Election
8/10/2006	SEP	VR	Early voting begins
8/14/2006	SEP	VR	Last day to register to vote
8/18/2006		VR	VR list to parties & totals to SoS
8/19/2006	SEP	VR	Run Rosters ?
9/1/2006	SEP	VR	Last day to request an Early Ballot by Mail
9/8/2006	SEP	VR	Last Day to Vote Early in Person
9/13/2006	SEP	VR	Verify Provisionals - Start
9/15/2006	SEP	VR	Last day to bring in ID for Conditional Provisionals
9/19/2006	SEP	VR	Verify Provisionals - Complete
10/2/2006	NOV	VR	Begin preparing & mailing ballots
10/5/2006	NOV	VR	Early voting begins
10/9/2006	NOV	VR	Last day to register to vote.
10/13/2006		VR	VR list to parties & totals to SoS
10/27/2006	NOV	VR	Last day to request an Early Ballot by Mail
11/1/2006		VR	List to Sandy & totals to SoS
11/3/2006	NOV	VR	Last Day to Vote Early in Person
11/8/2006	NOV	VR	Verify Provisionals - Start
11/14/2006	NOV	VR	Last day for ID on Conditional Provisionals
11/21/2006	NOV	VR	Verify Provisionals - Complete

8/30/2016		PRIMARY		PRIMARY / GENERAL CANDIDATE ELECTION TEMPLATE			
11/8/2016		GENERAL		ACTIVITY TYPE			
DATE				ACTION	RESP	ACTUAL COMPLETION	STATUTE
9/30/2015	PRI	-335	CAND	Prepare information sheet for candidates to complete when picking up packet	Deputy		
9/30/2015	PRI	-335	CAND	Prepare candidate packets - Information Letter/Instruction Sheet, Nomination Paper, Affidavit of Qualification, Campaign Finance Law Statement, Nomination Petitions, Financial Disclosure Forms, Political Committee Statement of Organization, Checklist for Candidate Packet Completion	Deputy		(ARS 16-311 & 16-314)
10/2/2015	PRI	-333	CAND	Review and approve candidate packets	Clerk/Attorney		
10/5/2015	PRI	-330	CAND	Copy and assemble candidate packets	Deputy/MSS		
10/6/2015	PRI	-329	CAND	Candidate packets available for pickup by candidates (latest date -120)	Candidates		ARS 16-311(A)
11/4/2015	PRI	-300	CFIN	Verify that campaign finance forms on web are updated for election cycle	Deputy/Clerk		
12/9/2015	PRI	-265	CFIN	Prepare reminder to candidates and political committees for submittal of January 31 report.	Deputy		
1/13/2016	PRI	+230	OTHR	Update Council and employee notice on use of Town resources for elections	Clerk/Deputy		
1/18/2016	PRI	+225	OTHR	Distribute notice on use of Town resources to Council and employees	Clerk/Deputy		
1/23/2016	PRI	-220	PUBL	Develop publicity plan for election cycle	Clerk/Deputy		
2/1/2016	PRI	-211	CFIN	January 31 campaign finance report due	Committees / Candidates		
2/2/2016	PRI	-210	PUBL	Schedule meeting with PIO to discuss publication deadlines	Clerk		
2/12/2016	PRI	-200	CALL	Prepare resolution for call of election and Council Communication	Clerk		
3/3/2016	PRI	-180	MCED	Schedule meeting with MCED re Menu of Services	Clerk		
3/3/2016	PRI	-180	PUBL	Prepare primary election information for web	Deputy		
3/3/2016	PRI	-180	PUBL	Prepare publicity for Primary Election	Clerk/Deputy		
3/8/2016	PRI	-175	CALL	Send resolution for call of election for translation	Deputy		
3/18/2016	PRI	-165	PUBL	Review primary election information for web	Clerk		
3/18/2016	PRI	-165	PUBL	Translate primary election information for web	Translator		
3/23/2016	PRI	-160	CALL	Translate resolution for call of election	Translator		
3/23/2016	PRI	-160	CALL	Prepare call of election (newspaper notice)	Deputy		
3/23/2016	PRI	-160	CALL	Review/approve call of election (newspaper notice)	Clerk		
3/28/2016	PRI	-155	CALL	Send for translation call of election (newspaper notice)	Deputy		
4/2/2016	PRI	-150	CALL	Council approves resolution for call of election (scheduled for 3/24/16)	Council		
4/2/2016	PRI	-150	MCED	Schedule on-site campaign finance report training by MCED (Kristi P. to conduct)	Deputy		
4/2/2016	PRI	-150	PUBL	Place information on web, in English and Spanish (candidate packets)	Web Specialist		
4/2/2016	PRI	-150	PUBL	Prepare and post cable slides regarding nomination packets	MSS - agenda		
4/5/2016	PRI	-147	CALL	Post resolution calling election to web	Web Specialist		

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11/8/2016		GENERAL		ACTIVITY TYPE			
DATE				ACTION	RESP	ACTUAL COMPLETION	STATUTE
4/7/2016	PRI	-145	CALL	Email resolution calling election to MCED	Clerk		
4/11/2016	PRI	-141	PUBL	Election information goes to web in Eng and Spa, including Resolution calling election and cable slide	Deputy		
4/12/2016	PRI	-140	MNGR	Identify information for Town Manager packet	Clerk/Manager		
4/12/2016	PRI	-140	MNGR	Town Manager letter to candidates and scheduling briefing	Manager/Clerk		
4/14/2016	PRI	-138	MNGR	Copy and assemble Town Manager packet	Admin		
4/17/2016	PRI	-135	PUBL	Review/update Press Packet	Clerk/Deputy		
4/22/2016	PRI	-130	CALL	Translation of call of election (newspaper notice)	Translator		
4/22/2016	PRI	-130	PUBL	Copy/assemble Press Packet	Deputy/Admin		
4/27/2016	PRI	-125	PUBL	Distribute or mail Press Packets, copy to PIO	Clerk		
4/29/2016	PRI	-123	MCED	Latest date to meet with MCED re Menu of Services	Clerk		
5/2/2016	PRI	-120	CAND	First day to file as a regular candidate for Primary	Candidates		ARS 16-311(A)
5/2/2016	PRI	-120	FS	Request preparation of financial statement (requested of Cindi and Florence)	Clerk		ARS 9-246
5/2/2016	PRI	-120	MCED	Notify MCED of election (last day)	Clerk		
5/7/2016	PRI	-115	DOJ	Prepare DOJ submittal, for mailing approx 90 days before election.	Clerk	NOT REQUIRED	
5/12/2016	PRI	-110	CALL	Provide call of election (newspaper notice) to AZ Republic for publication approx. 105 days before the election. Ad to be published four times in a daily.	Deputy		
5/12/2016	PRI	-110	DOJ	Review DOJ submittal	Clerk/ Attorney	NOT REQUIRED	
5/17/2016	PRI	-105	CALL	Call of election (newspaper notice) posted to web	Web Specialist		
5/17/2016	PRI	-105	CALL	Prepare/post call of election cable slide	MSS - agenda		
5/17/2016	PRI	-105	CALL	Call of election (newspaper notice) posted in four posting locations in English and Spanish	Admin		
5/17/2016	PRI	-105	CALL	Call of Election published in Arizona Republic (four consecutive days: 5/13 - 5/16)	AZ Republic		
5/17/2016	PRI	-105	MCED	Ballot language due to MCED if issues	Clerk		
5/22/2016	PRI	-100	OTHR	Proof maps from MCED	TS		
5/27/2016	PRI	-95	EV	Review process for phone requests with Clerk staff	Deputy		
5/27/2016	PRI	-95	OTHR	Send corrections on map to MCED	TS/Clerk/Dep		
5/27/2016	PRI	-95	PUBL	Provide markup of publicity for primary election for cable slides	Deputy		
5/29/2016	PRI	-93	EV	First day to request an early ballot	MCED/ GILBERT		ARS 16-542(A)
6/1/2016	PRI	-90	CAND	Last day to file as a candidate [16-311(A)] for Primary by 5:00 p.m. [16-311(F)]	Candidates		ARS 16-311
6/1/2016	PRI	-90	CAND	Prepare listing of candidates and contact information	Deputy		

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6/1/2016	PRI	-90	CAND	Prepare write-in candidate packet	Clerk/Deputy		
6/1/2016	PRI	-90	DOJ	Submit DOJ preclearance	Clerk	NOT REQUIRED	VRA Sec. 5
6/1/2016	PRI	-90	EV	MCED to mail "90 Day Notice" to PEVL voters indicating election date, voter's address, where ballot will be sent.	MCED		ARS 16-544(D)
6/1/2016	PRI	-90	MCED	Send list of candidates to Rey Valenzuela	Clerk		
6/1/2016	PRI	-90	MCED	Ballot language approved and final	Clerk/MCED		
6/1/2016	PRI	-90	PUBL	Prepare and post cable slides for primary election	MSS - agenda		
6/1/2016	PRI	-90	PUBL	Send publicity for primary election to web	Deputy		
6/3/2016	PRI	-88	CAND	Prepare/send letter to candidates to verify name on ballot.	Clerk		
6/7/2016	PRI	-84	CAND	Last day for candidates appearing on a ballot to make changes to a ballot name	Candidates		
6/8/2016	PRI	-83	MCED	Ballot / initial text proof ready from MCED for review by Clerk (candidate text proof)	MCED		
6/8/2016	PRI	-83	CFIN	Campaign Finance Training for candidates and political committees by MCED	KP/Deputy		
6/15/2016	PRI	-76	CAND	Last day to file challenge on candidate petitions by 5:00 p.m.	Citizens		ARS 16-351(A)
6/15/2016	PRI	-76	MNGR	Manager Candidate Briefing (anticipated shortly after nomination papers due)	Manager		
6/21/2016	PRI	-70	SMPL	Prepare sample ballot notice	Deputy		
6/30/2016	PRI	-61	CFIN	June 30 Campaign Finance Report	Committees / Candidates		
7/1/2016	PRI	-60	FS	Prepare Town financial statement	Finance Director		ARS 9-246
7/1/2016	PRI	-60	PUBL	Send townwide email re solicitation of boardworkers	Clerk/Deputy		
7/1/2016	PRI	-60	SMPL	Send sample ballot notice for translation	Deputy		
7/11/2016	GEN	-120	MCED	Notice due to MCED for Ballot issues	Clerk		
7/15/2016	PRI	-46	SMPL	Sample ballots mailed to candidates (45 days is statutory requirement; mail as soon as received from MCED)	Clerk		ARS 16-461(A)3 ARS 16-510(D)
7/16/2016	PRI	-45	EV	Last day for receipt of "90 Day Notice" by MCED if PEVL voter wants to make changes to status or request	MCED		ARS 16-544(F)
7/16/2016	PRI	-45	PUBL	Prepare email to TOG employees re early voting and close of registration, in English and Spanish	Deputy		
7/16/2016	PRI	-45	SMPL	Translate sample ballot notice	Translator		
7/21/2016	PRI	-40	CAND	Last day to file as a write-in candidate (before 5:00 p.m.)	Candidates		ARS 16-312(B)2 ARS 16-343
7/21/2016	PRI	-40	CAND	Notify Rey Valenzuela of any write-in candidates	Clerk		
7/21/2016	PRI	-40	CAND	Prepare <i>late vacancy</i> write-in candidate packet	Deputy		
7/26/2016	GEN	-105	MCED	Ballot language due to MCED if issues	Clerk		
7/27/2016	PRI	-34	CAND	Contact candidates to find out if interested in getting EV32 and EV33 data daily, weekly or not at all.	Deputy		

				<b>PRIMARY / GENERAL CANDIDATE ELECTION TEMPLATE</b>			
8/30/2016	PRIMARY	ACTIVITY					
11/8/2016	GENERAL	TYPE					
DATE				ACTION	RESP	ACTUAL COMPLETION	STATUTE
7/27/2016	GEN	-104	MCED	Ballot / initial text proof ready from MCED for review by Clerk	MCED		
7/28/2016	PRI	-33	EV	Clerk's Office to prep for office as EV site	Deputy/MSS		
7/28/2016	PRI	-33	EV	MCED to set up Clerk's Office as EV site	MCED		
7/29/2016	PRI	-32	SMPL	Sample ballot notice to web	Deputy		
7/29/2016	PRI	-32	SMPL	Post sample ballot notice (at least 30 days before election) four locations	Admin		16-461
7/29/2016	PRI	-32	SMPL	Sample ballot slide on cable	MSS - agenda		
7/31/2016	PRI	-30	FS	Send financial statement for translation	Deputy		
8/1/2016	PRI	-29	OTHR	Last day to register to vote	MCED		16-120
8/3/2016	PRI	-27	CAND	First day for Requests (EV32s) to be available on VPN	MCED		
8/3/2016	PRI	-27	PUBL	Email to TOG employees re early voting and close of registration, in English and Spanish	Deputy		
8/4/2016	PRI	-26	EV	Early voting begins by mail and in person	MCED/ GILBERT		ARS 16-558.01
8/5/2016	PRI	-25	FS	Translation of financial statement, if needed	Translator		
8/7/2016	GEN	-93	EV	First day to request an early ballot	MCED/ GILBERT		ARS 16-542(A)
8/7/2016	PRI	-23	L&A	Prepare and send for translation the notice of logic and accuracy test for publication	Deputy		
8/8/2016	PRI	-22	CAND	First day for Returns (EV33s) to be available on VPN	MCED		
8/8/2016	PRI	-22	L&A	Translate notice of logic and accuracy test	Translator		
8/10/2016	PRI	-20	FS	Send financial statement to AZ Republic	Deputy		ARS 9-246
8/10/2016	PRI	-20	L&A	Send to AZ Republic logic and accuracy notice for publish at -10	Deputy		
8/10/2016	GEN	-90	MCED	Ballot language approved and final	Clerk/Deputy		
8/12/2016	GEN	-88	CAND	Mail candidate letter; MC provides	Clerk		
8/14/2016	PRI	-16	L&A	Post Logic and Accuracy notice	Admin		
8/14/2016	PRI	-16	L&A	Send Logic and Accuracy notice to web	Deputy		
8/14/2016	PRI	-16	L&A	Publish notice of logic and accuracy test, once in one paper. Statute requires at least 48 hours ahead of logic and accuracy test	AZ Republic		ARS 16-449
8/15/2016	GEN	-85	PUBL	Prepare publicity for General election for web	Deputy		
8/16/2016	GEN	-84	CAND	Last day for ballot text corrections (typos only)	Clerk		
8/17/2016	PRI	-13	L&A	Logic & Accuracy test within 7 days prior to election (10/30 2:00 pm)	MCED		ARS 16-449(B)
8/17/2016	PRI	-13	L&A	Attend Logic & Accuracy test - 2:00 p.m. MCTEC	Clerk/Deputy		ARS 16-449(B)
8/19/2016	PRI	-11	EV	Last day to request early ballot by mail	MCED/ GILBERT		ARS 16-542(E)
8/19/2016	PRI	-11	FS	Post financial statement in four locations	Admin		ARS 9-246
8/19/2016	PRI	-11	FS	Publish financial statement (at least 10 days prior)	AZ Republic		ARS 9-246
8/20/2016	GEN	-80	PUBL	Review publicity for General election for web	Clerk		
8/20/2016	GEN	-80	PUBL	Translate publicity for General Election	Translator		
8/26/2016	PRI	-4	CFIN	Pre-primary campaign finance report due	Candidates		

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11/8/2016		GENERAL		ACTIVITY TYPE			
DATE				ACTION	RESP	ACTUAL COMPLETION	STATUTE
8/26/2016	PRI	-4	EV	Last day for on-site early voting (Gilbert not open last day)	MCED/ GILBERT		ARS 16-542(D)
8/29/2016	PRI	-1	CAND	Last day to provide request/return CDs to candidates	Deputy		
8/29/2016	PRI	-1	OTHR	Put notice on front doors re drop-off of ballots on Mon and Tues, include times.	Deputy		
8/29/2016	PRI	-1	RSLT	Request that Web Specialist activate link to MCED for election results	Deputy		
8/29/2016	PRI	-1	RSLT	Request phones main number (6871) active Election Day 6am-7pm	Deputy		
8/30/2016	GEN	-70	CAND	Prepare write-in candidate packet	Clerk/Deputy		
8/30/2016	PRI	0	RSLT	Call candidates with unofficial results	Clerk/Deputy		
8/30/2016	GEN	-70	SMPL	Prepare sample ballot notice	Deputy		
8/30/2016	PRI	0		<b>ELECTION DAY</b>			ARS 16-204(B)
8/31/2016	PRI	+1	CAND	Notify MCED of any candidates moving on to General Election	Clerk		
8/31/2016	PRI	+1	OTHR	First day Clerk's Office as ID Verification site	Citizens		
8/31/2016	PRI	+1	RSLT	Post unofficial results to cable slide and front door of Muni Center	Deputy		
8/31/2016	PRI	+1	RSLT	Post unofficial results at four posting locations	Admin		
9/2/2016	PRI	+3	OTHR	Last day Clerk's Office as ID Verification site	Citizens		
9/2/2016	PRI	+3	RSLT	Official election results released by MCED after 5:00 pm, unless extensions	MCED		
9/2/2016	PRI	+3	RSLT	Call candidates with official results, unless extensions	Clerk		
9/5/2016	PRI	+6	RSLT	Prepare canvass Council communication and Resolution	Clerk		
9/5/2016	PRI	+6	RSLT	Post official results at four locations	Admin		
9/9/2016	GEN	-60	SMPL	Send sample ballot notice for translation			
9/12/2016	GEN	-57	PUBL	Prepare and post cable slides re General election	MSS - agenda		
9/12/2016	GEN	-57	PUBL	Provide updated information to web re General election page	Deputy		
9/19/2016	PRI	+20	POST	Prepare certificate of election and nomination letter for councilmembers elected at primary	Clerk/Deputy		
9/19/2016	PRI	+20	POST	Set up new files in Records Room 1 for newly elected councilmembers at primary	Admin		
9/19/2016	PRI	+20	RSLT	Last day to canvass election, if no extensions	Council		ARS 16-642(A)
9/20/2016	PRI	+21	EV	Notify MCED to provide early ballots to those receiving ballots in primary	Clerk		
9/23/2016	GEN	-46	SMPL	Sample ballots mailed to candidates (45 days is statutory requirement; mail as soon as received from MCED)	Clerk		ARS 16-461(A)3 ARS 16-510
9/24/2016	GEN	-45	PUBL	Prepare email to TOG employees re early voting and close of registration, in English and Spanish	Deputy		
9/24/2016	GEN	-45	SMPL	Translate sample ballot notice	Translator		
9/25/2016	PRI	+26	RSLT	Maximum extension on canvass (6 one-day extensions)	MCED		ARS 16-642
9/29/2016	GEN	-40	CAND	Last day to file as a write-in candidate (before 5:00 p.m.)	Candidates		ARS 16-312(B)2 ARS 16-343
9/29/2016	GEN	-40	CAND	Notify Rey Valenzuela of any write-in candidates	Clerk		

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11/8/2016		GENERAL		TYPE							
DATE					ACTION	RESP	ACTUAL COMPLETION	STATUTE			
9/29/2016	PRI	+30	CFIN		Post-primary campaign finance report due	Candidates					
9/29/2016	PRI	+30	POST		Schedule photographs of Mayor/Council elected at primary	Clerk					
10/5/2016	GEN	-34	CAND		Contact candidates to find out if interested in getting EV32 and EV33 data daily, weekly or not at all.	Deputy					
10/7/2016	GEN	-32	SMPL		Sample ballot slide on cable	MSS - agenda					
10/7/2016	GEN	-32	SMPL		Sample ballot notice to web	Deputy					
10/7/2016	GEN	-32	SMPL		Post sample ballot notice (at least 30 days before election) four locations	Admin					16-461
10/10/2016	GEN	-29	OTHR		Last day to register to vote	MCED					
10/12/2016	GEN	-27	CAND		First day for Requests (EV32s) to be available on VPN	MCED					
10/12/2016	GEN	-27	PUBL		Email to TOG employees re early voting and close of registration, in English and Spanish	Deputy					
10/6/2016	GEN	-33	EV		Clerk's Office to prep for office as EV site	Deputy/Admin					
10/6/2016	GEN	-33	EV		MCED to set up Clerk's Office as EV site	MCED					
10/13/2016	GEN	-26	EV		Early voting begins by mail and in person	MCED/ GILBERT					
10/16/2016	GEN	-23	L&A		Prepare and send for translation the notice of logic and accuracy test for publication	Deputy					
10/17/2016	GEN	-22	CAND		First day for Returns (EV33s) to be available on VPN	MCED					
10/17/2016	GEN	-22	L&A		Translate notice of logic and accuracy test	Translator					
10/19/2016	GEN	-20	L&A		Send to AZ Republic logic and accuracy notice for publish at -7	Deputy					
10/28/2016	GEN	-11	EV		Last day to request early ballot by mail	MCED					
10/28/2016	GEN	-11	SMPL		Last day to mail sample ballot if necessary	MCED					ARS 16-542(E)
10/29/2016	GEN	-10	L&A		Send Logic and Accuracy notice to web	Deputy					
10/29/2016	GEN	-10	L&A		Post Logic and Accuracy notice	Admin					
10/29/2016	GEN	-10	L&A		Publish notice of logic and accuracy test, once in one paper. Statute requires at least 48 hours ahead of logic and accuracy test	AZ Republic					ARS 16-449
11/1/2016	GEN	-7	L&A		Logic & Accuracy test within 7 days prior to election (10/30 2:00 pm)	MCED					ARS 16-449(B)
11/1/2016	GEN	-7	L&A		Attend Logic & Accuracy test	Clerk/Deputy					
11/4/2016	GEN	-4	CFIN		Pre-general campaign finance report due	Candidates					
11/4/2016	GEN	-4	EV		Last day for on-site early voting (Gilbert not open last day)	MCED/ GILBERT					ARS 16-542(D)
11/7/2016	GEN	-1	CAND		Last day to provide request/return CDs to candidates	Deputy					
11/7/2016	GEN	-1	OTHR		Put notice on front doors re drop-off of ballots on Mon and Tues, include times.	Deputy					
11/7/2016	GEN	+1	RSLT		Request phones main number (6871) active Election Day 6am-7pm	Deputy					
11/8/2016	GEN	+0	RSLT		Request Web Specialist to activate link to MCED for election results	Deputy					
11/8/2016	GEN	+0	RSLT		Call candidates with unofficial results	Clerk/Deputy					
11/8/2016	GEN	+0			<b>ELECTION DAY</b>						ARS 16-204(B)

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8/30/2016	PRIMARY		ACTIVITY				
11/8/2016	GENERAL		TYPE				
DATE				ACTION	RESP	ACTUAL COMPLETION	STATUTE
11/9/2016	GEN	+1	OTHR	First day Clerk's Office as ID Verification site	Citizens		SOS Manual
11/9/2016	GEN	+1	RSLT	Post unofficial results to cable slide and front door of Muni Center	Deputy		
11/9/2016	GEN	+1	RSLT	Post unofficial results at four posting locations	Admin		
11/13/2016	GEN	+5	POST	Schedule judge for swearing in of new councilmembers	Clerk		
11/13/2016	GEN	+5	RSLT	Call candidates with official results, unless extensions	Clerk/Deputy		
11/13/2016	GEN	+5	RSLT	Official election results released by MCED after 5:00 pm, unless extensions	MCED		
11/14/2016	GEN	+6	RSLT	Prepare canvass Council communication and Resolution	Clerk		
11/14/2016	GEN	+6	RSLT	Post official results at four locations and cable	Admin		
11/14/2016	GEN	+6	RSLT	Official results send to web	Deputy		
11/15/2016	GEN	+7	OTHR	Last day Clerk's Office as ID Verification site	Citizens		SOS Manual
11/16/2016	GEN	+8	POST	Schedule photographs of newly elected Mayor/Council at general	Clerk		
11/23/2016	GEN	+15	POST	Open Meeting Law Materials provided to new Councilmembers at least one day before taking office (may send links to Attorney General Agency Handbook)	Clerk		ARS 38-431.01G
11/28/2016	GEN	+20	POST	Prepare certificate of election for councilmembers elected at general	Clerk/Deputy		
11/28/2016	GEN	+20	POST	Set up new files in Records Room 1 for newly elected councilmembers in general	Admin		
11/28/2016	GEN	+20	RSLT	Last day to canvass election, if no extensions (11/13 last Council Meeting; may need Special Meeting)	Council		ARS 16-642(A)
12/4/2016	GEN	+26	RSLT	Maximum extension on canvass (6 one-day extensions)	MCED		ARS 16-642
12/8/2016	GEN	+30	CFIN	Send notice to elected candidates of requirement review Attorney General Open Meetings.	Clerk		ARS 38-431.01(G)
12/8/2016	GEN	+30	CFIN	Review candidate papers; move to elected officials and/or mark destruction			
12/8/2016	GEN	+30	CFIN	Post-general campaign finance report due	Candidates		
12/23/2016	GEN	+45	POST	Update election-related spreadsheets with final election data, and review	Deputy		
12/23/2016	GEN	+45	POST	Order name plates for Council Chambers (dais and voting board) for new councilmembers elected at primary and general; nameplates for Special Meetings not held in Council Chambers	MSS - agenda		
12/23/2016	GEN	+45	POST	Schedule group photographs of Council	Clerk		
1/2/2017	GEN	+55	POST	Update Council and Boards and Commissions lists; DO NOT DISTRIBUTE TO DIRECTORY HOLDERS UNTIL AFTER NEW COUNCIL TAKES OFFICE	MSS - other		
1/4/2017	GEN	+57	CFIN	Send letter to \$500 Threshold PACs informing them of obligation to terminate by 2/23	Deputy		
1/7/2017	GEN	+60	POST	Prepare framed certificates of election for inauguration	Clerk/MSS		



8/30/2016		PRIMARY	ACTIVITY	<b>PRIMARY / GENERAL CANDIDATE ELECTION TEMPLATE</b>			
11/8/2016		GENERAL	TYPE				
DATE				ACTION	RESP	ACTUAL COMPLETION	STATUTE
1/7/2017	GEN	+60	POST	Update templates and forms with the names of new councilmembers: agenda template, study session template, executive session agenda templates, minutes templates, addendum template, action sheet template, executives session motion sheet.	MSS - agenda		
1/7/2017	GEN	+60	POST	Revise Roll Call sheet	MSS - agenda		
1/7/2017	GEN	+60	POST	Prepare Oaths of Office for new Councilmembers -- two copies of each (original signed document goes in RR1; copy goes to HR)	Clerk/MSS		
1/7/2017	GEN	+60	POST	Update and print wallet cards	MSS - other		
1/17/2017	GEN	+70	POST	Create Dropbox folders for new Councilmembers and provide access to other shared folders	Deputy		
1/17/2017	GEN	+70	POST	Update Board and Commission book	MSS - other		
1/17/2017	GEN	+70	POST	Invite new members to Dropbox.	Deputy		

## GENERAL BOND ELECTION TEMPLATE

		ACTIVITY					
11/8/2016	GENERAL		TYPE				
DATE				ACTION	RESP	ACTUAL COMPLETION	STATUTE
4/2/2016	GEN	-220	PUBL	Develop publicity plan for election cycle	Clerk/Deputy		
4/22/2016	GEN	-200	CALL	Prepare resolution for call of election and Council Communication	Clerk		
5/17/2016	GEN	-175	CALL	Send resolution for call of election for translation	Deputy		
6/1/2016	GEN	-160	CALL	Prepare call of election (newspaper notice)	Deputy		
6/1/2016	GEN	-160	CALL	Translate resolution for call of election	Clerk		
6/6/2016	GEN	-155	CALL	Send for translation call of election (newspaper notice)	Deputy		
6/11/2016	GEN	-150	CALL	Council approves resolution for call of election (scheduled for 5/5/16)	Council		
6/14/2016	GEN	-147	CALL	Post resolution calling election to web	Web Specialist		
6/16/2016	GEN	-145	CALL	Email resolution calling election to MCED	Clerk		
6/20/2016	GEN	-141	PUBL	Election information goes to web in Eng and Spa, including Resolution calling election and cable slide	Deputy		
7/1/2016	GEN	-130	CALL	Translation of call of election (newspaper notice)	Translator		
7/11/2016	GEN	-120	MCED	Notice due to MCED for Ballot issues	Clerk		
7/11/2016	GEN	-120	PAMP	Prepare pro/con ad	Clerk		
7/11/2016	GEN	-120	PAMP	Review pro/con ad	Clerk/Attny		
7/16/2016	GEN	-115	PAMP	Send pro/con ad for translation	Deputy		
7/21/2016	GEN	-110	CALL	Provide call of election (newspaper notice) to AZ Republic for publication approx. 105 days before the election. Ad to be published four times in a daily.	Deputy		
7/21/2016	GEN	-110	PAMP	Prepare publicity pamphlet documents excluding arguments	Clerk		
7/23/2016	GEN	-108	PAMP	Review publicity pamphlet documents with attorney	Clerk		
7/25/2016	GEN	-106	PAMP	Send pro/con ad to Republic for publishing	Deputy		
7/26/2016	GEN	-105	CALL	Call of election (newspaper notice) posted to web	Web Specialist		
7/26/2016	GEN	-105	CALL	Prepare/post call of election cable slide	MSS - agenda		
7/26/2016	GEN	-105	CALL	Call of election (newspaper notice) posted in four posting locations in English and Spanish	Admin		
7/26/2016	GEN	-105	CALL	Call of Election published in Arizona Republic (four consecutive days: 5/13 - 5/16)	AZ Republic		
7/26/2016	GEN	-105	MCED	Ballot language due to MCED if issues	Clerk		
7/27/2016	GEN	-104	PAMP	Ballot / initial text proof ready from County for review by Clerk	MCED		
7/27/2016	GEN	-104	PAMP	Pro/con notice to cable	Admin		
7/27/2016	GEN	-104	PAMP	pro/con ad to be posted	Admin		
7/27/2016	GEN	-104	PAMP	Pro/con ad to be published	AZ Republic		

7/27/2016	GEN	-104	PAMP	Pro/con notice to web	Deputy		
7/27/2016	GEN	-104	MCED	Ballot / initial text proof ready from MCED for review by Clerk	MCED		
7/31/2016	GEN	-100	PAMP	Send publicity pamphlet documents to Bill Doyle excluding arguments	Clerk		
8/10/2016	GEN	-90	PAMP	Pro/con argument deadline	Citizens		
8/10/2016	GEN	-90	PAMP	Send pro/con arguments to Bill Doyle	Clerk		
8/10/2016	GEN	-90	MCED	Ballot language approved and final	Clerk/Deputy		
8/15/2016	GEN	-85	PUBL	Prepare publicity for General election for web	Deputy		
8/20/2016	GEN	-80	PUBL	Review publicity for General election for web	Clerk		
8/20/2016	GEN	-80	PUBL	Translate publicity for General Election	Translator		
8/25/2016	GEN	-75	PAMP	Proof publicity pamphlet	Clerk/Deputy		
8/30/2016	GEN	-70	PAMP	Send pdf of publicity pamphlet to County; request that MCED send recorded version or large print version for visually impaired	Clerk		
8/30/2016	GEN	-70	PAMP	Mail 20 copies of pub pamphlet to MCED			
8/30/2016	GEN	-70	SMPL	Prepare sample ballot notice	Deputy		
9/9/2016	GEN	-60	SMPL	Send sample ballot notice for translation			
9/9/2016	GEN	-60	PAMP	Notify Gilbert USPS of mailing of publicity pamphlet including size and approximate number of mailings	Deputy		
9/12/2016	GEN	-57	PUBL	Prepare and post cable slides re General election	MSS - agenda		
9/12/2016	GEN	-57	PUBL	Provide updated information to web re General election page	Deputy		
9/23/2016	GEN	-46	SMPL	Sample ballots mailed to candidates (45 days is statutory requirement; mail as soon as received from MCED)	Clerk		ARS 16-461(A)3 ARS 16-510
9/24/2016	GEN	-45	PUBL	Prepare email to TOG employees re early voting and close of registration, in English and Spanish	Deputy		
9/24/2016	GEN	-45	SMPL	Translate sample ballot notice	Translator		
10/2/2016	GEN	-37	PAMP	Generate check for postage upon notice of cost from Bill Doyle	Deputy/Admin		
10/3/2016	GEN	-36	PAMP	Deliver check to USPS; remind of deliver date of Publicity Pamphlet	Deputy		
10/4/2016	GEN	-35	PAMP	First mailing of publicity pamphlet prior to start of early voting (Bonds require 35 days prior to election)	Doyle		
10/7/2016	GEN	-32	SMPL	Sample ballot slide on cable	MSS - agenda		
10/7/2016	GEN	-32	SMPL	Sample ballot notice to web	Deputy		
10/7/2016	GEN	-32	SMPL	Post sample ballot notice (at least 30 days before election) four locations	Admin		16-461
10/10/2016	GEN	-29	PAMP	Publicity pamphlet to be put on Gilbert website for start of EV	Deputy		
10/14/2016	GEN	-25	PAMP	Second mailing of publicity pamphlet following close of registration and receipt of supplemental label file (postage cost normally billed with pamphlet due to small quantity)	Doyle		
10/16/2016	GEN	-23	L&A	Prepare and send for translation the notice of logic and accuracy test for publication	Deputy		
10/17/2016	GEN	-22	L&A	Translate notice of logic and accuracy test	Translator		
10/19/2016	GEN	-20	L&A	Send to AZ Republic logic and accuracy notice for publish at -7	Deputy		
10/28/2016	GEN	-11	SMPL	Last day to mail sample ballot if necessary	MCED		ARS 16-542(E)

10/29/2016	GEN	-10	L&A	Send Logic and Accuracy notice to web	Deputy		
10/29/2016	GEN	-10	L&A	Post Logic and Accuracy notice	Admin		
10/29/2016	GEN	-10	L&A	Publish notice of logic and accuracy test, once in one paper. Statute requires at least 48 hours ahead of logic and accuracy test	AZ Republic		ARS 16-449
11/1/2016	GEN	-7	L&A	Logic & Accuracy test within 7 days prior to election (10/30 2:00 pm)	MCED		ARS 16-449(B)
11/1/2016	GEN	-7	L&A	Attend Logic & Accuracy test	Clerk/Deputy		
11/8/2016	GEN	+0		<b>ELECTION DAY</b>			ARS 16-204(B)
11/9/2016	GEN	+1	RSLT	Post unofficial results to cable slide and front door of Muni Center	Deputy		
11/9/2016	GEN	+1	RSLT	Post unofficial results at four posting locations	Admin		
11/13/2016	GEN	+5	RSLT	Official election results released by MCED after 5:00 pm, unless extensions	MCED		
11/13/2016	GEN	+5	RSLT	Prepare of certificate of results for special bond election (exhibit to canvass resolution)	Clerk		
11/14/2016	GEN	+6	RSLT	Post official results at four locations and cable	Admin		
11/14/2016	GEN	+6	RSLT	Official results send to web	Deputy		
11/28/2016	GEN	+20	RSLT	Last day to canvass election, if no extensions (11/10 last Council Meeting; may need Special Meeting)	Council		ARS 16-642(A)
11/28/2016	GEN	+20	PAMP	Record certificate of results for special bond election			
12/4/2016	GEN	+26	RSLT	Maximum extension on canvass (6 one-day extensions)	MCED		ARS 16-642
12/8/2016	GEN	+30	PUBP	Mail pamphlet to Department of Revenue (bond election)	Clerk		

8/30/2016	PRIMARY	ACTIVITY	PUBLICITY PAMPHLET TEMPLATE				
11/8/2016	GENERAL	TYPE					
DATE			ACTION	RESP	ACTUAL COMPLETIO	STATUTE	
7/11/2016	GEN	-120	PUBP	Prepare pro/con ad	Clerk		
7/11/2016	GEN	-120	PUBP	Review pro/con ad	Clerk/Attny		
7/16/2016	GEN	-115	PUBP	Send pro/con ad for translation	Deputy		
7/21/2016	GEN	-110	PUBP	Prepare publicity pamphlet documents excluding arguments	Clerk		
7/23/2016	GEN	-108	PUBP	Review publicity pamphlet documents with attorney	Clerk		
7/25/2016	GEN	-106	PUBP	Send pro/con ad to Republic for publishing	Deputy		
7/27/2016	GEN	-104	PUBP	Ballot / initial text proof ready from County for review by Clerk	MCED		
7/27/2016	GEN	-104	PUBP	Pro/con notice to cable	Admin		
7/27/2016	GEN	-104	PUBP	pro/con ad to be posted	Admin		
7/27/2016	GEN	-104	PUBP	Pro/con ad to be published	AZ Republic		
7/27/2016	GEN	-104	PUBP	Pro/con notice to web	Deputy		
7/31/2016	GEN	-100	PUBP	Send publicity pamphlet documents to Bill Doyle excluding arguments	Clerk		
8/10/2016	GEN	-90	PUBP	Pro/con argument deadline	Citizens		ARS 19-141.C
8/10/2016	GEN	-90	PUBP	Send pro/con arguments to Bill Doyle	Clerk		
8/25/2016	GEN	-75	PUBP	Proof publicity pamphlet	Clerk/Deputy		
8/30/2016	GEN	-70	PUBP	Send pdf of publicity pamphlet to County; request that MCED send recorded version or large print version for visually impaired	Clerk		
8/30/2016	GEN	-70	PUBP	Mail 20 copies of pub pamphlet to MCED			
9/9/2016	GEN	-60	PUBP	Notify Gilbert USPS of mailing of publicity pamphlet including size and approximate number of mailings	Deputy		
10/2/2016	GEN	-37	PUBP	Generate check for postage upon notice of cost from Bill Doyle	Deputy/Admi n		
10/3/2016	GEN	-36	PUBP	Deliver check to USPS; remind of deliver date of Publicity Pamphlet	Deputy		
10/4/2016	GEN	-35	PUBP	First mailing of publicity pamphlet prior to start of early voting (Bonds require 35 days prior to election)	Doyle		
10/10/2016	GEN	-29	PUBP	Publicity pamphlet to be put on Gilbert website for start of EV	Deputy		
10/14/2016	GEN	-25	PUBP	Second mailing of publicity pamphlet following close of registration and receipt of supplemental label file (postage cost normally billed with pamphlet due to small quantity)	Doyle		
11/13/2016	GEN	5	PUBP	Prepare of certificate of results for special bond election (exhibit to canvass resolution)	Clerk		
11/28/2016	GEN	20	PUBP	Record certificate of results for special bond election	Clerk		

<b>Election Dates</b> ▼ Insert Numeric (e.g. 3/8/2016) Election Dates <u>only</u> , in the fields below (Exception: August Election date calculates off of the November Election date entered). All "Results Dates", will calculate automatically.				
RESULTS DATE	ELEC TYPE	RDIV	ACTION / TASK	STATUTE REFERENCE
Tuesday, March 22, 2016	3/22/2016	PPE		
Tuesday, March 8, 2016	3/8/2016	JURID		
Tuesday, May 17, 2016	5/17/2016	JURID		
Tuesday, August 30, 2016	8/30/2016	PRI		
Tuesday, November 8, 2016	11/8/2016	GEN		
Tuesday, March 14, 2017	3/14/2017	JURID		
Tuesday, May 16, 2017	5/16/2017	JURID		
<b>RESPONSIBLE DIVISION (RDIV) LEGEND</b>				
PR= Public Relations; POLL= Polling Place Division; GIS= Mapping & Boundaries; ADMIN= Administration Staff; CF= Candidate Filing & Campaign Finance Division				
JLIA= Jurisdictional Liaison; VR= Voter Registration Division; EV= Early Voting Division; BLD= Ballot Layout & Design Division; ACCT= Budget and Purchasing Division;				
BWRK=Boardworker Recruit/Training Division; WARE=Warehouse & Logistics Division; MCESA=Maricopa County Education Service Agency; VEN=Vendor CMLPTE=Complete Inc.				
LEGAL= Legal Council; JURID= Jurisdiction; BOS= Board of Supervisors; SOS= Secretary of State's Office; PPTY= Political Parties; FCO= Federal Compliance Officer				
FILTER RDIV Category by "1-?????" to sort out COUNTYWIDE ELECTION Ballot Print Production "Drop Dead Dates"				
RESULTS DATE	ELEC TYPE	RDIV	ACTION / TASK	STATUTE REFERENCE
Thursday, September 10, 2015	MAR -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Thursday, September 24, 2015	PPE -180	SOS	SOS can begin receiving filings of New Party "petitions for recognition"	16-244.A.2
Saturday, October 24, 2015	PPE -150	SOS	Last day to file New Party "petitions for recognition" with SOS	16-244.A.2
Tuesday, November 3, 2015	PPE -140	SOS	Last day (within 7 business days) for SOS to submit New Party Petition "Random Samples" for Signature Verification to the County Recorder	16-803.D
Monday, November 9, 2015	MAR -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, November 9, 2015	MAR -120	JURID	<b>Last day</b> , by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Monday, November 9, 2015	MAR -120	JURID	First day to file as a regular candidate	16-311.A
Tuesday, November 10, 2015	MAR -119	VR	<b>Setup, after 5 p.m.</b> , elections for Jurisdictions new to the current cycle so that SUPPLEMENTAL "90 Day Notice" can run	
Wednesday, November 11, 2015	PPE -132	VR	<b>OPTIONAL; Setup</b> election so that "90 Day Notice" data file can run ( <i>optional</i> )	
Friday, November 13, 2015	PPE -130	SOS	SOS begins accepting partisan PPE candidate nomination petitions/notice of candidacy (500 sigs or candidate in 2 other states)	16-242.B
Friday, November 13, 2015	PPE -130	VR	<b>OPTIONAL; Run</b> "90 Day Notice" PARTY data file (weekend job run that REQUIRES election to be setup in VRAS) ( <i>optional</i> )	
Friday, November 13, 2015	MAR -116	VR	<b>Run "90 Day Notice"</b> NON PARTISAN mailing data file (weekend job run BY City/Town or District Code)	
Friday, November 13, 2015	MAR -116	VR	Setup of March Election in Visual VRAS must be completed	
Friday, November 13, 2015	MAR -116	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for tentative ordering quantities	
Sunday, November 15, 2015	PPE -128	VR / VEN	<b>OPTIONAL; Copy</b> "90 Day Notice" PARTY data to VPN ( <i>optional</i> )	
Monday, November 16, 2015	MAR -113	VR / VEN	<b>Copy "90 Day Notice"</b> NON PARTISAN mailing data to VPN	
Wednesday, November 18, 2015	PPE -125	SOS	Last day (within 10 business days) for County Recorder to verify/certify to SOS signatures on New Party Petitions ( <b>HOLIDAY: Veteran's Day Nov 11th</b> )	16-803.E & F
Thursday, November 19, 2015	MAR -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR A MARCH ELECTION</b>	
Thursday, November 19, 2015	MAY -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Friday, November 20, 2015	PPE -123	SOS	Within 72 hours of County Recorder's certification, SOS determines validity of New Party Recognition	16-803.H
Tuesday, November 24, 2015	MAR -105	BLD / JLIA	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Friday, November 27, 2015	MAR -102	FCO	<b>Review the "Disaster Recovery Plan" and update contact information</b>	
Sunday, November 29, 2015	MAR -100	VR / VEN	<b>Begin prep for Mailing the "90 Day Notice"</b> to "PEVL" voters indicating Election Date, Expected Mail Date & Voter's Mailing Address where ballot will be sent	16-544.D
Sunday, November 29, 2015	MAR -100	VR	<b>Setup, after 5 p.m.</b> , elections for Jurisdictions new to the current cycle so that SUPPLEMENTAL "90 Day Notice" can run	
Monday, November 30, 2015	MAR -99	VR / VEN	<b>Run &amp; Copy</b> to VPN the SUPPLEMENTAL "90 Day Notice" NON PARTISAN mail data file for elections NEW TO MARCH & for JURISDICTIONS who notified us after initial run	
Sunday, December 6, 2015	MAR -93	EV	First day to accept requests for an Early Ballot	16-542.A
Wednesday, December 9, 2015	MAR -90	JURID / CF	Last day to file as a regular candidate / <b>Certification of candidates due to the County by 5:00 PM</b>	16-311.A
Wednesday, December 9, 2015	MAR -90	PR	Last day to have had the Call of Election published & posted for a <b>NON-PARTISAN</b> election	16-227
Wednesday, December 9, 2015	MAR -90	VR / VEN	<b>Begin Mailing (Regular &amp; SUPPLEMENTAL) "90 Day Notice"</b> to "PEVL" voters indicating Election Date, Expected Mail Date and Voter's Mailing Address	16-544.D
Wednesday, December 9, 2015	MAR -90	JURID	Publicity Pamphlet language provided including Pro/Con arguments - 300 words or less, for Countywide (if applicable)	19-141.C
Wednesday, December 9, 2015	MAR -90	ALL	Inventory and order election supplies-print/order special voting instructions	
Wednesday, December 9, 2015	MAR -90	BLD / JLIA	<b>Ballot Language must be Approved and Final</b>	
Thursday, December 10, 2015	MAR -89	BLD	Begin loading official Ballot Measures and Candidates to BDM	
Thursday, December 10, 2015	MAR -89	LEGAL	Notify BOS of Special District Candidate Elections to be cancelled	Title 48
Thursday, December 10, 2015	MAR -89	BLD	Ballot / Text Proof Ready (for Jurisdictions review & candidates Galley proof)	16-461.A.2
Thursday, December 10, 2015	MAR -89	JURID	Mail Candidate's Galley Letter/Proof of how name will appear on ballot (5 Day Deadline) - <i>Jurisdictions responsibility</i>	16-461.A.3
Friday, December 11, 2015	PPE -102	FCO	<b>Review the "Disaster Recovery Plan" and update contact information</b>	
Friday, December 11, 2015	MAR -88	JURID	School Budget Override Pro/Con arguments due - 200 words or less (if applicable & does not apply to Bond Elections)	15-481.B.9
Monday, December 14, 2015	PPE -99	SOS	Last day to file nomination petitions/notice of candidacy with SOS as PPE candidate by 5 p.m. ( <i>If falls on a Sat, Sun or holiday, file next business day- FALLS on Sat.</i> )	16-242.B
Tuesday, December 15, 2015	MAR -84	JURID / BLD	Last day for Candidates appearing on a ballot to make changes to Ballot Name	
Tuesday, December 15, 2015	MAR -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Thursday, December 17, 2015	PPE -96	1-BLD / JLIA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES (by 5pm)</b> - Within 72 hours of close of filing, SOS will provide a certified list of candidates to the counties	16-242.F
Friday, December 18, 2015	MAR -81	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for final ordering quantities	
Saturday, December 19, 2015	MAR -80	POLL	Polling Place Sites shall be made available to the public.	16-411.G
Sunday, December 20, 2015	PPE -93	EV	First day to accept requests for an Early Ballot	16-246.A
Tuesday, December 22, 2015	PPE -91	BLD / JLIA / PPTY	Last day to Provide sample ballot proofs to the state committee chairman of each qualified party within 5 days of SOS certification of candidates	16-245.C
Wednesday, December 23, 2015	PPE -90	VR / VEN	<b>OPTIONAL; Mail PARTY</b> "90 Day Notice" to "PEVL" voters indicating Election Date, Mail Date & Voter's Mailing Address where ballot will be sent ( <i>optional</i> )	16-544.D
Wednesday, December 23, 2015	PPE -90	FCO	Run the Hispanic Surname Analysis Reports VR30B-1 & VR30B-2 (no earlier than 90 days)	
Wednesday, December 23, 2015	MAR -76	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN be cancelled</b>	16-312.B.2
Wednesday, December 23, 2015	MAR -76	LEGAL	Last day to file challenge on candidate petitions <b>by 5:00 p.m.</b> ( <i>10 days after close of filing, excluding Sat, Sun &amp; Legal Holidays</i> )- <b>Xmas Holiday NOT AFFECTING</b>	16-351.A
Thursday, December 24, 2015	MAR -75	BLD	Begin providing Official ballot layout files to printer ( <b>signoff required by Jurisdiction on Cosmetic Ballot Proof &amp; text</b> )	
Thursday, December 24, 2015	MAR -75	BLD	Begin Printing Ballot ( <i>on those ballots not effected by challenges</i> )	
Saturday, January 2, 2016	PPE -80	POLL	Polling Place Sites shall be made available to the public	16-411.G
Saturday, January 2, 2016	MAR -66	LEGAL	Last day for the Court to render a decision on challenged candidate petitions ( <i>10 days after the last day to file challenge</i> ) - <b>Xmas Holiday NOT AFFECTING</b>	16-351.A

Thursday, January 7, 2016	MAR -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions (5 days after the decision) - <b>Xmas Holiday NOT AFFECTING</b>	16-351.A
Friday, January 8, 2016	MAR -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, January 8, 2016	MAR -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, January 8, 2016	MAR -60	VR	Schedule <b>Label Batch Report (VR02)</b> to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet</b> printing (if applicable)	19-141.B
Friday, January 8, 2016	MAR -60	JURID	Publicity Pamphlet Proof Ready/signed off (if applicable)	
Friday, January 8, 2016	MAR -60	JURID	Publicity Pamphlet files to printer (if applicable)	
Friday, January 8, 2016	MAR -60	JURID	Begin printing Publicity pamphlet (if applicable for City/Town) - <b>Jurisdictions responsibility</b>	
Friday, January 15, 2016	PPE -67	VR	Schedule <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>tentative</b> ordering quantities (by party/cong dist)	
Friday, January 15, 2016	PPE -67	VR	Schedule <b>Sample Ballot Ordering Report (ES03)</b> to provide <b>tentative household counts</b> for paper ordering quantities (by party/cong dist)	
Monday, January 18, 2016	MAY -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, January 18, 2016	MAY -120	JURID	First day to file as a candidate new to the ballot for May elections (if applicable)	16-311.B
Tuesday, January 19, 2016	MAY -119	JURID / JLIA	<b>Last day</b> , by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Tuesday, January 19, 2016	MAY -119	VR	<b>OPTIONAL; Setup, after 5 p.m., elections for Jurisdictions new to the current cycle so that SUPPLEMENTAL "90 Day Notice" can run (optional)</b>	
Friday, January 22, 2016	PPE -60	1-BLD	<b>BEGIN PRINTING PPE BALLOT</b> - Official ballot layout files to printer	
Friday, January 22, 2016	PPE -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior)	
Friday, January 22, 2016	PPE -60	POLL / EV	Determine need and location of satellite sites	
Friday, January 22, 2016	MAY -116	VR	<b>OPTIONAL; Run "90 Day Notice" NON PARTISAN</b> mailing data file for <b>JURID'S NEW TO MAY</b> (weekend job run BY City/Town or District Code) (optional)	
Saturday, January 23, 2016	MAR -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, January 23, 2016	MAR -45	BWRK	Instruction of election board inspectors & judges can begin	16-532.A
Saturday, January 23, 2016	MAR -45	EV	<b>Last day for receipt of the "90 Day Notice"</b> by the County Recorder if PEVL voter wishes to make a change to status or request	16-544.F
Saturday, January 23, 2016	MAR -45	EV	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Monday, January 25, 2016	MAY -113	VR / VEN	<b>OPTIONAL; Copy "90 Day Notice" NON PARTISAN</b> mailing data to VPN for <b>JURID'S NEW TO MAY</b> (optional)	
Tuesday, January 26, 2016	MAR -42	EV / VR	Systematically import PEVL voters into Early Voting System so that a ballot can be scheduled for mailing	16-544.F
Thursday, January 28, 2016	PPE -54	VR	Schedule <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>final</b> ordering quantities (by party/cong dist)	
Thursday, January 28, 2016	MAY -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR A MAY ELECTION</b>	
Thursday, January 28, 2016	MAR -40	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be cancelled</b>	16-312.B
Monday, February 1, 2016	AUG 2016	ADMIN	<b>CNTY-WIDE - ALWAYS FEBRUARY 1ST (EVEN YEARS)-Run Reg totals@close of business</b> - Last day Recorder to determine political parties that qualify for a County ballot	16-804.D
Tuesday, February 2, 2016	MAY -105	BLD / JLIA	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Wednesday, February 3, 2016	MAR -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions & place out on VPN THURSDAY - then daily from then on (data for Monday - provided on Friday)	16-168.D
Friday, February 5, 2016	MAY -102	FCO	<b>Review the "Disaster Recovery Plan" and update contact information</b>	
Saturday, February 6, 2016	PPE -45	1-EV / UOCAVA	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Saturday, February 6, 2016	PPE -45	EV	<b>OPTIONAL; Last day for receipt of the "90 Day Notice"</b> by the county recorder if PEVL voter wish to make a change to status or request (optional)	16-544.F
Saturday, February 6, 2016	PPE -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt)	
Monday, February 8, 2016	MAR -29	EV	Early Ballots/test ballots due from printer (Last day)	
Monday, February 8, 2016	MAR -29	EV	Setup EV satellite sites (if any)	
Monday, February 8, 2016	MAR -29	VR	Last day for voter registration ( <b>MONDAY</b> )	16-120
Tuesday, February 9, 2016	PPE -42	EV / VR	Systematically import PEVL voters into Early Voting System so that a ballot can be scheduled for mailing	16-544.F
Tuesday, February 9, 2016	MAR -28	JURID	Last day to mail Publicity Pamphlet (if necessary) - Date is determined so that pamphlet is in the hands of voters prior to Early Voting Beginning	19-141.B/35.454
Wednesday, February 10, 2016	MAR -27	BLD / JURID	<b>Last day to perform logic and accuracy (L&amp;A) tests ON EV EQUIPMENT (prior to IN-PERSON early voting beginning)</b>	16-449.A
Wednesday, February 10, 2016	MAR -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, February 10, 2016	MAR -27	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations- <b>OFF-SITE locations can open on the following Monday</b>	16-542.A / 16-542.C&D
Wednesday, February 10, 2016	MAR -27	WARE / ACCT	<b>SECURITY BEGINS</b> on site at MCTEC facility	
Friday, February 12, 2016	MAR -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, February 12, 2016	MAR -25	VR	Schedule <b>Label Batch Report (VR02)</b> to provide a mailing tape, <b>by household</b> , for <b>Sample Ballot</b> printing - <b>excluding PEVL voters</b>	
Friday, February 12, 2016	MAR -25	BLD	Sample Ballot Proof Ready/signed off (if applicable)	
Friday, February 12, 2016	MAR -25	BLD	Sample Ballot files to printer (if applicable)	
Friday, February 12, 2016	MAR -25	BLD	Begin printing Sample Ballot (if applicable)	
Friday, February 12, 2016	MAY -95	VR	Setup of May Election in Visual VRAS must be completed	16-542.A
Friday, February 12, 2016	MAY -95	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>tentative</b> ordering quantities	
Saturday, February 13, 2016	MAR -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, February 14, 2016	MAR -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b> and then daily from then on (data for Monday - provided on Friday)	16-168.D
Sunday, February 14, 2016	MAY -93	EV	First day to accept requests for an Early Ballot	16-542.A
Wednesday, February 17, 2016	MAR -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, February 17, 2016	MAY -90	JURID / CF	Last day to file as a candidate for the May Election / <b>Certification of candidates due by 5:00 PM (if applicable)</b>	16-311.B / 15-422.A
Wednesday, February 17, 2016	MAY -90	PR	Last day to have had the Call of Election published & posted for a <b>NON-PARTISAN</b> election	16-227
Wednesday, February 17, 2016	MAY -90	JURID	Publicity Pamphlet language provided including Pro/Con arguments - 300 words or less, for Countywide (if applicable)	19-141.C
Wednesday, February 17, 2016	MAY -90	BLD / JLIA	<b>Ballot Language must be Approved and Final</b>	
Wednesday, February 17, 2016	MAY -90	VR / VEN	<b>OPTIONAL; Mail "90 Day Notice"</b> to "PEVL" voters for elections <b>NEW TO MAY</b> (optional)	16-544.D
Thursday, February 18, 2016	MAY -89	BLD	Begin loading official Ballot Measures and NEW Candidates to BDM	
Thursday, February 18, 2016	MAY -89	LEGAL	Notify BOS of Special District Candidate Elections to be cancelled	Title 48
Thursday, February 18, 2016	MAY -89	BLD	Ballot/Text Proof Ready (for Jurisdictions review & candidates, new to the ballot, Galley proof)	16-461.A.2
Thursday, February 18, 2016	MAY -89	JURID	Mail Candidate's, new to the ballot, Galley Letter/Proof of how name will appear on ballot ( <b>5 day deadline - Jurisdictions responsibility</b> )	16-461.A.3
Friday, February 19, 2016	PPE -32	VR	Schedule <b>Sample Ballot Ordering Report (ES03)</b> to provide vendor <b>final household counts and mailing labels</b> (by party/cong dist)	

Sunday, February 21, 2016	PPE -30	SOS	SOS appoints a 7 person "vote count verification committee" to <b>establish designated margin</b> to be used in reviewing the hand count results ( <b>currently 1%</b> )	16-602.L
Monday, February 22, 2016	PPE -29	VR	Last day for voter registration	16-120
Monday, February 22, 2016	PPE -29	BLD / VEN	Beginning printing sample ballots	
Monday, February 22, 2016	PPE -29	WARE / ACCT	<b>SECURITY BEGINS</b> on site at RES facility	
Monday, February 22, 2016	PPE -29	EV	Set up Early Voting satellite sites	
Tuesday, February 23, 2016	MAY -84	JURID / BLD	Last day for Candidates, new to the ballot, to make changes to Ballot Name ( <b>if applicable</b> )	
Tuesday, February 23, 2016	MAY -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Wednesday, February 24, 2016	PPE -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-246.C / 16-542.C&D
Wednesday, February 24, 2016	PPE -27	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations- <b>OFF-SITE locations can open on the following Monday</b>	16-246.C
Wednesday, February 24, 2016	PPE -27	WARE / ACCT	<b>SECURITY LOCKDOWN BEGINS</b> on site at MCTEC facility	
Wednesday, February 24, 2016	PPE -27	BLD / SOS / PPTY	Last day to perform logic and accuracy (L&A) tests ON EV EQUIPMENT ( <b>prior to IN-PERSON early voting beginning</b> )	16-449.A
Wednesday, February 24, 2016	PPE -27	VR	<b>CNTYWIDE - Run FED FORM SUSPENSE VOTER LIST AFTER 5 P.M. (WEDNESDAY)</b>	
Thursday, February 25, 2016	PPE -26	VR	<b>CNTYWIDE - ADD ELECTION SPECIFIC DATA to FED FORM SUSPENSE VOTER LIST data</b> (e.g. EV Begin Date, EV End Date, Polling Place Facility Name, Polling Place Address, etc.)	
Thursday, February 25, 2016	PPE -26	VR	<b>CNTYWIDE - Generate &amp; Mail FED FORM SUSPENSE VOTER letters</b>	
Thursday, February 25, 2016	MAR -12	CF	Last day to file Pre-election report for candidates	16-913.B / 916
Friday, February 26, 2016	PPE -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, February 26, 2016	MAR -11	VR / PPTY	Last night run of <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b>	16-168.D
Friday, February 26, 2016	MAR -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, February 26, 2016	MAR -11	BLD	Last day to mail Sample Ballots (if necessary)	16-461.D & E
Friday, February 26, 2016	MAR -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Saturday, February 27, 2016	PPE -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-246.C / 16-542.C&D
Saturday, February 27, 2016	MAR -10	FCO	Run <b>BW03</b> report & Voter File on CD (NO LONGER SEND TO DOJ)	
Saturday, February 27, 2016	MAR -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A
Saturday, February 27, 2016	MAR -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests ( <b>IN CASE 7 DAY L&amp;A IS CALLED FOR</b> )	16-449.A
Saturday, February 27, 2016	MAY -80	POLL	Polling Place Sites shall be made available to the public.	16-411.G
Wednesday, March 2, 2016	PPE -20	POLL	Last day to designate polling place sites for the presidential preference election	16-248.A
Wednesday, March 2, 2016	MAY -76	LEGAL	Last day to file challenge on petitions for Candidates new to the ballot <b>by 5:00 p.m.</b> (10 days after close of filing, exclude Sat, Sun & Legal Holidays)	16-351.A
Wednesday, March 2, 2016	MAY -76	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN be cancelled</b>	16-312.B.2
Thursday, March 3, 2016	AUG -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Thursday, March 3, 2016	AUG -180	SOS	<b>CNTYWIDE - Last day to submit New Party Petitions for Signature Verification to SOS/County Recorder</b>	16-803.A
Thursday, March 3, 2016	MAR -5	BLD / JURID	Perform logic and accuracy (L&A) tests (at least <b>within</b> seven days prior to the election)	16-449.A
Thursday, March 3, 2016	MAR -5	BLD / ADMIN	First day tabulation can begin ( <b>No earlier than 7 days prior and L&amp;A test must have been conducted</b> )	16-550.B
Friday, March 4, 2016	MAR -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, March 4, 2016	MAR -4	EV/BLD	Run <b>E-Poll Book DATA File</b> (Friday night after the close of in person early voting): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Monday, March 7, 2016	MAR -1	VR / PPTY	Last night run of <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>TUESDAY</b>	16-168.D
Tuesday, March 8, 2016	MAR 0	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F & 549.D
Tuesday, March 8, 2016	MAR 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
<b>Tuesday, March 8, 2016</b>	<b>MAR 0</b>	<b>ALL</b>	<b>MARCH ELECTION DAY</b>	16-204.B / 225
Wednesday, March 9, 2016	MAR +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Thursday, March 10, 2016	PPE -12	CF	<b>Last day to file Pre-election report for candidates ?????</b>	16-913.B / 916
Friday, March 11, 2016	PPE -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-246.A
Friday, March 11, 2016	PPE -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-246.F.1 / 549.C
Friday, March 11, 2016	PPE -11	BLD / VEN	Last day to mail sample ballots	16-245.D
Friday, March 11, 2016	MAR +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. (3rd business day after the election)	SOS Procedure for Proof of ID
Saturday, March 12, 2016	PPE -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A
Saturday, March 12, 2016	PPE -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests ( <b>IN CASE 7 DAY L&amp;A IS CALLED FOR</b> )	16-449.A
Saturday, March 12, 2016	PPE -10	SOS	The "vote count verification committee" shall <b>provide the designated margin</b> to the SOS ten days before the election ( <b>to be posted on SOS website</b> )	16-602.C.7
Saturday, March 12, 2016	MAY -66	LEGAL	Last day for the Superior Court to render a decision on challenged candidate petitions ( <b>if applicable</b> )	16-351.A
Monday, March 14, 2016	AUG -169	SOS	<b>CNTYWIDE - Last day (within 7 business days) for SOS to submit New Party Petition "Random Samples" for Signature Verification to the County Recorder</b>	16-803.D
Monday, March 14, 2016	MAR +6	ADMIN	First day to canvass Jurisdictional Election returns	16-642.A
Tuesday, March 15, 2016	PPE -7	PPTY	Political Parties must provide list of board members for Hand Count by 5 p.m. ( <b>2 per polling place/precinct - no more than 75% from the same party</b> )	16-602.C.7
Tuesday, March 15, 2016	MAR +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days	16-584.D / 135.D
Wednesday, March 16, 2016	PPE -6	COMPLTE	<b>OPTIONAL - Last day to mail YELLOW Polling Place Notice Cards</b> - Wednesday prior to the Election	
Wednesday, March 16, 2016	PPE -6	ADMIN / PPTY	Notify Political Parties by 9 a.m. if insufficient number of BW's are provided for Hand Count ( <b>if less than 4 times the number of polling places/precincts</b> )	16-602.C.7
Thursday, March 17, 2016	PPE -5	ADMIN / PPTY	Hand Count <b>CANCELLED</b> if Parties don't provided sufficient number of BW's for Hand Count by 5:00 p.m. ( <b>NEED 4 times the number of PP's/precincts</b> )	16-602.C.7
Thursday, March 17, 2016	PPE -5	BLD / SOS / PPTY	Perform logic and accuracy (L&A) tests (at least <b>within</b> seven days prior to the election)	16-449.A
Thursday, March 17, 2016	PPE -5	BLD / ADMIN	First day tabulation can begin ( <b>No earlier than 7 days prior and L&amp;A test must have been conducted</b> )	16-550.B
Thursday, March 17, 2016	MAY -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions ( <b>5 days after the decision</b> )	16-351.A
Friday, March 18, 2016	PPE -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-246.C
Friday, March 18, 2016	PPE -4	EV/BLD	Run <b>E-Poll Book DATA File</b> (Friday night after the close of in person early voting): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Friday, March 18, 2016	MAY -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, March 18, 2016	MAY -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, March 18, 2016	MAY -60	VR	Schedule <b>Label Batch Report (VR02)</b> to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet</b> printing ( <b>if applicable</b> )	19-141.B



Friday, March 18, 2016	MAY -60	JURID	Publicity Pamphlet Proof Ready/signed off (if applicable)	
Friday, March 18, 2016	MAY -60	JURID	Publicity Pamphlet files to printer (if applicable)	
Friday, March 18, 2016	MAY -60	JURID	Begin printing Publicity pamphlet (if applicable for City/Town) - <i>Jurisdictions responsibility</i>	
Monday, March 21, 2016	PPE -1	EV	"Emergency Early Voting" ends 5:00 PM	16-246.F.2 / 542.F
Monday, March 21, 2016	MAY -57	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for final ordering quantities	
Tuesday, March 22, 2016	PPE 0	EV	EV Ballots must be received by the Office of the County Recorder, officer in charge or at a valid polling place before 7:00 PM	16-246.G / 551.C / 548.A
<b>Tuesday, March 22, 2016</b>	<b>PPE 0</b>	<b>ADMIN</b>	<b>PRESIDENTIAL PREFERENCE ELECTION DAY - PENDING GOVERNOR'S PROCLAMATION</b>	16-241A / B
Wednesday, March 23, 2016	PPE +1	ADMIN / PPTY	Hand Count shall begin within 24 hours after close of polls ( <b>first day - draw for party selection order then contested offices to audit</b> )	16-602.J
Wednesday, March 23, 2016	PPE +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Friday, March 25, 2016	PPE +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. ( <i>3rd business day after the election</i> )	SOS Procedure for Proof of ID
Friday, March 25, 2016	PPE +3	WARE / ACCT	<b>SECURITY ENDS</b> at RES and MCTEC facility - assuming ALL ballots tabulated and no recount or challenge pending	
Monday, March 28, 2016	MAY -50	BLD	Begin providing Official ballot layout files to printer ( <b>signoff required by Jurisdiction on Cosmetic Ballot Proof &amp; text</b> )	
Monday, March 28, 2016	MAY -50	BLD	Begin Printing Ballot	
Monday, March 28, 2016	MAR +20	ADMIN	Last day to meet and canvass Jurisdictional Election returns	16-642.A
Monday, March 28, 2016	AUG -155	SOS	<b>CNTYWIDE</b> - Last day (within 10 business days) for County Recorder to verify/certify to SOS signatures on New Party Petitions	16-803.E & F
Tuesday, March 29, 2016	PPE +7	FCO	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days	16-584.D / 135.D
Wednesday, March 30, 2016	AUG -153	SOS	<b>CNTYWIDE</b> - Within 72 hours of County Recorder's certification, SOS determines validity of New Party Recognition	16-803.H
Friday, April 1, 2016	PPE +10	ADMIN	Last day for the <b>County</b> to deliver certified official canvass to the SOS Election returns	16-241.C / 645.B
Saturday, April 2, 2016	MAY +5	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, April 2, 2016	MAY -45	VR	Schedule Household Counts Report (VR06) to provide tentative household counts for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Saturday, April 2, 2016	MAY -45	EV	<b>OPTIONAL:</b> Last day for receipt of the <b>"90 Day Notice"</b> FROM VOTERS NEW TO MAY if the PEVL voter wish to make a change to status/request ( <i>optional</i> )	16-544.F
Saturday, April 2, 2016	MAY -45	EV	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-544.F
Saturday, April 2, 2016	MAR +25	LEGAL	Last day to file a statement contesting the Jurisdictional Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Monday, April 4, 2016	PPE +13	SOS	Last day (2nd Monday after Election) for the <b>SOS</b> to certify/canvass results	16-241.C, 249.A&645.B
Tuesday, April 5, 2016	MAY -42	EV / VR	Systematically import <b>NEW TO MAY</b> PEVL voters into Early Voting System so that a ballot can be scheduled for mailing (March voters auto-roll)	
Thursday, April 7, 2016	MAY -40	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be cancelled</b>	16-312.B
Thursday, April 7, 2016	MAR +30	FCO	Run <b>BW03</b> report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Thursday, April 7, 2016	MAR +30	CF	Last day to file Post-election report for candidates	16-913.B / 916
Saturday, April 9, 2016	PPE +18	SOS	Last day to file a statement contesting the State Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Wednesday, April 13, 2016	MAY -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions & place out on VPN <b>THURSDAY</b> - then daily from then on ( <i>data for Monday - provided on Friday</i> )	16-168.D
Monday, April 18, 2016	MAY -29	VR	Last day for voter registration ( <b>MONDAY</b> )	16-120
Monday, April 18, 2016	MAY -29	EV	Early Ballots/test ballots due from printer (last day)	
Monday, April 18, 2016	MAY -29	EV	Setup EV satellite sites (if any)	
Tuesday, April 19, 2016	MAY -28	JURID	Last day to mail Publicity Pamphlet (if necessary) - Date is determined so that pamphlet is in the hands of voters prior to Early Voting Beginning	19-141.B/35.454
Wednesday, April 20, 2016	MAY -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, April 20, 2016	MAY -27	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations- <b>OFF-SITE locations can open on the following Monday</b>	16-542.A / 16-542.C&D
Wednesday, April 20, 2016	MAY -27	WARE / ACCT	<b>SECURITY BEGINS</b> on site at MCTEC facility	
Wednesday, April 20, 2016	MAY -27	BLD / JURID	Last day to perform logic and accuracy (L&A) tests ON EV EQUIPMENT ( <i>prior to IN-PERSON early voting beginning</i> )	16-449.A
Wednesday, April 20, 2016	AUG -132	VR	<b>CNTYWIDE</b> - Setup election so that <b>"90 Day Notice"</b> data file can run <b>FOR BOTH Primary &amp; General</b>	
Friday, April 22, 2016	MAY -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, April 22, 2016	MAY -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Friday, April 22, 2016	MAY -25	BLD	Sample Ballot Proof Ready/signed off (if applicable)	
Friday, April 22, 2016	MAY -25	BLD	Sample Ballot files to printer (if applicable)	
Friday, April 22, 2016	MAY -25	BLD	Begin printing Sample Ballot (if applicable)	
Friday, April 22, 2016	AUG -130	VR	<b>CNTYWIDE</b> - Run <b>"90 Day Notice"</b> PARTISAN data file (weekend job run that REQUIRES election to be setup in VRAS)	
Saturday, April 23, 2016	MAY -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, April 24, 2016	AUG -128	VR / VEN	<b>CNTYWIDE</b> - Copy <b>"90 Day Notice"</b> PARTISAN data to VPN	
Sunday, April 24, 2016	MAY -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b> and then daily from then on ( <i>data for Monday - provided on Friday</i> )	16-168.D
Wednesday, April 27, 2016	MAY -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, April 27, 2016	MAY -20	ADMIN	Last day for Board Of Supervisors to appoint boardworkers to work at the polling place ( <b>NON-PARTISAN</b> )	16-531.C
Monday, May 2, 2016	AUG -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, May 2, 2016	AUG -120	JURID	Last day, by 5 p.m., for Jurisdiction to notify MGED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Monday, May 2, 2016	AUG -120	PR	Notification of party officials that Saturday computer usage must be requested 48 hours in advance	
Monday, May 2, 2016	AUG -120	JURID / CF	First day to file as a regular candidate ( <b>PARTISAN or NON-PARTISAN JURID</b> )	16-311.A
Monday, May 2, 2016	AUG -120	CF	<b>CNTYWIDE</b> - First day to file as a §16-341 candidate / <b>Certification of candidates due to the County by 5:00 PM (PARTISAN from a non-recognized party)</b>	16-341.C
Friday, May 6, 2016	MAY -11	VR / PPTY	Last night run of <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b>	16-168.D
Friday, May 6, 2016	MAY -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, May 6, 2016	MAY -11	BLD	Last day to mail Sample Ballots (if necessary) - <b>excluding PEVL voters</b>	16-461.D & E
Friday, May 6, 2016	MAY -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Friday, May 6, 2016	AUG -116	VR	Setup of AUGUST Election(s) in Visual VRAS must be completed	
Friday, May 6, 2016	AUG -116	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for tentative ordering quantities	
Saturday, May 7, 2016	MAY -10	FCO	Run <b>BW03</b> report & Voter File on CD (NO LONGER SEND TO DOJ)	
Saturday, May 7, 2016	MAY -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A

Saturday, May 7, 2016	MAY -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests ( <i>IN CASE 7 DAY L&amp;A IS CALLED FOR</i> )	16-449.A
Monday, May 9, 2016	AUG -113	VR / VEN	CNTY-WIDE - <b>Begin prep for Mailing "90 Day Notice"</b> to "PEVL" voters indicating Election Date, Expected Mail Date & Voter's Mailing Address were ballot will be sent	16-544.D
Thursday, May 12, 2016	AUG -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR AN AUGUST ELECTION</b>	
Thursday, May 12, 2016	NOV -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Thursday, May 12, 2016	MAY -5	BLD / JURID	Perform logic and accuracy (L&A) tests ( <i>at least within seven days prior to the election</i> )	16-449.A
Thursday, May 12, 2016	MAY -5	BLD / ADMIN	First day tabulation can begin ( <i>No earlier than 7 days prior and L&amp;A test must have been conducted</i> )	16-550.B
Friday, May 13, 2016	MAY -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, May 13, 2016	MAY -4	EV/BLD	Run <b>E-Poll Book DATA File</b> ( <i>Friday night after the close of in person early voting</i> ): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Monday, May 16, 2016	MAY -1	VR / PPTY	Last night run of <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>TUESDAY</b>	16-168.D
Tuesday, May 17, 2016	MAY 0	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F & 549.D
Tuesday, May 17, 2016	MAY 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
Tuesday, May 17, 2016	MAY 0	ALL	<b>MAY ELECTION DAY</b>	16-204.B / 225
Tuesday, May 17, 2016	AUG -105	JLIA / BLD	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Wednesday, May 18, 2016	MAY +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Friday, May 20, 2016	MAY +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. ( <i>3rd business day after the election</i> )	SOS Procedure for Proof of ID
Friday, May 20, 2016	AUG -102	FCO	<b>Review the "Disaster Recovery Plan" and update contact information</b>	
Monday, May 23, 2016	MAY +6	ADMIN	First day to canvass Jurisdictional Election returns	16-642.A
Tuesday, May 24, 2016	MAY +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days ( <b>Memorial Day 5/30/2016: DO NOT add a day</b> )	16-584.D / 135.D
Sunday, May 29, 2016	AUG -93	EV	First day to accept requests for an Early Ballot	
Wednesday, June 1, 2016	AUG -90	VR / VEN	CNTY-WIDE - <b>Begin Mailing PARTISAN "90 Day Notice"</b> to "PEVL" voters indicating <b>PARTY</b> , Election Date, Mail Date & Voter's Mailing Address were ballot will be sent	16-544.D
Wednesday, June 1, 2016	AUG -90	FCO	CNTY-WIDE - Run the Hispanic Surname Analysis Reports VR30B-1 & VR30B-2 (no earlier than 90 days)	MOA
Wednesday, June 1, 2016	AUG -90	PR	Last day to have had the Call of Election published & posted for a <b>NON-PARTISAN</b> election appearing on the ballot during the Primary ( <i>if applicable</i> )	16-227
Wednesday, June 1, 2016	AUG -90	JURID / CF	Last day to file as a regular candidate / <b>Certification of candidates due to the County by 5:00 PM (PARTISAN or NON-PARTISAN JURID)</b>	16-311.A
Wednesday, June 1, 2016	AUG -90	CF	CNTY-WIDE - Last day to file as a §16-341 candidate / <b>Certification of candidates due to the County by 5:00 PM (PARTISAN from a non-recognized party)</b>	16-341.C
Wednesday, June 1, 2016	AUG -90	PPTY	CNTY-WIDE - Last day for Parties to nominate boardworkers to work at the polling place ( <b>PARTISAN</b> )	16-531.A
Wednesday, June 1, 2016	AUG -90	1-BLD / JLIA	<b>LAST DAY TO RECEIVE "BALLOT MEASURE" TEXT FOR BALLOT BUILDING (by 5pm - Challenges to text can be pending- by 5pm)-must be Approved and Final</b>	
Wednesday, June 1, 2016	AUG -90	ALL	Inventory and order election supplies-print/order special voting instructions	
Wednesday, June 1, 2016	AUG -90	JURID / JLIA	<b>Publicity pamphlet/sample ballot language provided including Pro/Con arguments- 300 words or less (Countywide)</b>	19-141
Thursday, June 2, 2016	AUG -89	BLD / CF	Begin loading official Ballot Measures and Candidates to BDM	
Thursday, June 2, 2016	AUG -89	LEGAL	CNTY-WIDE - Notify BOS of <b>Special District</b> Candidate Elections to be cancelled	Title 48
Friday, June 3, 2016	AUG -88	JURID	School Budget Override Pro/Con arguments due - 200 words or less (if applicable & does not apply to Bond Elections)	15-481.B.9
Friday, June 3, 2016	AUG -88	JURID / CF	Mail Candidate's Galley Letter/Proof of how name will appear on ballot (5 Day Deadline) ( <b>PARTISAN or NON-PARTISAN JURID</b> )	16-461.A.3
Monday, June 6, 2016	MAY +20	ADMIN	Last day to meet and canvass Jurisdictional Election returns	16-642.A
Tuesday, June 7, 2016	AUG -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Wednesday, June 8, 2016	AUG -83	BLD / JLIA / PPTY	Ballot Proof Ready (for Political Party/Jurisdictions review)	16-461.A.2
Wednesday, June 8, 2016	AUG -83	JURID / CF	Last day for <b>PARTISAN or NON-PARTISAN JURID</b> Candidate appearing on a ballot during the Primary to make changes to Ballot Name	
Wednesday, June 8, 2016	AUG -83	BLD / CF	Begin Printing Ballot Proofs for <b>PARTISAN and/or NON-PARTISAN JURID</b> candidates	
Friday, June 10, 2016	AUG -81	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for final ordering quantities	
Friday, June 10, 2016	AUG -81	VR / PPTY	CNTY-WIDE - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Saturday, June 11, 2016	MAY +25	LEGAL	Last day to file a statement contesting the Jurisdictional Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Wednesday, June 15, 2016	AUG -76	JURID / CF	CNTY-WIDE - Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN be cancelled</b>	16-312.B.2
Wednesday, June 15, 2016	AUG -76	LEGAL	Last day to file challenge on candidate petitions <b>by 5:00 p.m.</b> ( <i>10 days after close of filing, excluding Sat, Sun &amp; Legal Holidays - NON-PARTISAN JURID</i> ) - <b>No June Holidays</b>	16-351.A
Thursday, June 16, 2016	AUG -75	BLD / VEN	Begin providing Official ballot layout files to printer ( <b>signoff required by Jurisdiction on Cosmetic Ballot Proof &amp; text</b> )	
Thursday, June 16, 2016	AUG -75	1-BLD	<b>BEGIN PRINTING BALLOTS (CANDIDATE &amp; BALLOT MEASURE BALLOTS - on those ballots NOT effected by Challenges)</b>	
Thursday, June 16, 2016	MAY +30	FCO	Run <b>BW03</b> report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Monday, June 20, 2016	AUG -71	VR / PPTY	CNTY-WIDE - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Tuesday, June 21, 2016	AUG -70	VR	Schedule <b>Sample Ballot Ordering Report (ES03)</b> to provide <b>tentative</b> household counts for printing - <b>excluding PEVL voters</b>	16-245.D
Wednesday, June 22, 2016	AUG -69	CF	Request PC withdrawal by this date so to know which precincts are over quota	16-245.D
Thursday, June 23, 2016	AUG -68	1-BLD / JLIA	CNTY-WIDE - <b>LAST DAY FOR "BACK OF BALLOT MEASURE" TEXT TO BE FINAL AND DISPOSITION RENDERED ON ANY CHALLENGES (by 5pm)</b>	
Friday, June 24, 2016	AUG -67	1-BLD	CNTY-WIDE - <b>BEGIN PRINTING "BACK OF BALLOT MEASURES" - provide to printer</b>	
Saturday, June 25, 2016	AUG -66	LEGAL	Last day for the Superior Court to render a decision on challenged candidate petitions ( <i>10 days after the last day to file -PARTISAN or NON-PARTISAN JURID</i> )	16-351.A
Saturday, June 25, 2016	AUG -66	1-BLD / JLIA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES HELD DUE TO CHALLENGES &amp; those not subject to APPEAL (by 5pm)-to insure receipt of ballots prior to Early Voting</b>	
Sunday, June 26, 2016	AUG -65	1-BLD	<b>LAST DAY TO BEGIN PRINTING "CANDIDATE" FRONTS of the Ballot (Those that Challenges have been resolved &amp; are NOT subject to APPEAL)</b>	
Sunday, June 26, 2016	AUG -65	JURID / JLIA	Publicity Pamphlet files to printer - Jurisdictional or Countywide ( <i>if applicable</i> )	
Sunday, June 26, 2016	AUG -65	JURID / JLIA	Begin printing Publicity pamphlet ( <i>if applicable for County - Counties responsibility</i> ) ( <i>if applicable for City/Town - Jurisdictions responsibility</i> )	
Thursday, June 30, 2016	AUG -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions ( <i>5 days after the decision</i> )	16-351.A
Thursday, June 30, 2016	AUG -61	VR / PPTY	CNTY-WIDE - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Friday, July 1, 2016	AUG -60	VR	Schedule <b>Label Batch Report (VR02)</b> to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet</b> printing ( <i>if applicable</i> )	19-141.B
Friday, July 1, 2016	AUG -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, July 1, 2016	AUG -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, July 1, 2016	AUG -60	EV	Determine need and location of satellite sites ( <i>if applicable</i> )	
Thursday, July 7, 2016	NOV -124	SOS	CNTY-WIDE - Last day to file Constitutional & Initiative Petitions to have a measure appear on the General Ballot	Title 19, Chapter 1
Monday, July 11, 2016	AUG -50	1-BLD / JLIA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES HELD DUE TO APPEAL CHALLENGES (by 5pm)</b>	

Monday, July 11, 2016	NOV -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, July 11, 2016	NOV -120	JURID	<b>Last day</b> , by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Monday, July 11, 2016	NOV -120	JURID / CF / MCESA	First day to file as a candidate for Jurisdictional Tag-on or Non-partisan candidate	16-311.B
Tuesday, July 12, 2016	AUG -49	1-BLD	<b>LAST DAY TO PRINT REMAINING "CANDIDATE" FRONTS of the Ballot HELD DUE TO APPEAL CHALLENGE</b>	
Tuesday, July 12, 2016	AUG -49	VR / PPTY	<b>CNTY WIDE</b> - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Thursday, July 14, 2016	AUG -47	WARE / ACCT	<b>CNTY WIDE - SECURITY BEGINS</b> on site at RES facility	
Saturday, July 16, 2016	AUG -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, July 16, 2016	AUG -45	BWRK	Instruction of election board inspectors & judges can begin	16-532.A
Saturday, July 16, 2016	AUG -45	EV	<b>Last day for receipt of the "90 Day Notice"</b> by the county recorder if PEVL voter wishes to make a change to status (OTH must select a PARTY for Partisan Election)	16-544.F
Saturday, July 16, 2016	AUG -45	1-EV / UOCAVA	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Monday, July 18, 2016	AUG -43	GIS/VR /CMPLTE	<b>CNTY WIDE</b> - Provide Poll Map Image files for <b>YELLOW Polling Place Notice Card</b> to VR for accompany VR02 Mailing Label File	
Tuesday, July 19, 2016	AUG -42	EV / VR	Systematically import PEVL voters into Early Voting System so that a ballot can be scheduled for mailing	16-544.F
Wednesday, July 20, 2016	AUG -41	VR / CMPLTE	<b>CNTY WIDE</b> - Provide Vendor VR02 & Poll Map Image files for <b>YELLOW Polling Place Notice Card</b> - (25 Business Days prior to requested mail date)	
Wednesday, July 20, 2016	AUG -41	VR / PPTY	<b>CNTY WIDE</b> - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Thursday, July 21, 2016	AUG -40	JURID / CF	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be cancelled</b>	16-312.B
Thursday, July 21, 2016	AUG -40	VR	<b>CNTY WIDE - FOR PARTISAN ELECTION</b> - Run VR?? <NEW JOB> Mailing Label file (by PND in All-Mail Jurisdiction) for <b>"33 DAY ALL-MAIL JURISDICTION NOTICE"</b>	
Thursday, July 21, 2016	NOV -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR A NOVEMBER ELECTION</b>	
Friday, July 22, 2016	AUG -39	VR / VEN	<b>CNTY WIDE - FOR PARTISAN ELECTION</b> - Provide VR?? <NEW JOB> Mailing Label file for <b>"33 DAY ALL-MAIL JURISDICTION NOTICE" to vendor</b>	
Monday, July 25, 2016	AUG -36	EV	<b>CNTY WIDE</b> - Early Ballots/test ballots due from printer (Last day)	
Tuesday, July 26, 2016	AUG -35	JURID / JLIA	<b>CNTY WIDE</b> - Publicity Pamphlets available for mailing/distribution (Countywide Measures)	19-141.B/35.454
Tuesday, July 26, 2016	NOV -105	JLIA / BLD	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Wednesday, July 27, 2016	AUG -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions & place out on VPN <b>THURSDAY</b> - then daily from then on (data for Monday - provided on Friday)	16-168.D
Friday, July 29, 2016	NOV -102	FCO	<b>Review the "Disaster Recovery Plan" and update contact information</b>	
Sunday, July 31, 2016	AUG -30	SOS	<b>CNTY WIDE</b> - SOS appoints 7 person committee to <b>establish designated margin</b> to be used in reviewing the hand count results ( <b>currently 1%</b> )	16-602.L
Monday, August 1, 2016	AUG -29	EV	<b>CNTY WIDE</b> - Setup EV satellite sites (if any) using Ballot-on-Demand Ballots	
Monday, August 1, 2016	AUG -29	VR	Last day for voter registration ( <b>MONDAY</b> )	16-120
Wednesday, August 3, 2016	AUG -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, August 3, 2016	AUG -27	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations- <b>OFF-SITE locations can open on the following Monday</b>	16-542.A / 16-542.C&D
Wednesday, August 3, 2016	AUG -27	WARE / ACCT	<b>CNTY WIDE - SECURITY &amp; LOCKDOWN BEGINS</b> on site at MCTEC facility	
Wednesday, August 3, 2016	AUG -27	BLD / SOS / PPTY	<b>CNTY WIDE - Last day</b> to perform logic and accuracy (L&A) tests ON EV EQUIPMENT ( <i>prior to IN-PERSON early voting beginning</i> )	16-449.A
Wednesday, August 3, 2016	AUG -27	VR	<b>CNTY WIDE</b> - Run <b>FED FORM SUSPENSE VOTER LIST AFTER 5 P.M. (WEDNESDAY)</b>	
Thursday, August 4, 2016	AUG -26	VR	<b>CNTY WIDE - ADD ELECTION SPECIFIC DATA to FED FORM SUSPENSE VOTER LIST data</b> (e.g. EV Begin Date, EV End Date, Polling Place Facility Name, Polling Place Address, etc.)	
Thursday, August 4, 2016	AUG -26	VR	<b>CNTY WIDE</b> - Generate & Mail <b>FED FORM SUSPENSE VOTER letters</b>	
Friday, August 5, 2016	AUG -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Friday, August 5, 2016	AUG -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, August 5, 2016	AUG -25	BLD / JURID / PPTY	Sample Ballot Proof Ready/signed off (if applicable)	
Friday, August 5, 2016	AUG -25	BLD / VEN	Sample Ballot files to printer (if applicable)	
Friday, August 5, 2016	AUG -25	BLD / VEN	Begin printing Sample Ballot (if applicable)	
Friday, August 5, 2016	NOV -95	VR	Setup of November Election(s) in Visual VRAS must be completed	16-542.A
Friday, August 5, 2016	NOV -95	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>tentative</b> ordering quantities	
Saturday, August 6, 2016	AUG -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, August 7, 2016	AUG -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b> and then daily from then on (data for Monday - provided on Friday)	16-168.D
Sunday, August 7, 2016	NOV -93	EV	First day to accept requests for an Early Ballot	16-542.A
Wednesday, August 10, 2016	AUG -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, August 10, 2016	AUG -20	POLL	Polling Place Sites shall be made available to the public.	16-411.B & G
Wednesday, August 10, 2016	NOV -90	FCO	<b>CNTY WIDE</b> - Run the Hispanic Surname Analysis Reports VR30B-1 & VR30B-2 (no earlier than 90 days)	MOA
Wednesday, August 10, 2016	NOV -90	JURID / JLIA	<b>CNTY WIDE</b> - Publicity pamphlet/sample ballot language provided including Pro/Con arguments- <b>300 words or less</b>	19-141
Wednesday, August 10, 2016	NOV -90	JURID / CF / MCESA	Last day to file as a <b>NON-PARTISAN</b> candidate for the General Election / Certification of candidates due by 5:00 PM ( <b>NON-PARTISAN</b> )	16-311.B / 15-422.A
Wednesday, August 10, 2016	NOV -90	PR	Last day to have had the Call of Election published & posted for a <b>NON-PARTISAN</b> election appearing on the General	16-227
Wednesday, August 10, 2016	NOV -90	1-BLD / JLIA	<b>LAST DAY TO RECEIVE "BALLOT MEASURE" TEXT FOR BALLOT BUILDING</b> (by 5pm - Challenges to text can be pending- by 5pm)-must be Approved and Final	
Thursday, August 11, 2016	NOV -89	BLD / CF	Begin loading official Ballot Measures and NEW or NON-PARTISAN Candidates to BDM	
Thursday, August 11, 2016	NOV -89	LEGAL	<b>CNTY WIDE</b> - Notify BOS of <b>Special District</b> Candidate Elections to be cancelled	Title 48
Thursday, August 11, 2016	NOV -89	BLD / JURID	Ballot / Text Proof Ready (for Jurisdictions review) <b>NON-PARTISAN</b>	16-461.A.2
Friday, August 12, 2016	NOV -88	JURID / CF / MCESA	Mail Candidate's Galley Letter/Proof of how name will appear on ballot (Non-Partisan Election) (5 day deadline)	16-461.A.3
Sunday, August 14, 2016	AUG -16	BLD / SOS	<b>CNTY WIDE</b> - Last day to file L&A program with Secretary of State	16-445.A
Sunday, August 14, 2016	AUG -16	PR	<b>CNTY WIDE</b> - Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy (L&A) tests.	16-449.A
Tuesday, August 16, 2016	AUG -14	CMPLTE	<b>CNTY WIDE</b> - Begin mailing <b>YELLOW Polling Place Notice Cards</b> - 200,000 mail per day (1.6 million to mail)	
Tuesday, August 16, 2016	NOV -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Wednesday, August 17, 2016	AUG -13	BLD / SOS / PPTY	<b>CNTY WIDE</b> - Perform logic and accuracy (L&A) tests	16-449.A
Wednesday, August 17, 2016	AUG -13	BLD / ADMIN	<b>CNTY WIDE</b> - First day tabulation can begin ( <i>L&amp;A test must have been conducted</i> )	16-550.B
Wednesday, August 17, 2016	NOV -83	JURID / CF / BLD	Last day for Non-Partisan Candidate to make changes to Ballot Name	
Thursday, August 18, 2016	AUG -12	CF	Last day to file Pre-election report for candidates	16-913.B / 916
Friday, August 19, 2016	AUG -11	VR / PPTY	Last run of <b>DAILY EV32 EV Request File</b> for Political Parties AND Jurisdictions, place out on VPN	16-168.D

Friday, August 19, 2016	AUG -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, August 19, 2016	AUG -11	BLD / VEN	Last day to mail Sample Ballots (if necessary for City/Town issues) - <b>excluding PEVL voters</b>	16-461.D & E
Friday, August 19, 2016	AUG -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Saturday, August 20, 2016	AUG -10	SOS	<b>CNTY WIDE</b> - The SOS appointed committee shall <b>provide the designated margin</b> to the SOS ten days before the election <b>(to be posted on SOS website)</b>	16-602.L4
Saturday, August 20, 2016	AUG -10	FCO	Run <b>BW03</b> report & Voter File on CD (NO LONGER SEND TO DOJ)	
Tuesday, August 23, 2016	AUG -7	PPTY	<b>CNTY WIDE</b> - Parties must provide list of board members for Hand Count by 5 p.m. <b>(2 per polling place/precinct - no more than 75% from the same party)</b>	16-602.C.7
Wednesday, August 24, 2016	AUG -6	ADMIN / PPTY	<b>CNTY WIDE</b> - Notify Parties by 9 a.m. if insufficient number of BW's are provided for Hand Count <b>(if less than 4 times the number of PP's/precincts)</b>	16-602.C.7
Wednesday, August 24, 2016	AUG -6	CMPLTE	<b>CNTY WIDE</b> - Last day to complete mailing <b>YELLOW Polling Place Notice Cards</b> - Wednesday prior to the Election	
Wednesday, August 24, 2016	NOV -76	LEGAL	Last day to file challenge on <b>NON-PARTISAN</b> Nov Election candidate petitions by <b>5:00 p.m.</b> (10 days after close of filing, excluding Sat, Sun & Legal Holidays) <b>-No Aug holiday</b>	16-351.A
Wednesday, August 24, 2016	NOV -76	JURID / CF / MCESA	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN be cancelled</b>	16-312.B.2
Thursday, August 25, 2016	AUG -5	ADMIN / PPTY	<b>CNTY WIDE</b> - Hand Count <b>CANCELED</b> if Parties don't provided sufficient BW's for Hand Count by 5:00 p.m. <b>(NEED 4 times the number of PP's/precincts)</b>	16-602.C.7
Friday, August 26, 2016	AUG -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, August 26, 2016	AUG -4	EV/BLD	Run <b>E-Poll Book DATA File</b> (Friday night after the close of in person early voting): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Friday, August 26, 2016	NOV -74	LEGAL	<b>CNTY WIDE</b> - Notify BOS of <b>School District</b> Candidate Elections to be cancelled	15-424.D
Monday, August 29, 2016	AUG -1	VR / PPTY	Last run of <b>DAILY EV33 Return File</b> for Political Parties AND Jurisdictions, place out on VPN	16-168.D
Monday, August 29, 2016	AUG -1	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F
Tuesday, August 30, 2016	AUG 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
<b>Tuesday, August 30, 2016</b>	<b>AUG 0</b>	<b>ALL</b>	<b>AUGUST ELECTION DAY</b>	16-204.B/225/201
Tuesday, August 30, 2016	NOV -70	JURID / JLIA	<b>CNTY WIDE</b> - Publicity Pamphlet Proof Ready/signed off for Countywide	S.B. 2419
Tuesday, August 30, 2016	NOV -70	VR	Schedule <b>Sample Ballot Ordering Report (ES03)</b> to provide <b>tentative</b> household counts for printing - <b>excluding PEVL voters</b>	16-245.D
Wednesday, August 31, 2016	AUG +1	ADMIN / PPTY	<b>CNTY WIDE</b> - Hand Count shall begin within 24 hours after close of polls <b>(first day - draw for party selection order then contested offices to audit)</b>	16-602.J
Wednesday, August 31, 2016	AUG +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Thursday, September 1, 2016	NOV -68	1-BLD / JLIA	<b>CNTY WIDE</b> - <b>LAST DAY FOR "BACK OF BALLOT MEASURE" TEXT TO BE FINAL AND DISPOSITION RENDERED ON ANY CHALLENGES (by 5pm)</b>	
Friday, September 2, 2016	NOV -67	1-BLD	<b>CNTY WIDE</b> - <b>BEGIN PRINTING "BACK OF BALLOT MEASURES" - provide to printer</b>	
Friday, September 2, 2016	AUG +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. (3rd business day after the election)	SOS Procedure for Proof of ID
Saturday, September 3, 2016	NOV -66	LEGAL	Last day for the Superior Court to render a decision on challenged candidate petitions (10 days after the last day to file - <b>NON-PARTISAN</b> )	16-351.A
Saturday, September 3, 2016	NOV -66	1-BLD / JLIA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES HELD DUE TO CHALLENGES and those not subject to APPEAL (by 5pm)</b>	
Sunday, September 4, 2016	NOV -65	JURID / JLIA	<b>CNTY WIDE</b> - Publicity Pamphlet files to printer - Countywide	S.B. 2419
Sunday, September 4, 2016	NOV -65	JURID / JLIA	<b>CNTY WIDE</b> - Begin printing Publicity Pamphlet - Countywide	S.B. 2419
Monday, September 5, 2016	AUG +6	ADMIN	First day to canvass August Jurisdictional/Primary Election returns ( <b>LABOR DAY ON SEPTEMBER 5, 2016</b> )	16-642.A
Tuesday, September 6, 2016	AUG +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days	16-584.D / 135.D
Thursday, September 8, 2016	NOV -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions (5 days after the decision)	16-351.A
Thursday, September 8, 2016	NOV -61	1-BLD	<b>LAST DAY TO BEGIN PRINTING "CANDIDATE" FRONTS of the Ballot (Those that Challenges have been resolved &amp; are NOT subject to APPEAL)</b>	
Friday, September 9, 2016	NOV -60	VR	Schedule <b>Label Batch Report (VR02)</b> to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet</b> printing ( <b>if applicable</b> )	19-141.B
Friday, September 9, 2016	NOV -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, September 9, 2016	NOV -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, September 9, 2016	NOV -60	BLD / CF	<b>CNTY WIDE</b> - Last day for Judges to file for retention	Article 6 - Sec 38.A
Friday, September 9, 2016	NOV -60	EV	Determine need and location of satellite sites ( <b>if applicable</b> )	
Friday, September 9, 2016	AUG +10	WARE / ACCT	<b>CNTY WIDE</b> - <b>SECURITY &amp; LOCKDOWN ENDS</b> at RES and MCTEC facility - assuming ALL ballots tabulated and no recount or challenge pending	
Friday, September 9, 2016	AUG +10	ADMIN	<b>CNTY WIDE</b> - Last day for the County to deliver certified official canvass to the SOS Election returns	16-645.B
Monday, September 12, 2016	NOV -57	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for final ordering quantities	
Monday, September 12, 2016	AUG +13	SOS	<b>CNTY WIDE</b> - Last day (2nd Monday after Election) for the SOS to canvass results ( <b>Labor Day 9/7/2015: no allowance in statute to add a day</b> )	16-645.B
Thursday, September 15, 2016	MAR -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Saturday, September 17, 2016	AUG +18	LEGAL	<b>CNTY WIDE</b> - Last day to file a statement contesting the State Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Monday, September 19, 2016	NOV -50	1-BLD / JLIA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES HELD DUE TO APPEAL CHALLENGES (by 5pm)</b>	
Tuesday, September 20, 2016	NOV -49	1-BLD	<b>LAST DAY TO PRINT REMAINING "CANDIDATE" FRONTS of the Ballot HELD DUE TO APPEAL CHALLENGE</b>	
Tuesday, September 20, 2016	NOV -49	BLD / VEN	<b>CNTY WIDE</b> - Sample ballot files to printer	S.B. 1220
Tuesday, September 20, 2016	NOV -49	BLD / VEN	<b>CNTY WIDE</b> - Begin printing Sample ballot	S.B. 1220
Thursday, September 22, 2016	NOV -47	WARE / ACCT	<b>CNTY WIDE</b> - <b>SECURITY BEGINS</b> on site at RES facility	
Saturday, September 24, 2016	AUG -45	VR / CMPLTE	<b>CNTY WIDE</b> - Run VR02 Mailing Label file (by Individuals) for <b>YELLOW Polling Place Notice Card</b>	
Saturday, September 24, 2016	NOV -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, September 24, 2016	NOV -45	JURID	Publicity Pamphlet Proof Ready/signed off ( <b>if applicable City/Town</b> )	
Saturday, September 24, 2016	NOV -45	BWRK	Instruction of election board inspectors & judges can begin	16-532.A
Saturday, September 24, 2016	NOV -45	VR / CMPLTE	<b>CNTY WIDE</b> - Run <b>VR02 Mailing Label file (by Individuals)</b> for <b>YELLOW Polling Place Notice Card</b>	
Saturday, September 24, 2016	NOV -45	1-EV / UOCAVA	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Sunday, September 25, 2016	NOV -44	VR / PPTY	<b>CNTY WIDE</b> - Run <b>special EV32 EV Request File</b> for Political Parties and place out on VPN	
Sunday, September 25, 2016	NOV -44	VR / PPTY	<b>CNTY WIDE</b> - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Monday, September 26, 2016	NOV -43	GIS/VR /CMPLTE	<b>CNTY WIDE</b> - Provide <b>Poll Map Image files</b> for <b>YELLOW Polling Place Notice Card</b> to VR for accompany VR02 Mailing Label File	
Tuesday, September 27, 2016	NOV -42	EV / VR	Systematically import NEW TO NOVEMBER PEVL voters into Early Voting System so that a ballot can be scheduled for mailing (August voters auto-roll)	16-544.F
Wednesday, September 28, 2016	NOV -41	VR / CMPLTE	<b>CNTY WIDE</b> - Provide Vendor VR02 & Poll Map Image files for <b>YELLOW Polling Place Notice Card</b> - (25 Business Days prior to requested mail date)	
Thursday, September 29, 2016	NOV -40	JURID	Publicity Pamphlet files to printer ( <b>if applicable City/Town</b> )	
Thursday, September 29, 2016	NOV -40	JURID	Begin printing Publicity pamphlet ( <b>if applicable for County - Counties responsibility</b> ) ( <b>if applicable for City/Town - Jurisdictions responsibility</b> )	
Thursday, September 29, 2016	NOV -40	JURID / CF / MCESA	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be cancelled</b>	16-312.B

Thursday, September 29, 2016	AUG +30	CF	Last day to file Post-election report for candidates	16-913.B / 916
Thursday, September 29, 2016	AUG +30	FCO	Run <b>BW03</b> report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Monday, October 3, 2016	NOV -36	EV	<b>CNTY WIDE - Early Ballots/test ballots due from printer (last day)</b>	
Tuesday, October 4, 2016	NOV -35	JURID / JLIA	<b>CNTY WIDE - Publicity Pamphlets available for mailing/distribution (Jurisdictional or Countywide Measures)</b>	19-141.B/35.454/15-491
Wednesday, October 5, 2016	NOV -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions & place out on VPN THURSDAY - then daily from then on ( <i>data for Monday - provided on Friday</i> )	16-168.D
Thursday, October 6, 2016	NOV -33	EV	<b>CNTY WIDE - Set up EV satellite sites (if any) using Ballot-on-Demand Ballots</b>	
Monday, October 10, 2016	NOV -29	VR	Last day for voter registration (MONDAY)	16-120
Wednesday, October 12, 2016	NOV -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, October 12, 2016	NOV -27	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations- <b>OFF-SITE locations can open on the following Monday</b>	16-542.A / 16-542.C&D
Wednesday, October 12, 2016	NOV -27	WARE / ACCT	<b>CNTY WIDE - SECURITY &amp; LOCKDOWN BEGINS</b> on site at MCTEC facility	
Wednesday, October 12, 2016	NOV -27	BLD / SOS / PPTY	<b>CNTY WIDE - Last day</b> to perform logic and accuracy (L&A) tests ON EV EQUIPMENT ( <i>prior to IN-PERSON early voting beginning</i> )	16-449.A
Wednesday, October 12, 2016	NOV -27	VR	<b>CNTY WIDE - Run FED FORM SUSPENSE VOTER LIST AFTER 5 P.M. (WEDNESDAY)</b>	
Thursday, October 13, 2016	NOV -26	VR	<b>CNTY WIDE - ADD ELECTION SPECIFIC DATA to FED FORM SUSPENSE VOTER LIST data</b> (e.g. EV Begin Date, EV End Date, Polling Place Facility Name, Polling Place Address, etc.)	
Thursday, October 13, 2016	NOV -26	VR	<b>CNTY WIDE - Generate &amp; Mail FED FORM SUSPENSE VOTER letters</b>	
Friday, October 14, 2016	NOV -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, October 14, 2016	NOV -25	VR	Schedule Label Batch Report (VRO2) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Saturday, October 15, 2016	NOV -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, October 16, 2016	NOV -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b> and then daily from then on ( <i>data for Monday - provided on Friday</i> )	16-168.D
Wednesday, October 19, 2016	NOV -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, October 19, 2016	NOV -20	BOS	<b>CNTY WIDE - Last day</b> for Board Of Supervisors to appoint boardworkers to work at the polling place ( <b>NON-PARTISAN</b> )	16-531.C
Wednesday, October 19, 2016	NOV -20	POLL	Polling Place Sites shall be made available to the public.	16-411.B & G
Sunday, October 23, 2016	NOV -16	BLD / SOS	<b>CNTY WIDE - Last day</b> to file L&A program with Secretary of State	16-445.A
Sunday, October 23, 2016	NOV -16	PR	<b>CNTY WIDE - Must have Public Notice</b> of L&A published within 48 hours of actually performing logic and accuracy (L&A) tests.	16-449.A
Tuesday, October 25, 2016	NOV -14	MCSOS	<b>CNTY WIDE - Last Day</b> for MCSOS's Office to have published on their webpage the school board candidate names, 500 word statements & photo (if provided)	15-421
Tuesday, October 25, 2016	NOV -14	CMLPTE	<b>CNTY WIDE - Begin mailing YELLOW Polling Place Notice Cards - 200,000 mail per day (1.6 million to mail)</b>	
Wednesday, October 26, 2016	NOV -13	BLD / SOS / PPTY	<b>CNTY WIDE - Perform logic and accuracy (L&amp;A) tests</b>	16-449.A
Wednesday, October 26, 2016	NOV -13	BLD / ADMIN	<b>CNTY WIDE - First day</b> tabulation can begin ( <i>L&amp;A test must have been conducted</i> )	16-550.B
Friday, October 28, 2016	NOV -11	VR / PPTY	Last night run of <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b>	16-168.D
Friday, October 28, 2016	NOV -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Friday, October 28, 2016	NOV -11	BLD / VEN	Last day to mail Sample Ballots (if necessary for City/Town issues) - <b>excluding PEVL voters</b>	16-461.D & E
Saturday, October 29, 2016	NOV -10	SOS	<b>CNTY WIDE - The SOS appointed committee shall provide the designated margin</b> to the SOS ten days before the election ( <b>to be posted on SOS website</b> )	16-602.L.4
Saturday, October 29, 2016	NOV -10	FCO	Run <b>BW03</b> report & Voter File on CD (NO LONGER SEND TO DOJ)	
Tuesday, November 1, 2016	NOV -7	PPTY	<b>CNTY WIDE - Parties</b> must provide list of board members for Hand Count by 5 p.m. ( <b>2 per polling place/precinct - no more than 75% from the same party</b> )	
Wednesday, November 2, 2016	NOV -6	ADMIN / PPTY	<b>CNTY WIDE - Notify Parties</b> by 9 a.m. if insufficient number of BW's are provided for Hand Count ( <b>if less than 4 times the number of PP's/precincts</b> )	16-602.C.7
Wednesday, November 2, 2016	NOV -6	CMLPTE	<b>CNTY WIDE - Last day to complete mailing YELLOW Polling Place Notice Cards - Wednesday prior to the Election</b>	
Thursday, November 3, 2016	NOV -5	ADMIN / PPTY	<b>CNTY WIDE - Hand Count CANCELED</b> if Parties don't provided sufficient BW's for Hand Count by 5:00 p.m. ( <b>NEED 4 times the number of PP's/precincts</b> )	16-602.C.7
Friday, November 4, 2016	NOV -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, November 4, 2016	NOV -4	EV/BLD	Run <b>E-Poll Book DATA File</b> ( <i>Friday night after the close of in person early voting</i> ): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Monday, November 7, 2016	NOV -1	VR / PPTY	Last night run of <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>TUESDAY</b>	16-168.D
Monday, November 7, 2016	NOV -1	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F
Tuesday, November 8, 2016	NOV 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
Tuesday, November 8, 2016	NOV 0	ALL	<b>NOVEMBER ELECTION DAY</b>	16-204.B / 225
Wednesday, November 9, 2016	NOV +1	ADMIN / PPTY	<b>CNTY WIDE - Hand Count</b> shall begin within 24 hours after close of polls ( <b>first day - draw for party selection order then contested offices to audit</b> )	16-602.J
Wednesday, November 9, 2016	NOV +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Monday, November 14, 2016	NOV +6	ADMIN	First day to canvass November Jurisdictional/General Election returns	16-642.A
Monday, November 14, 2016	MAR -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, November 14, 2016	MAR -120	JURID	First day to file as a regular candidate	16-311.A
Monday, November 14, 2016	MAR -120	JURID / JLIA	<b>Last day</b> , by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Tuesday, November 15, 2016	NOV +7	VR	<b>CNTY WIDE - Last day</b> (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. ( <i>5th business day after the election</i> )	SOS Procedure for Proof of ID
Thursday, November 17, 2016	MAY -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Friday, November 18, 2016	MAR -116	VR	Run <b>"90 Day Notice"</b> NON PARTISAN mailing data file (weekend job run BY City/Town or District Code)	
Friday, November 18, 2016	MAR -116	VR	Setup of March Election in Visual VRAS must be completed	
Friday, November 18, 2016	MAR -116	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>tentative</b> ordering quantities	
Friday, November 18, 2016	NOV +10	VR	<b>CNTY WIDE - Last day</b> to verify and process for counting the Provisional Ballots (PB's) - <b>within ten (10) calendar days</b>	16-584.D / 135.D
Friday, November 18, 2016	NOV +10	WARE / ACCT	<b>CNTY WIDE - SECURITY &amp; LOCKDOWN ENDS</b> at RES and MCTEC facility - assuming ALL ballots tabulated and no recount or challenge pending	
Sunday, November 20, 2016	MAR -114	VR / VEN	<b>Copy "90 Day Notice"</b> NON PARTISAN mailing data to VPN	
Thursday, November 24, 2016	MAR -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR A MARCH ELECTION</b>	
Monday, November 28, 2016	NOV +20	ADMIN	<b>CNTY WIDE - Last day</b> for <b>COUNTY</b> to meet and canvass November/General Election returns and deliver the Official Canvass to the SOS	16-645.B
Tuesday, November 29, 2016	MAR -105	BLD / JLIA	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Friday, December 2, 2016	MAR -102	FCO	Review the "Disaster Recovery Plan" and update contact information	
Sunday, December 4, 2016	MAR -100	VR / VEN	<b>Begin prep for Mailing the "90 Day Notice"</b> to "PEVL" voters indicating Election Date, Expected Mail Date & Voter's Mailing Address where ballot will be sent	16-544.D
Sunday, December 4, 2016	MAR -100	VR	<b>Setup, after 5 p.m., elections for Jurisdictions new to the current cycle so that SUPPLEMENTAL "90 Day Notice" can run</b>	
Monday, December 5, 2016	MAR -99	VR / VEN	<b>Run &amp; Copy</b> to VPN the <b>SUPPLEMENTAL "90 Day Notice"</b> NON PARTISAN mail data file for elections NEW TO MARCH & for JURISDICTIONS who notified us after initial run	

Monday, December 5, 2016	NOV +27	SOS	CNTY-WIDE - SOS (4th Monday following the Election) to meet with Governor, Attorney General & Chief Justice to canvass November/General Election returns	16-648
Thursday, December 8, 2016	NOV +30	FCO	Run BW03 report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Saturday, December 10, 2016	NOV +32	LEGAL	Last day to file a statement contesting the November/General Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Sunday, December 11, 2016	MAR -93	EV	First day to accept requests for an Early Ballot	16-542.A
Wednesday, December 14, 2016	MAR -90	VR / VEN	Begin Mailing (Regular & SUPPLEMENTAL) "90 Day Notice" to "PEVL" voters indicating Election Date, Expected Mail Date and Voter's Mailing Address	16-544.D
Wednesday, December 14, 2016	MAR -90	PR	Last day to have had the Call of Election published & posted for a NON-PARTISAN election	16-227
Wednesday, December 14, 2016	MAR -90	JURID / CF	Last day to file as a regular candidate / Certification of candidates due to the County by 5:00 PM	16-311.A
Wednesday, December 14, 2016	MAR -90	JURID	Publicity Pamphlet language provided including Pro/Con arguments - 300 words or less, for Countywide (if applicable)	19-141.C
Wednesday, December 14, 2016	MAR -90	ALL	Inventory and order election supplies-print/order special voting instructions	
Wednesday, December 14, 2016	MAR -90	BLD / JLIA	Ballot Language must be Approved and Final	
Thursday, December 15, 2016	MAR -89	BLD	Begin loading official Ballot Measures and Candidates to BDM	
Thursday, December 15, 2016	MAR -89	LEGAL	Notify BOS of Special District Candidate Elections to be cancelled	Title 48
Thursday, December 15, 2016	MAR -89	BLD	Ballot / Text Proof Ready (for Jurisdictions review & candidates Galley proof)	16-461.A.2
Thursday, December 15, 2016	MAR -89	JURID	Mail Candidate's Galley Letter/Proof of how name will appear on ballot (5 Day Deadline) - <i>Jurisdictions responsibility</i>	16-461.A.3
Friday, December 16, 2016	MAR -88	JURID	School Budget Override Pro/Con arguments due - 200 words or less (if applicable & does not apply to Bond Elections)	15-481.B.9
Tuesday, December 20, 2016	MAR -84	JURID / BLD	Last day for Candidates appearing on a ballot to make changes to Ballot Name	
Tuesday, December 20, 2016	MAR -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Friday, December 23, 2016	MAR -81	VR	Schedule run of the Official Ballot Card Ordering Report (ES05) to be provided to vendor for final ordering quantities	
Saturday, December 24, 2016	MAR -80	POLL	Polling Place Sites shall be made available to the public.	
Wednesday, December 28, 2016	MAR -76	BLD	Begin providing Official ballot layout files to printer ( <i>signoff required by Jurisdiction on Cosmetic Ballot Proof &amp; text</i> )	
Wednesday, December 28, 2016	MAR -76	BLD	Begin Printing Ballot (on those ballots not effected by challenges)	
Wednesday, December 28, 2016	MAR -76	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that CAN be cancelled	16-312.B.2
Thursday, December 29, 2016	MAR -75	LEGAL	Last day to file challenge on candidate petitions by 5:00 p.m. (10 days after close of filing, excluding Sat, Sun & Legal Holidays)-Xmas Holiday AFFECTED	16-351.A
Sunday, January 8, 2017	MAR -65	LEGAL	Last day for the Court to render a decision on challenged candidate petitions (10 days after the last day to file) -Xmas Holiday AFFECTED	16-351.A
Friday, January 13, 2017	MAR -60	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions (5 days after the decision) -Xmas Holiday AFFECTED	16-351.A
Friday, January 13, 2017	MAR -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, January 13, 2017	MAR -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, January 13, 2017	MAR -60	VR	Schedule Label Batch Report (VR02) to provide FINAL mailing tape & counts, by household, for Publicity Pamphlet printing (if applicable)	19-141.B
Friday, January 13, 2017	MAR -60	JURID	Publicity Pamphlet Proof Ready/signed off (if applicable)	
Friday, January 13, 2017	MAR -60	JURID	Publicity Pamphlet files to printer (if applicable)	
Friday, January 13, 2017	MAR -60	JURID	Begin printing Publicity pamphlet (if applicable for City/Town) - <i>Jurisdictions responsibility</i>	
Monday, January 16, 2017	MAY -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, January 16, 2017	MAY -120	JURID	First day to file as a candidate new to the ballot for May elections (if applicable)	16-311.B
Monday, January 16, 2017	MAY -120	JURID / JLIA	Last day, by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Tuesday, January 17, 2017	MAY -119	VR	OPTIONAL; Setup, after 5 p.m., elections for Jurisdictions new to the current cycle so that SUPPLEMENTAL "90 Day Notice" can run (optional)	
Friday, January 20, 2017	MAY -116	VR	OPTIONAL; Run "90 Day Notice" NON PARTISAN mailing data file for JURID'S NEW TO MAY (weekend job run BY City/Town or District Code) (optional)	
Monday, January 23, 2017	MAY -113	VR / VEN	OPTIONAL; Copy "90 Day Notice" NON PARTISAN mailing data to VPN for JURID'S NEW TO MAY (optional)	
Thursday, January 26, 2017	MAY -110	VR / VEN	LAST DAY TO ORDER PAPER FOR A MAY ELECTION	
Saturday, January 28, 2017	MAR -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, January 28, 2017	MAR -45	VR	Schedule Household Counts Report (VR06) to provide tentative household counts for Sample Ballot printing - excluding PEVL voters	16-245.D
Saturday, January 28, 2017	MAR -45	BWRK	Instruction of election board inspectors & judges can begin	16-532.A
Saturday, January 28, 2017	MAR -45	EV	Last day for receipt of the "90 Day Notice" by the county recorder if PEVL voter wishes to make a change to status or request	16-544.F
Saturday, January 28, 2017	MAR -45	EV	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Tuesday, January 31, 2017	MAR -42	EV / VR	Systematically import PEVL voters into Early Voting System so that a ballot can be scheduled for mailing	16-544.F
Tuesday, January 31, 2017	MAY -105	BLD / JLIA	Ballot language due to the County (i.e., Questions, Measures & Propositions)	
Thursday, February 2, 2017	MAR -40	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that CAN NOT be cancelled	16-312.B
Friday, February 3, 2017	MAY -102	FCO	Review the "Disaster Recovery Plan" and update contact information	
Wednesday, February 8, 2017	MAR -34	VR / PPTY	Begin running DAILY EV32 EV Request File for Parties/Jurisdictions & place out on VPN THURSDAY - then daily from then on (data for Monday - provided on Friday)	16-168.D
Friday, February 10, 2017	MAY -95	VR	Setup of May Election in Visual VRAS must be completed	16-542.A
Friday, February 10, 2017	MAY -95	VR	Schedule run of the Official Ballot Card Ordering Report (ES05) to be provided to vendor for tentative ordering quantities	
Sunday, February 12, 2017	MAY -93	EV	First day to accept requests for an Early Ballot	16-542.A
Monday, February 13, 2017	MAR -29	EV	Early Ballots/test ballots due from printer (Last day)	
Monday, February 13, 2017	MAR -29	EV	Setup EV satellite sites (if any)	
Monday, February 13, 2017	MAR -29	VR	Last day for voter registration (MONDAY)	16-120
Tuesday, February 14, 2017	MAR -28	JURID	Last day to mail Publicity Pamphlet (if necessary) - Date is determined so that pamphlet is in the hands of voters prior to Early Voting Beginning	19-141.B/35.454
Wednesday, February 15, 2017	MAR -27	EV	FIRST DAY TO MAIL Early Voting Ballots for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, February 15, 2017	MAR -27	EV	First day to open Early Voting IN-PERSON satellite sites including Downtown, Mesa & University locations-OFF-SITE locations can open on the following Monday	16-542.A / 16-542.C&D
Wednesday, February 15, 2017	MAR -27	WARE / ACCT	SECURITY BEGINS on site at MCTEC facility	
Wednesday, February 15, 2017	MAR -27	BLD / JURID	Last day to perform logic and accuracy (L&A) tests ON EV EQUIPMENT (prior to IN-PERSON early voting beginning)	16-449.A
Wednesday, February 15, 2017	MAY -90	VR / VEN	OPTIONAL; Mail "90 Day Notice" to "PEVL" voters for elections NEW TO MAY (optional)	16-544.D
Wednesday, February 15, 2017	MAY -90	JURID	Last day to file as a candidate for the May Election / Certification of candidates due by 5:00 PM (if applicable)	16-311.B / 15-422.A
Wednesday, February 15, 2017	MAY -90	PR	Last day to have had the Call of Election published & posted for a NON-PARTISAN election	16-227
Wednesday, February 15, 2017	MAY -90	JURID	Publicity Pamphlet language provided including Pro/Con arguments - 300 words or less, for Countywide (if applicable)	19-141.C

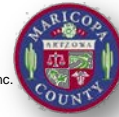
Wednesday, February 15, 2017	MAY -90	BLD / JLIA	<b>Ballot Language must be Approved and Final</b>	
Thursday, February 16, 2017	MAY -89	BLD	Begin loading official Ballot Measures and NEW Candidates to BDM	
Thursday, February 16, 2017	MAY -89	LEGAL	Notify BOS of Special District Candidate Elections to be cancelled	Title 48
Thursday, February 16, 2017	MAY -89	JURID / BLD	Ballot/Text Proof Ready (for Jurisdictions review & candidates, new to the ballot, Galley proof)	16-461.A.2
Thursday, February 16, 2017	MAY -89	JURID	Mail Candidate's, new to the ballot, Galley Letter/Proof of how name will appear on ballot <b>(5 day deadline - Jurisdictions responsibility)</b>	16-461.A.3
Friday, February 17, 2017	MAR -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, February 17, 2017	MAR -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Friday, February 17, 2017	MAR -25	BLD	Sample Ballot Proof Ready/signed off <b>(if applicable)</b>	
Friday, February 17, 2017	MAR -25	BLD	Sample Ballot files to printer <b>(if applicable)</b>	
Friday, February 17, 2017	MAR -25	BLD	Begin printing Sample Ballot <b>(if applicable)</b>	
Friday, February 17, 2017	MAY -88	JURID	School Budget Override Pro/Con arguments due - 200 words or less (if applicable & does not apply to Bond Elections)	15-481.B.9
Saturday, February 18, 2017	MAR -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, February 19, 2017	MAR -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b> and then daily from then on (data for Monday - provided on Friday)	16-168.D
Tuesday, February 21, 2017	MAY -84	JURID / BLD	Last day for Candidates, new to the ballot, to make changes to Ballot Name <b>(if applicable)</b>	
Tuesday, February 21, 2017	MAY -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Wednesday, February 22, 2017	MAR -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, February 22, 2017	MAR -20	POLL	Polling Place Sites shall be made available to the public.	16-411.B & G
Wednesday, March 1, 2017	MAY -76	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN be cancelled</b>	16-312.B.2
Thursday, March 2, 2017	MAY -75	LEGAL	Last day to file challenge on petitions for Candidates new to the ballot <b>by 5:00 p.m.</b> (10 days after close of filing, excluding Sat, Sun & Legal Holidays - <b>if applicable</b> )	16-351.A
Thursday, March 2, 2017	MAR -12	CF	Last day to file Pre-election report for candidates	16-913.B / 916
Friday, March 3, 2017	MAR -11	VR / PPTY	Last night run of <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b>	16-168.D
Friday, March 3, 2017	MAR -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, March 3, 2017	MAR -11	BLD	Last day to mail Sample Ballots (if necessary) - <b>excluding PEVL voters</b>	16-461.D & E
Friday, March 3, 2017	MAR -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Saturday, March 4, 2017	MAR -10	FCO	Run BW03 report & Voter File on CD (NO LONGER SEND TO DOJ)	
Saturday, March 4, 2017	MAR -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A
Saturday, March 4, 2017	MAR -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests (IN CASE 7 DAY L&A IS CALLED FOR)	16-449.A
Thursday, March 9, 2017	MAR -5	BLD / JURID	Perform logic and accuracy (L&A) tests (at least <b>within</b> seven days prior to the election)	16-449.A
Thursday, March 9, 2017	MAR -5	BLD / ADMIN	First day tabulation can begin (No earlier than 7 days prior and L&A test must have been conducted)	16-550.B
Friday, March 10, 2017	MAR -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, March 10, 2017	MAR -4	EV/BLD	Run <b>E-Poll Book DATA File</b> (Friday night after the close of in person early voting): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Saturday, March 11, 2017	MAY -66	LEGAL	Last day for the Superior Court to render a decision on challenged candidate petitions <b>(if applicable)</b>	16-351.A
Monday, March 13, 2017	MAR -1	VR / PPTY	Last night run of <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>TUESDAY</b>	16-168.D
Tuesday, March 14, 2017	MAR 0	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F & 549.D
Tuesday, March 14, 2017	MAR 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
<b>Tuesday, March 14, 2017</b>	<b>MAR 0</b>	<b>ALL</b>	<b>MARCH ELECTION DAY</b>	16-204.B / 225
Wednesday, March 15, 2017	MAR +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Thursday, March 16, 2017	MAY -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions (5 days after the decision)	16-351.A
Friday, March 17, 2017	MAR +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. (3rd business day after the election)	SOS Procedure for Proof of ID
Friday, March 17, 2017	MAY -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, March 17, 2017	MAY -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, March 17, 2017	MAY -60	VR	Schedule <b>Label Batch Report (VR02)</b> to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet</b> printing <b>(if applicable)</b>	19-141.B
Friday, March 17, 2017	MAY -60	JURID	Publicity Pamphlet Proof Ready/signed off <b>(if applicable)</b>	
Friday, March 17, 2017	MAY -60	JURID	Publicity Pamphlet files to printer <b>(if applicable)</b>	
Friday, March 17, 2017	MAY -60	JURID	Begin printing Publicity pamphlet (if applicable for City/Town) - <b>Jurisdictions responsibility</b>	
Monday, March 20, 2017	MAY -57	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for final ordering quantities	
Monday, March 20, 2017	MAR +6	ADMIN	First day to canvass Jurisdictional Election returns	16-642.A
Tuesday, March 21, 2017	MAR +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days	16-584.D / 135.D
Monday, March 27, 2017	MAY -50	BLD	Begin providing Official ballot layout files to printer ( <b>signoff required by Jurisdiction on Cosmetic Ballot Proof &amp; text</b> )	
Monday, March 27, 2017	MAY -50	BLD	Begin Printing Ballot	
Saturday, April 1, 2017	MAY -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, April 1, 2017	MAY -45	VR	Schedule Household Counts Report (VR06) to provide tentative household counts for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Saturday, April 1, 2017	MAY -45	EV	<b>OPTIONAL; Last day for receipt of the "90 Day Notice"</b> FROM VOTERS <b>NEW TO MAY</b> if the PEVL voter wish to make a change to status/request ( <b>optional</b> )	16-544.F
Saturday, April 1, 2017	MAY -45	EV	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Monday, April 3, 2017	MAR +20	ADMIN	Last day to meet and canvass Jurisdictional Election returns	16-642.A
Tuesday, April 4, 2017	MAY -42	EV / VR	Systematically import <b>NEW TO MAY</b> PEVL voters into Early Voting System so that a ballot can be scheduled for mailing (March voters auto-roll)	16-544.F
Thursday, April 6, 2017	MAY -40	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be cancelled</b>	16-312.B
Saturday, April 8, 2017	MAR +25	LEGAL	Last day to file a statement contesting the Jurisdictional Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Wednesday, April 12, 2017	MAY -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions & place out on VPN <b>THURSDAY</b> - then daily from then on (data for Monday - provided on Friday)	16-168.D
Thursday, April 13, 2017	MAR +30	FCO	Run BW03 report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Thursday, April 13, 2017	MAR +30	CF	Last day to file Post-election report for candidates	16-913.B / 916
Monday, April 17, 2017	MAY -29	VR	Last day for voter registration ( <b>MONDAY</b> )	16-120
Monday, April 17, 2017	MAY -29	EV	Early Ballots/test ballots due from printer (last day)	

Monday, April 17, 2017	MAY -29	EV	Setup EV satellite sites (if any)	
Tuesday, April 18, 2017	MAY -28	JURID	Last day to mail Publicity Pamphlet (if necessary) - <i>Date is determined so that pamphlet is in the hands of voters prior to Early Voting Beginning</i>	19-141.B/35.454
Wednesday, April 19, 2017	MAY -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, April 19, 2017	MAY -27	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations- <b>OFF-SITE locations can open on the following Monday</b>	16-542.A / 16-542.C&D
Wednesday, April 19, 2017	MAY -27	WARE / ACCT	<b>SECURITY BEGINS</b> on site at MCTEC facility	
Wednesday, April 19, 2017	MAY -27	BLD / JURID	Last day to perform logic and accuracy (L&A) tests ON EV EQUIPMENT ( <i>prior to IN-PERSON early voting beginning</i> )	16-449.A
Friday, April 21, 2017	MAY -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, April 21, 2017	MAY -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Friday, April 21, 2017	MAY -25	BLD	Sample Ballot Proof Ready/signed off ( <b>if applicable</b> )	
Friday, April 21, 2017	MAY -25	BLD	Sample Ballot files to printer ( <b>if applicable</b> )	
Friday, April 21, 2017	MAY -25	BLD	Begin printing Sample Ballot ( <b>if applicable</b> )	
Saturday, April 22, 2017	MAY -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, April 23, 2017	MAY -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b> and then daily from then on ( <i>data for Monday - provided on Friday</i> )	16-168.D
Wednesday, April 26, 2017	MAY -20	POLL	Polling Place Sites shall be made available to the public.	16-411.B & G
Wednesday, April 26, 2017	MAY -20	PR	Last day to have had the Notice of Election published & posted	16-228
Friday, May 5, 2017	MAY -11	VR / PPTY	Last night run of <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b>	16-168.D
Friday, May 5, 2017	MAY -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, May 5, 2017	MAY -11	BLD	Last day to mail Sample Ballots (if necessary) - <b>excluding PEVL voters</b>	16-510.D & E
Friday, May 5, 2017	MAY -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Saturday, May 6, 2017	MAY -10	FCO	Run <b>BW03</b> report & Voter File on CD (NO LONGER SEND TO DOJ)	
Saturday, May 6, 2017	MAY -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A
Saturday, May 6, 2017	MAY -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests ( <i>IN CASE 7 DAY L&amp;A IS CALLED FOR</i> )	16-449.A
Thursday, May 11, 2017	MAY -5	BLD / JURID	Perform logic and accuracy (L&A) tests (at least <b>within seven days</b> prior to the election)	16-449.A
Thursday, May 11, 2017	MAY -5	BLD / ADMIN	First day tabulation can begin ( <i>No earlier than 7 days prior and L&amp;A test must have been conducted</i> )	16-550.B
Friday, May 12, 2017	MAY -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, May 12, 2017	MAY -4	EV/BLD	Run <b>E-Poll Book DATA File</b> ( <i>Friday night after the close of in person early voting</i> ): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Monday, May 15, 2017	MAY -1	VR / PPTY	Last night run of <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>TUESDAY</b>	16-168.D
Tuesday, May 16, 2017	MAY 0	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F & 549.D
Tuesday, May 16, 2017	MAY 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
<b>Tuesday, May 16, 2017</b>	<b>MAY 0</b>	<b>ALL</b>	<b>MAY ELECTION DAY</b>	16-204.B / 225
Wednesday, May 17, 2017	MAY +1	VR	Open " <b>ID Verification Sites</b> " to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Friday, May 19, 2017	MAY +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. ( <i>3rd business day after the election</i> )	SOS Procedure for Proof of ID
Monday, May 22, 2017	MAY +6	ADMIN	First day to canvass Jurisdictional Election returns	16-642.A
Tuesday, May 23, 2017	MAY +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - <i>within 5 business days</i>	16-584.D / 135.D
Monday, June 5, 2017	MAY +20	ADMIN	Last day to meet and canvass Jurisdictional Election returns	16-642.A
Saturday, June 10, 2017	MAY +25	LEGAL	Last day to file a statement contesting the Jurisdictional Election - <i>within 5 days after completion of the canvass</i>	16-673.A / 674.A
Thursday, June 15, 2017	MAY +30	FCO	Run BW03 report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	



**Election Dates** ▼ Insert Numeric (e.g. 3/8/2015) Election Dates only, in the fields below (Exception: August Election date calculates off of the November Election date entered). All "Results Dates", will calculate automatically.

RESULTS DATE	REQ DATE	RDIV	ACTION	STATUTE REFERENCE
Tuesday, March 22, 2016	Mar-16	PPE		
Tuesday, March 8, 2016	Mar-16			
Tuesday, May 17, 2016	May-16			
Tuesday, August 30, 2016	Aug-16	PRI		
Tuesday, November 8, 2016	Nov-16	GEN		
Tuesday, March 14, 2017	Mar-17			
Tuesday, May 16, 2017	May-17			
<p><b>RESPONSIBLE DIVISION (RDIV) LEGEND</b></p> <p>PR= Public Relations; POLL= Polling Place Division; GIS= Mapping &amp; Boundaries; ADMIN= Administration Staff; CF= Candidate Filing &amp; Campaign Finance Division                  JLIA= Jurisdictional Liaison; VR= Voter Registration Division; EV= Early Voting Division; BLD= Ballot Layout &amp; Design Division; ACCT= Budget and Purchasing Division;                  BWRK=Boardworker Recruit/Training Division; WARE=Warehouse &amp; Logistics Division; MCESA=Maricopa County Education Service Agency; VEN=Vendor CMLPTE=Complete Inc.                  LEGAL= Legal Council; JURID= Jurisdiction; BOS= Board of Supervisors; SOS= Secretary of State's Office; PPTY= Political Parties; FCO= Federal Compliance Officer                  FILTER RDIV Category by "1-?????" to sort out COUNTYWIDE ELECTION Ballot Print Production "Drop Dead Dates"</p>				
Thursday, September 10, 2015	MAR -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Monday, November 9, 2015	MAR -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, November 9, 2015	MAR -120	JURID	Last day, by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Monday, November 9, 2015	MAR -120	JURID	First day to file as a regular candidate	16-311.A
Wednesday, November 11, 2015	PPE -132	VR	Setup election so that "90 Day Notice" data file can run	
Friday, November 13, 2015	PPE -130	VR	Run "90 Day Notice" PARTY data file (weekend job run that REQUIRES election to be setup in VRAS)	
Friday, November 13, 2015	MAR -116	VR / JLIA	Run "90 Day Notice" NON PARTISAN mailing data file (weekend job run BY City/Town or District Code)	
Friday, November 13, 2015	MAR -116	VR	Setup of March Election in Visual VRAS must be completed	
Friday, November 13, 2015	MAR -116	VR	Schedule run of the Official Ballot Card Ordering Report (ES05) to be provided to vendor for tentative ordering quantities	
Sunday, November 15, 2015	PPE -128	VR / VEN	Copy "90 Day Notice" PARTY data to VPN	
Monday, November 16, 2015	MAR -113	VR / VEN	Copy "90 Day Notice" NON PARTISAN mailing data to VPN	
Thursday, November 19, 2015	MAR -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR A MARCH ELECTION</b>	
Thursday, November 19, 2015	MAY -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Tuesday, November 24, 2015	MAR -105	BLD / JLIA	Ballot language due to the County (i.e., Questions, Measures & Propositions)	
Friday, November 27, 2015	MAR -102	FCO	Review the "Disaster Recovery Plan" and update contact information	
Saturday, November 28, 2015	PPE -115	SOS	Deadline to submit signatures for new party recognition for PPE verification	16-244.A.2
Sunday, November 29, 2015	MAR -100	VR / VEN	Begin prep for Mailing the "90 Day Notice" to "PEVL" voters indicating Election Date, Expected Mail Date & Voter's Mailing Address where ballot will be sent	16-544.D
Sunday, November 29, 2015	MAR -100	VR	Setup, after 5 p.m., elections for Jurisdictions new to the current cycle so that SUPPLEMENTAL "90 Day Notice" can run	
Monday, November 30, 2015	MAR -99	VR / VEN	Run & Copy to VPN the SUPPLEMENTAL "90 Day Notice" NON PARTISAN mail data file for elections NEW TO MARCH & for JURISDICTIONS who notified us after initial run	
Sunday, December 6, 2015	MAR -93	EV	First day to accept requests for an Early Ballot	16-542.A
Tuesday, December 8, 2015	PPE -105	SOS	SOS begins receiving filings of new party "petitions for recognition"	16-244.A.2
Wednesday, December 9, 2015	MAR -90	JURID / CF	Last day to file as a regular candidate / Certification of candidates due to the County by 5:00 PM	16-311.A
Wednesday, December 9, 2015	MAR -90	PR	Last day to have had the Call of Election published & posted for a NON-PARTISAN election	16-227
Wednesday, December 9, 2015	MAR -90	VR / VEN	Begin Mailing (Regular & SUPPLEMENTAL) "90 Day Notice" to "PEVL" voters indicating Election Date, Expected Mail Date and Voter's Mailing Address	16-544.D
Wednesday, December 9, 2015	MAR -90	JURID	Publicity Pamphlet language provided including Pro/Con arguments - 300 words or less, for Countywide (if applicable)	19-141.C
Wednesday, December 9, 2015	MAR -90	LEGAL	Submit pre-clearance to Department of Justice	
Wednesday, December 9, 2015	MAR -90	ALL	Inventory and order election supplies-print/order special voting instructions	
Wednesday, December 9, 2015	MAR -90	BLD / JLIA	Ballot Language must be Approved and Final	
Thursday, December 10, 2015	MAR -89	BLD	Begin loading official Ballot Measures and Candidates to BDM	
Thursday, December 10, 2015	MAR -89	LEGAL	Notify BOS of Special District Candidate Elections to be cancelled	Title 48
Thursday, December 10, 2015	MAR -89	BLD	Ballot / Text Proof Ready (for Jurisdictions review & candidates Galley proof)	16-461.A.2
Thursday, December 10, 2015	MAR -89	JURID	Mail Candidate's Galley Letter/Proof of how name will appear on ballot (5 Day Deadline) - Jurisdictions responsibility	16-461.A.3
Friday, December 11, 2015	PPE -102	FCO	Review the "Disaster Recovery Plan" and update contact information	
Friday, December 11, 2015	MAR -88	JURID	School Budget Override Pro/Con arguments due - 200 words or less (if applicable & does not apply to Bond Elections)	15-481.B.9
Tuesday, December 15, 2015	MAR -84	JURID / BLD	Last day for Candidates appearing on a ballot to make changes to Ballot Name	
Tuesday, December 15, 2015	MAR -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Friday, December 18, 2015	MAR -81	VR	Schedule run of the Official Ballot Card Ordering Report (ES05) to be provided to vendor for final ordering quantities	
Saturday, December 19, 2015	MAR -80	POLL	Polling Place Sites shall be made available to the public.	16-411.G
Sunday, December 20, 2015	PPE -93	EV	First day to accept requests for an Early Ballot	16-246.A
Wednesday, December 23, 2015	PPE -90	VR / VEN	Mail PARTY "90 Day Notice" to "PEVL" voters indicating Election Date, Mail Date & Voter's Mailing Address where ballot will be sent	16-544.D
Wednesday, December 23, 2015	PPE -90	FCO	Run the Hispanic Surname Analysis Reports VR30B-1 & VR30B-2 (no earlier than 90 days)	
Wednesday, December 23, 2015	MAR -76	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that CAN be cancelled	16-312.B.2
Wednesday, December 23, 2015	MAR -76	LEGAL	Last day to file challenge on candidate petitions by 5:00 p.m. (10 days after close of filing, excluding Sat, Sun & Legal Holidays)- Xmas Holiday NOT AFFECTING	16-351.A
Thursday, December 24, 2015	MAR -75	BLD	Begin providing Official ballot layout files to printer (signoff required by Jurisdiction on Cosmetic Ballot Proof & text)	
Thursday, December 24, 2015	MAR -75	BLD	Begin Printing Ballot (on those ballots not effected by challenges)	
Saturday, January 2, 2016	PPE -80	POLL	Polling Place Sites shall be made available to the public	16-411.G
Saturday, January 2, 2016	MAR -66	LEGAL	Last day for the Court to render a decision on challenged candidate petitions (10 days after the last day to file challenge)- Xmas Holiday NOT AFFECTING	16-351.A
Thursday, January 7, 2016	PPE -75	SOS	SOS deadline for filing new party "petitions for recognition"	16-244.A.2
Thursday, January 7, 2016	MAR -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions (5 days after the decision)- Xmas Holiday NOT AFFECTING	16-351.A
Friday, January 8, 2016	MAR -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, January 8, 2016	MAR -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, January 8, 2016	MAR -60	VR	Schedule Label Batch Report (VR02) to provide FINAL mailing tape & counts, by household, for Publicity Pamphlet printing (if applicable)	19-141.B
Friday, January 8, 2016	MAR -60	JURID	Publicity Pamphlet Proof Ready/signed off (if applicable)	



Friday, January 8, 2016	MAR -60	JURID	Publicity Pamphlet files to printer (if applicable)	
Friday, January 8, 2016	MAR -60	JURID	Begin printing Publicity pamphlet (if applicable for City/Town) - <b>Jurisdictions responsibility</b>	
Tuesday, January 12, 2016	PPE -70	SOS	SOS begins accepting partisan presidential preference election candidate nomination petitions	16-242.B
Friday, January 15, 2016	PPE -67	VR	Schedule <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>tentative</b> ordering quantities (by party/cong dist)	
Friday, January 15, 2016	PPE -67	VR	Schedule <b>Sample Ballot Ordering Report (ES03)</b> to provide <b>tentative household counts</b> for paper ordering quantities (by party/cong dist)	
Monday, January 18, 2016	MAY -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, January 18, 2016	MAY -120	JURID	First day to file as a candidate new to the ballot for May elections (if applicable)	16-311.B
Tuesday, January 19, 2016	MAY -119	JURID / JLIA	<b>Last day</b> , by 5 p.m., for Jurisdiction to notify MCED of its intent to hold an election on this Consolidated Election Date	16-225/226
Friday, January 22, 2016	PPE -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior)	
Friday, January 22, 2016	PPE -60	POLL / EV	Determine need and location of satellite sites	
Friday, January 22, 2016	MAY -116	VR / JLIA	<b>Run "90 Day Notice" NON PARTISAN</b> mailing data file for <b>JURID'S NEW TO MAY</b> (weekend job run BY City/Town or District Code)	
Saturday, January 23, 2016	MAR -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, January 23, 2016	MAR -45	BWRK	Instruction of election board inspectors & judges can begin	16-532.A
Saturday, January 23, 2016	MAR -45	EV	<b>Last day for receipt of the "90 Day Notice"</b> by the County Recorder if PEVL voter wishes to make a change to status or request	16-544.F
Saturday, January 23, 2016	MAR -45	EV	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Monday, January 25, 2016	MAY -113	VR / VEN	<b>Copy "90 Day Notice" NON PARTISAN</b> mailing data to VPN for <b>JURID'S NEW TO MAY (optional)</b>	
Tuesday, January 26, 2016	MAR -42	EV / VR	Systematically import PEVL voters into Early Voting System so that a ballot can be scheduled for mailing	16-544.F
Thursday, January 28, 2016	PPE -54	VR	Schedule <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>final</b> ordering quantities (by party/cong dist)	
Thursday, January 28, 2016	MAY -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR A MAY ELECTION</b>	
Thursday, January 28, 2016	MAR -40	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be canceled</b>	16-312.B
Monday, February 1, 2016	PPE -50	SOS	Last day to file nomination papers with SOS to file as a candidate for the presidential preference election no later than 5 p.m.	16-242.B
Monday, February 1, 2016	AUG 2016	ADMIN	<b>CNTYWIDE - ALWAYS FEBRUARY 1ST (EVEN YEARS)-Run Reg totals@close of business</b> - Last day Recorder to determine political parties that qualify for a County ballot	16-804.D
Tuesday, February 2, 2016	MAY -105	BLD / JLIA	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Wednesday, February 3, 2016	MAR -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions & place out on VPN THURSDAY - then daily from then on (data for Monday - provided on Friday)	16-168.D
Thursday, February 4, 2016	PPE -47	1-BLD / JLIA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES (by 5pm)</b> - Within 72 hours of close of filing, SOS will provide a certified list of candidates to the counties	16-242.D
Friday, February 5, 2016	PPE -46	1-BLD	<b>BEGIN PRINTING PPE BALLOT</b> - Official ballot layout files to printer	
Friday, February 5, 2016	MAY -102	FCO	<b>Review the "Disaster Recovery Plan" and update contact information</b>	
Saturday, February 6, 2016	PPE -45	1-EV / UOCAVA	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Saturday, February 6, 2016	PPE -45	EV	Last day for receipt of the "90 Day Notice" by the county recorder if PEVL voter wishes to make a change to status or request	16-544.F
Saturday, February 6, 2016	PPE -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt)	
Saturday, February 6, 2016	PPE -45	VR / CMLPTE	<b>PPE</b> - Run VR02 Mailing Label file (by Individuals) for <b>YELLOW Polling Place Notice Card</b>	
Sunday, February 7, 2016	MAY -100	VR / VEN	<b>Begin prep for Mailing the "90 Day Notice"</b> to "PEVL" voters for elections <b>NEW TO MAY (optional)</b>	
Monday, February 8, 2016	PPE -43	GIS/ VR / CMLPTE	<b>PPE</b> - Provide Poll Map Image files for <b>YELLOW Polling Place Notice Card</b> to VR fo accompany VR02 Mailing Label File	
Monday, February 8, 2016	MAR -29	EV	Early Ballots/test ballots due from printer (Last day)	
Monday, February 8, 2016	MAR -29	EV	Setup EV satellite sites (if any)	
Monday, February 8, 2016	MAR -29	VR	Last day for voter registration ( <b>MONDAY</b> )	16-120
Tuesday, February 9, 2016	PPE -42	EV / VR	Systematically import PEVL voters into Early Voting System so that a ballot can be scheduled for mailing	16-544.F
Tuesday, February 9, 2016	PPE -42	BLD / JLIA / PPTY	Last day to Provide sample ballot proofs to the state committee chairman of each qualified party within 5 days of SOS certification of candidates	16-245.C
Tuesday, February 9, 2016	MAR -28	JURID	Last day to mail Publicity Pamphlet (if necessary) - Date is determined so that pamphlet is in the hands of voters prior to Early Voting Beginning	19-141.B/35.454
Wednesday, February 10, 2016	PPE -41	VR / CMLPTE	<b>PPE</b> - Provide Vendor VR02 & Poll Map Image files for <b>YELLOW Polling Place Notice Card</b> - (25 Business Days prior to requested mail date)	
Wednesday, February 10, 2016	MAR -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, February 10, 2016	MAR -27	BLD / JURID	<b>Last day</b> to perform logic and accuracy (L&A) tests ON EV EQUIPMENT (prior to <b>IN-PERSON</b> early voting beginning)	16-449.A
Wednesday, February 10, 2016	MAR -27	VR	<b>Run FED FORM SUSPENSE VOTER LIST AFTER 5 P.M. (WEDNESDAY)</b>	
Thursday, February 11, 2016	MAR -26	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations	16-246.C / 16-542.C&D
Thursday, February 11, 2016	MAR -26	EV	First day to open <b>OFF-SITE</b> Early Voting <b>IN-PERSON</b> satellite locations (if any) - <b>OFF-SITE</b> locations can open on the following Monday	
Thursday, February 11, 2016	MAR -26	VR	<b>ADD ELECTION SPECIFIC DATA to FED FORM SUSPENSE VOTER LIST data</b> (e.g. EV Begin Date, EV End Date, Polling Place Facility Name, Polling Place Address, etc.)	
Thursday, February 11, 2016	MAR -26	VR	Generate & Mail <b>FED FORM SUSPENSE VOTER letters</b>	
Thursday, February 11, 2016	MAR -26	WARE / ACCT	<b>SECURITY LOCKDOWN BEGINS</b> on site at MCTEC facility	
Friday, February 12, 2016	MAR -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, February 12, 2016	MAR -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	
Friday, February 12, 2016	MAR -25	BLD	Sample Ballot Proof Ready/signed off (if applicable)	
Friday, February 12, 2016	MAR -25	BLD	Sample Ballot files to printer (if applicable)	
Friday, February 12, 2016	MAR -25	BLD	Begin printing Sample Ballot (if applicable)	
Friday, February 12, 2016	MAY -95	VR	Setup of May Election in Visual VRAS must be completed	16-542.A
Friday, February 12, 2016	MAY -95	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>tentative</b> ordering quantities	
Saturday, February 13, 2016	MAR -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, February 14, 2016	MAR -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN MONDAY and then daily from then on (data for Monday - provided on Friday)	16-168.D
Sunday, February 14, 2016	MAY -93	EV	First day to accept requests for an Early Ballot	16-542.A
Wednesday, February 17, 2016	MAR -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, February 17, 2016	MAY -90	JURID	Last day to file as a candidate for the May Election / <b>Certification of candidates due by 5:00 PM (if applicable)</b>	16-311.B / 15-422.A
Wednesday, February 17, 2016	MAY -90	PR	Last day to have had the Call of Election published & posted for a <b>NON-PARTISAN</b> election	16-227
Wednesday, February 17, 2016	MAY -90	JURID	Publicity Pamphlet language provided including Pro/Con arguments - 300 words or less, for Countywide (if applicable)	19-141.C

Wednesday, February 17, 2016	MAY -90	BLD / JLIA	<b>Ballot Language must be Approved and Final</b>	
Wednesday, February 17, 2016	MAY -90	VR / VEN	<b>Begin Mailing "90 Day Notice" to "PEVL" voters for elections NEW TO MAY</b>	16-544.D
Thursday, February 18, 2016	MAY -89	BLD	Begin loading official Ballot Measures and and NEW Candidates to BDM	
Thursday, February 18, 2016	MAY -89	LEGAL	Notify BOS of Special District Candidate Elections to be cancelled	Title 48
Thursday, February 18, 2016	MAY -89	BLD	Ballot/Text Proof Ready (for Jurisdictions review & candidates, new to the ballot, Galley proof)	16-461.A.2
Thursday, February 18, 2016	MAY -89	JURID	Mail Candidate's, new to the ballot, Galley Letter/Proof of how name will appear on ballot ( <b>5 day deadline - Jurisdictions responsibility</b> )	16-461.A.3
Friday, February 19, 2016	PPE -32	VR	Schedule <b>Sample Ballot Ordering Report (ES03)</b> to provide vendor <b>final household counts and mailing labels</b> (by party/cong dist)	
Sunday, February 21, 2016	PPE -30	SOS	SOS appoints a 7 person "vote count verification committee" to <b>establish designated margin</b> to be used in reviewing the hand count results ( <b>currently 1%</b> )	16-602.L
Monday, February 22, 2016	PPE -29	VR	Last day for voter registration	16-120
Monday, February 22, 2016	PPE -29	BLD / VEN	Beginning printing sample ballots	
Monday, February 22, 2016	PPE -29	WARE / ACCT	<b>SECURITY BEGINS</b> on site at RES facility	
Monday, February 22, 2016	PPE -29	EV	Set up Early Voting satellite sites	
Monday, February 22, 2016	PPE -29	WARE / ACCT	<b>SECURITY BEGINS</b> on site at MCTEC facility	
Tuesday, February 23, 2016	MAY -84	JURID / BLD	Last day for Candidates, new to the ballot, to make changes to Ballot Name ( <b>if applicable</b> )	
Tuesday, February 23, 2016	MAY -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Wednesday, February 24, 2016	PPE -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-246.C / 16-542.C&D
Wednesday, February 24, 2016	PPE -27	BLD / SOS / PPTY	Last day to perform logic and accuracy (L&A) tests ON EV EQUIPMENT ( <b>prior to IN-PERSON early voting beginning</b> )	16-449.A
Thursday, February 25, 2016	PPE -26	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations	16-241.C
Thursday, February 25, 2016	MAR -12	CF	Last day to file Pre-election report for candidates	16-913.B / 916
Friday, February 26, 2016	PPE -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, February 26, 2016	MAR -11	VR / PPTY	Last night run of <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b>	16-168.D
Friday, February 26, 2016	MAR -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, February 26, 2016	MAR -11	BLD	Last day to mail Sample Ballots (if necessary)	16-461.D & E
Friday, February 26, 2016	MAR -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Saturday, February 27, 2016	PPE -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-246.C / 16-542.C&D
Saturday, February 27, 2016	MAR -10	FCO	Run <b>BW03</b> report & Voter File on CD (NO LONGER SEND TO DOJ)	
Saturday, February 27, 2016	MAR -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A
Saturday, February 27, 2016	MAR -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests ( <b>IN CASE 7 DAY L&amp;A IS CALLED FOR</b> )	16-449.A
Saturday, February 27, 2016	MAY -80	POLL	Polling Place Sites shall be made available to the public.	16-411.G
Wednesday, March 2, 2016	PPE -20	POLL	Last day to designate polling place sites for the presidential preference election	16-248.A
Wednesday, March 2, 2016	MAY -76	LEGAL	Last day to file challenge on petitions for Candidates new to the ballot <b>by 5:00 p.m.</b> (10 days after close of filing, exclude Sat, Sun & Legal Holidays)	16-351.A
Wednesday, March 2, 2016	MAY -76	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN be cancelled</b>	16-312.B.2
Thursday, March 3, 2016	AUG -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Thursday, March 3, 2016	AUG -180	SOS	<b>CNTYWIDE</b> - Last day to submit New Party Petitions for Signature Verification to the County Recorder	16-801.B
Thursday, March 3, 2016	MAR -5	BLD / JURID	Perform logic and accuracy (L&A) tests (at least <b>within seven days prior to the election</b> )	16-449.A
Thursday, March 3, 2016	MAR -5	BLD / ADMIN	First day tabulation can begin ( <b>No earlier than 7 days prior and L&amp;A test must have been conducted</b> )	16-550.B
Friday, March 4, 2016	MAR -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, March 4, 2016	MAR -4	EV/BLD	Run <b>E-Poll Book DATA File</b> (Friday night after the close of in person early voting): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Monday, March 7, 2016	MAR -1	VR / PPTY	Last night run of <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>TUESDAY</b>	16-168.D
Tuesday, March 8, 2016	PPE -14	COMPLTE	<b>PPE</b> - Begin mailing <b>YELLOW Polling Place Notice Cards</b> - 200,000 mail per day (1.6 million to mail)	
Tuesday, March 8, 2016	MAR 0	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F & 549.D
Tuesday, March 8, 2016	MAR 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
<b>Tuesday, March 8, 2016</b>	MAR 0	ALL	<b>MARCH ELECTION DAY</b>	16-204.B / 225
Wednesday, March 9, 2016	MAR +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Thursday, March 10, 2016	PPE -12	CF	<b>Last day to file Pre-election report for candidates ????</b>	16-913.B / 916
Friday, March 11, 2016	PPE -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-246.A
Friday, March 11, 2016	PPE -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-246.F.1 / 549.C
Friday, March 11, 2016	PPE -11	BLD / VEN	Last day to mail sample ballots	16-245.D
Friday, March 11, 2016	MAR +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. (3rd business day after the election)	SOS Procedure for Proof of ID
Saturday, March 12, 2016	PPE -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A
Saturday, March 12, 2016	PPE -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests ( <b>IN CASE 7 DAY L&amp;A IS CALLED FOR</b> )	16-449.A
Saturday, March 12, 2016	PPE -10	SOS	The "vote count verification committee" shall <b>provide the designated margin</b> to the SOS ten days before the election ( <b>to be posted on SOS website</b> )	16-602.C.7
Saturday, March 12, 2016	MAY -66	LEGAL	Last day for the Superior Court to render a decision on challenged candidate petitions ( <b>if applicable</b> )	16-351.A
Monday, March 14, 2016	MAR +6	ADMIN	First day to canvass Jurisdictional Election returns	16-642.A
Tuesday, March 15, 2016	PPE -7	PPTY	Political Parties must provide list of board members for Hand Count by 5 p.m. ( <b>2 per polling place/precinct - no more than 75% from the same party</b> )	16-602.C.7
Tuesday, March 15, 2016	MAR +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days	16-584.D / 135.D
Wednesday, March 16, 2016	PPE -6	COMPLTE	<b>PPE</b> - Last day to mail <b>YELLOW Polling Place Notice Cards</b> - Wednesday prior to the Election	
Wednesday, March 16, 2016	PPE -6	ADMIN / PPTY	Notify Political Parties by 9 a.m. if insufficient number of BW's are provided for Hand Count ( <b>if less than 4 times the number of polling places/precincts</b> )	16-602.C.7
Thursday, March 17, 2016	PPE -5	ADMIN / PPTY	Hand Count <b>CANCELLED</b> if Parties don't provided sufficient number of BW's for Hand Count by 5:00 p.m. ( <b>NEED 4 times the number of PP's/precincts</b> )	16-602.C.7
Thursday, March 17, 2016	PPE -5	BLD / SOS / PPTY	Perform logic and accuracy (L&A) tests (at least <b>within seven days prior to the election</b> )	16-449.A
Thursday, March 17, 2016	PPE -5	BLD / ADMIN	First day tabulation can begin ( <b>No earlier than 7 days prior and L&amp;A test must have been conducted</b> )	16-550.B
Thursday, March 17, 2016	MAY -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions (5 days after the decision)	16-351.A

Friday, March 18, 2016	PPE -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-246.C
Friday, March 18, 2016	PPE -4	EV/BLD	Run <b>E-Poll Book DATA File</b> ( <i>Friday night after the close of in person early voting</i> ): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Friday, March 18, 2016	MAY -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, March 18, 2016	MAY -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, March 18, 2016	MAY -60	VR	Schedule <b>Label Batch Report (VR02)</b> to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet printing (if applicable)</b>	19-141.B
Friday, March 18, 2016	MAY -60	JURID	Publicity Pamphlet Proof Ready/signed off ( <b>if applicable</b> )	
Friday, March 18, 2016	MAY -60	JURID	Publicity Pamphlet files to printer ( <b>if applicable</b> )	
Friday, March 18, 2016	MAY -60	JURID	Begin printing Publicity pamphlet ( <b>if applicable for City/Town</b> ) - <b>Jurisdictions responsibility</b>	
Monday, March 21, 2016	PPE -1	EV	"Emergency Early Voting" ends 5:00 PM	16-246.F.2 / 542.F
Monday, March 21, 2016	MAY -57	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for final ordering quantities	
Tuesday, March 22, 2016	PPE 0	EV	EV Ballots must be received by the Office of the County Recorder, officer in charge or at a valid polling place before 7:00 PM	16-246.G / 551.C / 548.A
Tuesday, March 22, 2016	PPE 0	ADMIN	<b>PRESIDENTIAL PREFERENCE ELECTION DAY - PENDING GOVERNOR'S PROCLAMATION</b>	16-241.A / B
Wednesday, March 23, 2016	PPE +1	ADMIN / PPTY	Hand Count shall begin within 24 hours after close of polls ( <b>first day - draw for party selection order then contested offices to audit</b> )	16-602.J
Wednesday, March 23, 2016	PPE +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Friday, March 25, 2016	PPE +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. ( <i>3rd business day after the election</i> )	SOS Procedure for Proof of ID
Friday, March 25, 2016	PPE +3	WARE / ACCT	<b>SECURITY ENDS</b> at RES and MCTEC facility - assuming ALL ballots tabulated and no recount or challenge pending	
Monday, March 28, 2016	MAY -50	BLD	Begin providing Official ballot layout files to printer ( <b>signoff required by Jurisdiction on Cosmetic Ballot Proof &amp; text</b> )	
Monday, March 28, 2016	MAY -50	BLD	Begin Printing Ballot	
Monday, March 28, 2016	MAR +20	ADMIN	Last day to meet and canvass Jurisdictional Election returns	16-642.A
Tuesday, March 29, 2016	PPE +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days	16-584.D / 135.D
Friday, April 1, 2016	PPE +10	ADMIN	Last day for the <b>County</b> to deliver certified official canvass to the SOS Election returns	16-241.C / 645.B
Saturday, April 2, 2016	AUG -150	SOS	<b>CNTY WIDE</b> - Last day for County Recorder to verify & count all signatures on New Party Petitions ( <i>within 30 days after submission</i> )	16-801.c
Saturday, April 2, 2016	MAY -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, April 2, 2016	MAY -45	VR	Schedule Household Counts Report (VR06) to provide tentative household counts for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Saturday, April 2, 2016	MAY -45	EV	<b>Last day for receipt of the "90 Day Notice"</b> FROM VOTERS NEW TO MAY if the PEVL voter wishes to make a change to status or request	16-544.F
Saturday, April 2, 2016	MAY -45	EV	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Saturday, April 2, 2016	MAR +25	LEGAL	Last day to file a statement contesting the Jurisdictional Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Monday, April 4, 2016	PPE +13	SOS	Last day (2nd Monday after Election) for the <b>SOS</b> to canvass results	16-241.C, 249.A&645.B
Tuesday, April 5, 2016	MAY -42	EV / VR	Systematically import <b>NEW TO MAY</b> PEVL voters into Early Voting System so that a ballot can be scheduled for mailing (March voters auto-roll)	16-544.F
Thursday, April 7, 2016	MAY -40	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be cancelled</b>	16-312.B
Thursday, April 7, 2016	MAR +30	FCO	Run <b>BW03</b> report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Thursday, April 7, 2016	MAR +30	CF	Last day to file Post-election report for candidates	16-913.B / 916
Saturday, April 9, 2016	PPE +18	SOS	Last day to file a statement contesting the State Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Tuesday, April 12, 2016	AUG -140	SOS	<b>CNTY WIDE</b> - Last day to file "Signature Verified" Petitions with the SOS for New Party Recognition	16-803.A
Wednesday, April 13, 2016	MAY -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request</b> File for Parties/Jurisdictions & place out on VPN <b>THURSDAY</b> - then daily from then on ( <i>data for Monday - provided on Friday</i> )	16-168.D
Monday, April 18, 2016	MAY -29	VR	Last day for voter registration ( <b>MONDAY</b> )	16-120
Monday, April 18, 2016	MAY -29	EV	Early Ballots/test ballots due from printer (last day)	
Monday, April 18, 2016	MAY -29	EV	Setup EV satellite sites (if any)	
Tuesday, April 19, 2016	MAY -28	JURID	Last day to mail Publicity Pamphlet (if necessary) - Date is determined so that pamphlet is in the hands of voters prior to Early Voting Beginning	19-141.B/35.454
Wednesday, April 20, 2016	MAY -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, April 20, 2016	MAY -27	BLD / JURID	Last day to perform logic and accuracy (L&A) tests ON EV EQUIPMENT ( <i>prior to IN-PERSON early voting beginning</i> )	16-449.A
Wednesday, April 20, 2016	MAY -27	VR	Run <b>FED FORM SUSPENSE VOTER LIST AFTER 5 P.M. (WEDNESDAY)</b>	
Wednesday, April 20, 2016	AUG -132	VR	<b>CNTY WIDE</b> - Setup election so that <b>"90 Day Notice"</b> data file can run <b>FOR BOTH Primary &amp; General</b>	
Thursday, April 21, 2016	MAY -26	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations	16-246.C / 16-542.C&D
Thursday, April 21, 2016	MAY -26	EV	First day to open <b>OFF-SITE</b> Early Voting <b>IN-PERSON</b> satellite locations ( <i>if any</i> ) - <b>OFF-SITE</b> locations can open on the following Monday	
Thursday, April 21, 2016	MAY -26	VR	<b>ADD ELECTION SPECIFIC DATA to FED FORM SUSPENSE VOTER LIST data</b> (e.g. EV Begin Date, EV End Date, Polling Place Facility Name, Polling Place Address, etc.)	
Thursday, April 21, 2016	MAY -26	VR	Generate & Mail <b>FED FORM SUSPENSE VOTER letters</b>	
Thursday, April 21, 2016	MAY -26	WARE / ACCT	<b>SECURITY LOCKDOWN BEGINS</b> on site at MCTEC facility	
Friday, April 22, 2016	MAY -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, April 22, 2016	MAY -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Friday, April 22, 2016	MAY -25	BLD	Sample Ballot Proof Ready/signed off ( <b>if applicable</b> )	
Friday, April 22, 2016	MAY -25	BLD	Sample Ballot files to printer ( <b>if applicable</b> )	
Friday, April 22, 2016	MAY -25	BLD	Begin printing Sample Ballot ( <b>if applicable</b> )	
Friday, April 22, 2016	AUG -130	VR	<b>CNTY WIDE</b> - Run <b>"90 Day Notice"</b> PARTISAN data file (weekend job run that REQUIRES election to be setup in VRAS)	
Saturday, April 23, 2016	MAY -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, April 24, 2016	AUG -128	VR / VEN	<b>CNTY WIDE</b> - Copy <b>"90 Day Notice"</b> PARTISAN data to VPN	
Sunday, April 24, 2016	MAY -23	VR / PPTY	Begin running <b>DAILY EV33 Return</b> File for Parties/Jurisdictions and place out on VPN <b>MONDAY</b> and then daily from then on ( <i>data for Monday - provided on Friday</i> )	16-168.D
Wednesday, April 27, 2016	MAY -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, April 27, 2016	MAY -20	ADMIN	Last day for Board Of Supervisors to appoint boardworkers to work at the polling place ( <b>NON-PARTISAN</b> )	16-531.C
Monday, May 2, 2016	AUG -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, May 2, 2016	AUG -120	JURID	<b>Last day</b> , by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Monday, May 2, 2016	AUG -120	PR	Notification of party officials that Saturday computer usage must be requested 48 hours in advance	

Monday, May 2, 2016	AUG -120	JURID / CF	First day to file as a regular candidate ( <b>PARTISAN or NON-PARTISAN JURID</b> )	16-311.A
Monday, May 2, 2016	AUG -120	CF	<b>CNTY</b> WIDE - First day to file as a §16-341 candidate / <b>Certification of candidates due to the County by 5:00 PM (PARTISAN from a non-recognized party)</b>	16-341.C
Friday, May 6, 2016	MAY -11	VR / PPTY	Last night run of <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b>	16-168.D
Friday, May 6, 2016	MAY -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, May 6, 2016	MAY -11	BLD	Last day to mail Sample Ballots (if necessary) - <b>excluding PEVL voters</b>	16-461.D & E
Friday, May 6, 2016	MAY -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Friday, May 6, 2016	AUG -116	VR	Setup of AUGUST Election(s) in Visual VRAS must be completed	
Friday, May 6, 2016	AUG -116	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>tentative</b> ordering quantities	
Saturday, May 7, 2016	MAY -10	FCO	Run <b>BW03</b> report & Voter File on CD (NO LONGER SEND TO DOJ)	
Saturday, May 7, 2016	MAY -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A
Saturday, May 7, 2016	MAY -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests ( <i>IN CASE 7 DAY L&amp;A IS CALLED FOR</i> )	16-449.A
Monday, May 9, 2016	AUG -113	VR / VEN	<b>CNTY</b> WIDE - <b>Begin prep for Mailing "90 Day Notice"</b> to "PEVL" voters indicating Election Date, Expected Mail Date & Voter's Mailing Address were ballot will be sent	16-544.D
Thursday, May 12, 2016	AUG -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR AN AUGUST ELECTION</b>	
Thursday, May 12, 2016	NOV -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Thursday, May 12, 2016	MAY -5	BLD / JURID	Perform logic and accuracy (L&A) tests ( <i>at least within seven days prior to the election</i> )	16-449.A
Thursday, May 12, 2016	MAY -5	BLD / ADMIN	First day tabulation can begin ( <i>No earlier than 7 days prior and L&amp;A test must have been conducted</i> )	16-550.B
Friday, May 13, 2016	MAY -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, May 13, 2016	MAY -4	EV/BLD	Run <b>E-Poll Book DATA File</b> ( <i>Friday night after the close of in person early voting</i> ): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Monday, May 16, 2016	MAY -1	VR / PPTY	Last night run of <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>TUESDAY</b>	16-168.D
Tuesday, May 17, 2016	MAY 0	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F & 549.D
Tuesday, May 17, 2016	MAY 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
Tuesday, May 17, 2016	MAY 0	ALL	<b>MAY ELECTION DAY</b>	16-204.B / 225
Tuesday, May 17, 2016	AUG -105	JLIA / BLD	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Wednesday, May 18, 2016	MAY +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Friday, May 20, 2016	MAY +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. ( <i>3rd business day after the election</i> )	SOS Procedure for Proof of ID
Friday, May 20, 2016	AUG -102	FCO	<b>Review the "Disaster Recovery Plan" and update contact information</b>	
Monday, May 23, 2016	MAY +6	ADMIN	First day to canvass Jurisdictional Election returns	16-642.A
Tuesday, May 24, 2016	MAY +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days ( <b>Memorial Day 5/30/2016: DO NOT add a day</b> )	16-584.D / 135.D
Sunday, May 29, 2016	AUG -93	EV	First day to accept requests for an Early Ballot	16-542.A
Wednesday, June 1, 2016	AUG -90	VR / VEN	<b>CNTY</b> WIDE - <b>Begin Mailing PARTISAN "90 Day Notice"</b> to "PEVL" voters indicating <b>PARTY</b> , Election Date, Mail Date & Voter's Mailing Address were ballot will be sent	16-544.D
Wednesday, June 1, 2016	AUG -90	FCO	<b>CNTY</b> WIDE - Run the Hispanic Surname Analysis Reports VR30B-1 & VR30B-2 (no earlier than 90 days)	MOA
Wednesday, June 1, 2016	AUG -90	PR	Last day to have had the Call of Election published & posted for a <b>NON-PARTISAN</b> election appearing on the ballot during the Primary (if applicable)	16-227
Wednesday, June 1, 2016	AUG -90	JURID / CF	Last day to file as a regular candidate / <b>Certification of candidates due to the County by 5:00 PM (PARTISAN or NON-PARTISAN JURID)</b>	16-311.A
Wednesday, June 1, 2016	AUG -90	CF	<b>CNTY</b> WIDE - Last day to file as a §16-341 candidate / <b>Certification of candidates due to the County by 5:00 PM (PARTISAN from a non-recognized party)</b>	16-341.C
Wednesday, June 1, 2016	AUG -90	PPTY	<b>CNTY</b> WIDE - Last day for Parties to nominate boardworkers to work at the polling place ( <b>PARTISAN</b> )	16-531.A
Wednesday, June 1, 2016	AUG -90	1-BLD / JLIA	<b>LAST DAY TO RECEIVE "BALLOT MEASURE" TEXT FOR BALLOT BUILDING (by 5pm - Challenges to text can be pending- by 5pm)-must be Approved and Final</b>	
Wednesday, June 1, 2016	AUG -90	LEGAL	Submit pre-clearance to Department of Justice	
Wednesday, June 1, 2016	AUG -90	ALL	Inventory and order election supplies-print/order special voting instructions	
Wednesday, June 1, 2016	AUG -90	JURID / JLIA	<b>Publicity pamphlet/sample ballot language provided including Pro/Con arguments- 300 words or less (Countywide)</b>	19-141
Thursday, June 2, 2016	AUG -89	BLD / CF	Begin loading official Ballot Measures and Candidates to BDM	
Thursday, June 2, 2016	AUG -89	LEGAL	<b>CNTY</b> WIDE - Notify BOS of <b>Special District</b> Candidate Elections to be cancelled	Title 48
Friday, June 3, 2016	AUG -88	JURID	School Budget Override Pro/Con arguments due - 200 words or less (if applicable & does not apply to Bond Elections)	15-481.B.9
Friday, June 3, 2016	AUG -88	JURID / CF	Mail Candidate's Galley Letter/Proof of how name will appear on ballot (5 Day Deadline) ( <b>PARTISAN or NON-PARTISAN JURID</b> )	16-461.A.3
Monday, June 6, 2016	MAY +20	ADMIN	Last day to meet and canvass Jurisdictional Election returns	16-642.A
Tuesday, June 7, 2016	AUG -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Wednesday, June 8, 2016	AUG -83	BLD / JLIA / PPTY	Ballot Proof Ready (for Political Party/Jurisdictions review)	16-461.A.2
Wednesday, June 8, 2016	AUG -83	JURID / CF	Last day for <b>PARTISAN or NON-PARTISAN JURID</b> Candidate appearing on a ballot during the Primary to make changes to Ballot Name	
Wednesday, June 8, 2016	AUG -83	BLD / CF	Begin Printing Ballot Proofs for <b>PARTISAN and/or NON-PARTISAN JURID</b> candidates	
Friday, June 10, 2016	AUG -81	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>final</b> ordering quantities	
Friday, June 10, 2016	AUG -81	VR / PPTY	<b>CNTY</b> WIDE - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Saturday, June 11, 2016	MAY +25	LEGAL	Last day to file a statement contesting the Jurisdictional Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Wednesday, June 15, 2016	AUG -76	JURID / CF	<b>CNTY</b> WIDE - Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN be cancelled</b>	16-312.B.2
Wednesday, June 15, 2016	AUG -76	LEGAL	Last day to file challenge on candidate petitions <b>by 5:00 p.m.</b> ( <i>10 days after close of filing, excluding Sat, Sun &amp; Legal Holidays -NON-PARTISAN JURID</i> ) - <b>No June Holidays</b>	16-351.A
Thursday, June 16, 2016	AUG -75	BLD / VEN	Begin providing Official ballot layout files to printer ( <b>signoff required by Jurisdiction on Cosmetic Ballot Proof &amp; text</b> )	
Thursday, June 16, 2016	AUG -75	1-BLD	<b>BEGIN PRINTING BALLOTS (CANDIDATE &amp; BALLOT MEASURE BALLOTS - on those ballots NOT effected by Challenges)</b>	
Thursday, June 16, 2016	MAY +30	FCO	Run <b>BW03</b> report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Monday, June 20, 2016	AUG -71	VR / PPTY	<b>CNTY</b> WIDE - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Tuesday, June 21, 2016	AUG -70	VR	Schedule <b>Sample Ballot Ordering Report (ES03)</b> to provide <b>tentative</b> household counts for printing - <b>excluding PEVL voters</b>	16-245.D
Wednesday, June 22, 2016	AUG -69	CF	Request PC withdrawal by this date so to know which precincts are over quota	16-245.D
Thursday, June 23, 2016	AUG -68	1-BLD / JLIA	<b>CNTY</b> WIDE - <b>LAST DAY FOR "BACK OF BALLOT MEASURE" TEXT TO BE FINAL AND DISPOSITION RENDERED ON ANY CHALLENGES (by 5pm)</b>	
Friday, June 24, 2016	AUG -67	1-BLD	<b>CNTY</b> WIDE - <b>BEGIN PRINTING "BACK OF BALLOT MEASURES" - provide to printer</b>	
Saturday, June 25, 2016	AUG -66	LEGAL	Last day for the Superior Court to render a decision on challenged candidate petitions ( <i>10 days after the last day to file -PARTISAN or NON-PARTISAN JURID</i> )	16-351.A

Saturday, June 25, 2016	AUG -66	1-BLD / JLJA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES HELD DUE TO CHALLENGES &amp; those not subject to APPEAL (by 5pm)-to insure receipt of ballots prior to Early Voting</b>	
Sunday, June 26, 2016	AUG -65	1-BLD	<b>LAST DAY TO BEGIN PRINTING "CANDIDATE" FRONTS of the Ballot (Those that Challenges have been resolved &amp; are <b>NOT</b> subject to APPEAL)</b>	
Sunday, June 26, 2016	AUG -65	JURID / JLJA	<b>Publicity Pamphlet files to printer - Jurisdictional or Countywide (if applicable)</b>	
Sunday, June 26, 2016	AUG -65	JURID / JLJA	<b>Begin printing Publicity pamphlet (if applicable for County - Counties responsibility) (if applicable for City/Town - Jurisdictions responsibility)</b>	
Thursday, June 30, 2016	AUG -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions (5 days after the decision)	16-351.A
Thursday, June 30, 2016	AUG -61	VR / PPTY	<b>CNTYWIDE</b> - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Friday, July 1, 2016	AUG -60	VR	Schedule Label Batch Report (VR02) to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet</b> printing (if applicable)	19-141.B
Friday, July 1, 2016	AUG -60	JLJA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, July 1, 2016	AUG -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, July 1, 2016	AUG -60	EV	Determine need and location of satellite sites (if applicable)	
Thursday, July 7, 2016	NOV -124	SOS	<b>CNTYWIDE</b> - Last day to file Constitutional & Initiative Petitions to have a measure appear on the General Ballot	Title 19, Chapter 1
Monday, July 11, 2016	AUG -50	1-BLD / JLJA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES HELD DUE TO APPEAL CHALLENGES (by 5pm)</b>	
Monday, July 11, 2016	NOV -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, July 11, 2016	NOV -120	JURID	<b>Last day</b> , by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Monday, July 11, 2016	NOV -120	JURID / CF / MCESA	First day to file as a candidate for Jurisdictional Tag-on or Non-partisan candidate	16-311.B
Tuesday, July 12, 2016	AUG -49	1-BLD	<b>LAST DAY TO PRINT REMAINING "CANDIDATE" FRONTS of the Ballot HELD DUE TO APPEAL CHALLENGE</b>	
Tuesday, July 12, 2016	AUG -49	VR / PPTY	<b>CNTYWIDE</b> - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Thursday, July 14, 2016	AUG -47	WARE / ACCT	<b>CNTYWIDE - SECURITY BEGINS</b> on site at RES facility	
Saturday, July 16, 2016	AUG -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, July 16, 2016	AUG -45	BWRK	Instruction of election board inspectors & judges can begin	16-532.A
Saturday, July 16, 2016	AUG -45	EV	<b>Last day for receipt of the "90 Day Notice"</b> by the county recorder if PEVL voter wishes to make a change to status (OTH must select a PARTY for Partisan Election)	16-544.F
Saturday, July 16, 2016	AUG -45	1-EV / UOCAVA	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Monday, July 18, 2016	AUG -43	GIS / VR / CMLPTE	<b>CNTYWIDE</b> - Provide Poll Map Image files for <b>YELLOW Polling Place Notice Card</b> to VR for accompany VR02 Mailing Label File	
Tuesday, July 19, 2016	AUG -42	EV / VR	Systematically import PEVL voters into Early Voting System so that a ballot can be scheduled for mailing	16-544.F
Wednesday, July 20, 2016	AUG -41	VR / CMLPTE	<b>CNTYWIDE</b> - Provide Vendor VR02 & Poll Map Image files for <b>YELLOW Polling Place Notice Card</b> - (25 Business Days prior to requested mail date)	
Wednesday, July 20, 2016	AUG -41	VR / PPTY	<b>CNTYWIDE</b> - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Thursday, July 21, 2016	AUG -40	JURID / CF	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be cancelled</b>	16-312.B
Thursday, July 21, 2016	AUG -40	VR	<b>CNTYWIDE - FOR PARTISAN ELECTION</b> - Run VR?? <NEW JOB> Mailing Label file (by PND in All-Mail Jurisdiction) for <b>"33 DAY ALL-MAIL JURSDICTION NOTICE"</b>	
Thursday, July 21, 2016	NOV -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR A NOVEMBER ELECTION</b>	
Friday, July 22, 2016	AUG -39	VR / VEN	<b>CNTYWIDE - FOR PARTISAN ELECTION</b> - Provide VR?? <NEW JOB> Mailing Label file for <b>"33 DAY ALL-MAIL JURSDICTION NOTICE" to vendor</b>	
Monday, July 25, 2016	AUG -36	EV	<b>CNTYWIDE</b> - Early Ballots/test ballots due from printer (Last day)	
Tuesday, July 26, 2016	AUG -35	JURID / JLJA	<b>CNTYWIDE - Publicity Pamphlets available for mailing/distribution (Countywide Measures)</b>	19-141.B/35.454
Tuesday, July 26, 2016	NOV -105	JLJA / BLD	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Wednesday, July 27, 2016	AUG -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions & place out on VPN <b>THURSDAY</b> - then daily from then on (data for Monday - provided on Friday)	16-168.D
Thursday, July 28, 2016	AUG -33	EV	<b>CNTYWIDE</b> - Setup EV satellite sites (if any) using Ballot-on-Demand Ballots	
Friday, July 29, 2016	NOV -102	FCO	<b>Review the "Disaster Recovery Plan" and update contact information</b>	
Sunday, July 31, 2016	AUG -30	SOS	<b>CNTYWIDE</b> - SOS appoints 7 person committee to <b>establish designated margin</b> to be used in reviewing the hand count results ( <b>currently 1%</b> )	16-602.L
Monday, August 1, 2016	AUG -29	VR	Last day for voter registration ( <b>MONDAY</b> )	16-120
Wednesday, August 3, 2016	AUG -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	<b>16-542.C / 558.01</b>
Wednesday, August 3, 2016	AUG -27	BLD / SOS / PPTY	<b>CNTYWIDE</b> - Last day to perform logic and accuracy (L&A) tests ON EV EQUIPMENT (prior to <b>IN-PERSON</b> early voting beginning)	16-449.A
Wednesday, August 3, 2016	AUG -27	VR	<b>Run FED FORM SUSPENSE VOTER LIST AFTER 5 P.M. (WEDNESDAY)</b>	
Thursday, August 4, 2016	AUG -26	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations	16-246.C / 16-542.C&D
Thursday, August 4, 2016	AUG -26	EV	First day to open <b>OFF-SITE</b> Early Voting <b>IN-PERSON</b> satellite locations (if any) - <b>OFF-SITE</b> locations can open on the following Monday	
Thursday, August 4, 2016	AUG -26	VR	<b>ADD ELECTION SPECIFIC DATA to FED FORM SUSPENSE VOTER LIST data</b> (e.g. EV Begin Date, EV End Date, Polling Place Facility Name, Polling Place Address, etc.)	
Thursday, August 4, 2016	AUG -26	VR	Generate & Mail <b>FED FORM SUSPENSE VOTER letters</b>	
Thursday, August 4, 2016	AUG -26	WARE / ACCT	<b>CNTYWIDE - SECURITY LOCKDOWN BEGINS</b> on site at MCTEC facility	
Friday, August 5, 2016	AUG -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Friday, August 5, 2016	AUG -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, August 5, 2016	AUG -25	BLD / JURID / PPTY	Sample Ballot Proof Ready/signed off (if applicable)	
Friday, August 5, 2016	AUG -25	BLD / VEN	Sample Ballot files to printer (if applicable)	
Friday, August 5, 2016	AUG -25	BLD / VEN	Begin printing Sample Ballot (if applicable)	
Friday, August 5, 2016	NOV -95	VR	Setup of November Election(s) in Visual VRAS must be completed	16-542.A
Friday, August 5, 2016	NOV -95	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>tentative</b> ordering quantities	
Saturday, August 6, 2016	AUG -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	<b>16-542.C / 558.01</b>
Sunday, August 7, 2016	AUG -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b> and then daily from then on (data for Monday - provided on Friday)	16-168.D
Sunday, August 7, 2016	NOV -93	EV	First day to accept requests for an Early Ballot	16-542.A
Wednesday, August 10, 2016	AUG -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, August 10, 2016	AUG -20	POLL	Polling Place Sites shall be made available to the public.	16-411.B & G
Wednesday, August 10, 2016	NOV -90	FCO	<b>CNTYWIDE</b> - Run the Hispanic Surname Analysis Reports VR30B-1 & VR30B-2 (no earlier than 90 days)	MOA
Wednesday, August 10, 2016	NOV -90	JURID / JLJA	<b>CNTYWIDE - Publicity pamphlet/sample ballot language provided including Pro/Con arguments- 300 words or less</b>	19-141
Wednesday, August 10, 2016	NOV -90	JURID / CF / MCESA	Last day to file as a <b>NON-PARTISAN</b> candidate for the General Election / <b>Certification of candidates due by 5:00 PM (NON-PARTISAN)</b>	16-311.B / 15-422.A
Wednesday, August 10, 2016	NOV -90	PR	Last day to have had the Call of Election published & posted for a <b>NON-PARTISAN</b> election appearing on the General	16-227

Wednesday, August 10, 2016	NOV -90	1-BLD / JLIA	<b>LAST DAY TO RECEIVE "BALLOT MEASURE" TEXT FOR BALLOT BUILDING (by 5pm - Challenges to text can be pending- by 5pm)-must be Approved and Final</b>	
Thursday, August 11, 2016	NOV -89	BLD / CF	Begin loading official Ballot Measures and and NEW or NON-PARTISAN Candidates to BDM	
Thursday, August 11, 2016	NOV -89	LEGAL	<b>CNTY WIDE - Notify BOS of Special District Candidate Elections to be cancelled</b>	Title 48
Thursday, August 11, 2016	NOV -89	BLD / JURID	Ballot / Text Proof Ready (for Jurisdictions review) <b>NON-PARTISAN</b>	16-461.A.2
Friday, August 12, 2016	NOV -88	JURID / CF / MCESA	Mail Candidate's Galley Letter/Proof of how name will appear on ballot (Non-Partisan Election) (5 day deadline)	16-461.A.3
Sunday, August 14, 2016	AUG -16	BLD / SOS	<b>CNTY WIDE - Last day to file L&amp;A program with Secretary of State</b>	16-445.A
Sunday, August 14, 2016	AUG -16	PR	<b>CNTY WIDE - Must have Public Notice of L&amp;A published within 48 hours of actually performing logic and accuracy (L&amp;A) tests.</b>	16-449.A
Tuesday, August 16, 2016	AUG -14	CMPLTE	<b>CNTY WIDE - Begin mailing YELLOW Polling Place Notice Cards - 200,000 mail per day (1.6 million to mail)</b>	
Tuesday, August 16, 2016	NOV -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Wednesday, August 17, 2016	AUG -13	BLD / SOS / PPTY	<b>CNTY WIDE - Perform logic and accuracy (L&amp;A) tests</b>	16-449.A
Wednesday, August 17, 2016	AUG -13	BLD / ADMIN	<b>CNTY WIDE - First day tabulation can begin (L&amp;A test must have been conducted)</b>	16-550.B
Wednesday, August 17, 2016	NOV -83	JURID / CF / BLD	Last day for Non-Partisan Candidate to make changes to Ballot Name	
Thursday, August 18, 2016	AUG -12	CF	Last day to file Pre-election report for candidates	16-913.B / 916
Friday, August 19, 2016	AUG -11	VR / PPTY	Last run of DAILY EV32 EV Request File for Political Parties AND Jurisdictions, place out on VPN	16-168.D
Friday, August 19, 2016	AUG -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, August 19, 2016	AUG -11	BLD / VEN	Last day to mail Sample Ballots (if necessary for City/Town issues) - <b>excluding PEVL voters</b>	16-461.D & E
Friday, August 19, 2016	AUG -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Saturday, August 20, 2016	AUG -10	SOS	<b>CNTY WIDE - The SOS appointed committee shall provide the designated margin to the SOS ten days before the election (to be posted on SOS website)</b>	16-602.L.4
Saturday, August 20, 2016	AUG -10	FCO	Run BW03 report & Voter File on CD (NO LONGER SEND TO DOJ)	
Tuesday, August 23, 2016	AUG -7	PPTY	<b>CNTY WIDE - Parties must provide list of board members for Hand Count by 5 p.m. (2 per polling place/precinct - no more than 75% from the same party)</b>	16-602.C.7
Wednesday, August 24, 2016	AUG -6	ADMIN / PPTY	<b>CNTY WIDE - Notify Parties by 9 a.m. if insufficient number of BW's are provided for Hand Count (If less than 4 times the number of PP's/precincts)</b>	16-602.C.7
Wednesday, August 24, 2016	AUG -6	CMPLTE	<b>CNTY WIDE - Last day to complete mailing YELLOW Polling Place Notice Cards - Wednesday prior to the Election</b>	
Wednesday, August 24, 2016	NOV -76	LEGAL	Last day to file challenge on <b>NON-PARTISAN</b> Nov Election candidate petitions <b>by 5:00 p.m. (10 days after close of filing, excluding Sat, Sun &amp; Legal Holidays)-No Aug holiday</b>	16-351.A
Wednesday, August 24, 2016	NOV -76	JURID / CF / MCESA	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN be cancelled</b>	16-312.B.2
Thursday, August 25, 2016	AUG -5	ADMIN / PPTY	<b>CNTY WIDE - Hand Count CANCELED if Parties don't provided sufficient BW's for Hand Count by 5:00 p.m. (NEED 4 times the number of PP's/precincts)</b>	16-602.C.7
Friday, August 26, 2016	AUG -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, August 26, 2016	AUG -4	EV/BLD	Run <b>E-Poll Book DATA File (Friday night after the close of in person early voting)</b> : Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Friday, August 26, 2016	NOV -74	LEGAL	<b>CNTY WIDE - Notify BOS of School District Candidate Elections to be cancelled</b>	15-424.D
Monday, August 29, 2016	AUG -1	VR / PPTY	Last run of DAILY EV33 Return File for Political Parties AND Jurisdictions, place out on VPN	16-168.D
Monday, August 29, 2016	AUG -1	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F
Tuesday, August 30, 2016	AUG 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
<b>Tuesday, August 30, 2016</b>	<b>AUG 0</b>	<b>ALL</b>	<b>AUGUST ELECTION DAY</b>	16-204.B/225/201
Tuesday, August 30, 2016	NOV -70	JURID / JLIA	<b>CNTY WIDE - Publicity Pamphlet Proof Ready/signed off for Countywide</b>	S.B. 2419
Tuesday, August 30, 2016	NOV -70	VR	Schedule <b>Sample Ballot Ordering Report (ES03)</b> to provide <b>tentative</b> household counts for printing - <b>excluding PEVL voters</b>	16-245.D
Wednesday, August 31, 2016	AUG +1	ADMIN / PPTY	<b>CNTY WIDE - Hand Count shall begin within 24 hours after close of polls (first day - draw for party selection order then contested offices to audit)</b>	16-602.J
Wednesday, August 31, 2016	AUG +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Thursday, September 1, 2016	NOV -68	1-BLD / JLIA	<b>CNTY WIDE - LAST DAY FOR "BACK OF BALLOT MEASURE" TEXT TO BE FINAL AND DISPOSITION RENDERED ON ANY CHALLENGES (by 5pm)</b>	
Friday, September 2, 2016	NOV -67	1-BLD	<b>CNTY WIDE - BEGIN PRINTING "BACK OF BALLOT MEASURES" - provide to printer</b>	
Friday, September 2, 2016	AUG +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. (3rd business day after the election)	SOS Procedure for Proof of ID
Saturday, September 3, 2016	NOV -66	LEGAL	Last day for the Superior Court to render a decision on challenged candidate petitions (10 days after the last day to file - <b>NON-PARTISAN</b> )	16-351.A
Saturday, September 3, 2016	NOV -66	1-BLD / JLIA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES HELD DUE TO CHALLENGES and those not subject to APPEAL (by 5pm)</b>	
Sunday, September 4, 2016	NOV -65	JURID / JLIA	<b>CNTY WIDE - Publicity Pamphlet files to printer - Countywide</b>	S.B. 2419
Sunday, September 4, 2016	NOV -65	JURID / JLIA	<b>CNTY WIDE - Begin printing Publicity Pamphlet - Countywide</b>	S.B. 2419
Monday, September 5, 2016	AUG +6	ADMIN	First day to canvass August Jurisdictional/Primary Election returns ( <b>LABOR DAY ON SEPTEMBER 5, 2016</b> )	16-642.A
Tuesday, September 6, 2016	AUG +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days	16-584.D / 135.D
Thursday, September 8, 2016	NOV -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions (5 days after the decision)	16-351.A
Thursday, September 8, 2016	NOV -61	1-BLD	<b>LAST DAY TO BEGIN PRINTING "CANDIDATE" FRONTS of the Ballot (Those that Challenges have been resolved &amp; are NOT subject to APPEAL)</b>	
Friday, September 9, 2016	NOV -60	VR	Schedule <b>Label Batch Report (VR02)</b> to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet printing (if applicable)</b>	19-141.B
Friday, September 9, 2016	NOV -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, September 9, 2016	NOV -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, September 9, 2016	NOV -60	BLD / CF	<b>CNTY WIDE - Last day for Judges to file for retention</b>	Article 6 - Sec 38.A
Friday, September 9, 2016	NOV -60	EV	Determine need and location of satellite sites (if applicable)	
Friday, September 9, 2016	AUG +10	WARE / ACCT	<b>CNTY WIDE - SECURITY &amp; LOCKDOWN ENDS</b> at RES and MCTEC facility - assuming ALL ballots tabulated and no recount or challenge pending	
Friday, September 9, 2016	AUG +10	ADMIN	<b>CNTY WIDE - Last day for the County to deliver certified official canvass to the SOS Election returns</b>	16-645.B
Monday, September 12, 2016	NOV -57	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>final</b> ordering quantities	
Monday, September 12, 2016	AUG +13	SOS	<b>CNTY WIDE - Last day (2nd Monday after Election) for the SOS to canvass results (Labor Day 9/7/2015: no allowance in statute to add a day)</b>	16-645.B
Thursday, September 15, 2016	MAR -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Saturday, September 17, 2016	AUG +18	LEGAL	<b>CNTY WIDE - Last day to file a statement contesting the State Election (within 5 days after completion of the canvass)</b>	16-673.A / 674.A
Monday, September 19, 2016	NOV -50	1-BLD / JLIA / CF	<b>LAST DAY TO RECEIVE FINAL CANDIDATES HELD DUE TO APPEAL CHALLENGES (by 5pm)</b>	
Tuesday, September 20, 2016	NOV -49	1-BLD	<b>LAST DAY TO PRINT REMAINING "CANDIDATE" FRONTS of the Ballot HELD DUE TO APPEAL CHALLENGE</b>	
Tuesday, September 20, 2016	NOV -49	BLD / VEN	<b>CNTY WIDE - Sample ballot files to printer</b>	S.B. 1220
Tuesday, September 20, 2016	NOV -49	BLD / VEN	<b>CNTY WIDE - Begin printing Sample ballot</b>	S.B. 1220

Thursday, September 22, 2016	NOV -47	WARE / ACCT	CNTY WIDE - SECURITY BEGINS on site at RES facility	
Saturday, September 24, 2016	AUG -45	VR / CMLPTE	CNTY WIDE - Run VR02 Mailing Label file (by Individuals) for YELLOW Polling Place Notice Card	
Saturday, September 24, 2016	NOV -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, September 24, 2016	NOV -45	JURID	Publicity Pamphlet Proof Ready/signed off (if applicable City/Town)	
Saturday, September 24, 2016	NOV -45	BWRK	Instruction of election board inspectors & judges can begin	16-532.A
Saturday, September 24, 2016	NOV -45	VR / CMLPTE	CNTY WIDE - Run VR02 Mailing Label file (by Individuals) for YELLOW Polling Place Notice Card	
Saturday, September 24, 2016	NOV -45	EV	Last day for receipt of the "90 Day Notice" FROM VOTERS NEW TO NOVEMBER if the PEVL voter wishes to make a change to status or request	16-544.F
Saturday, September 24, 2016	NOV -45	1-EV / UOCAVA	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16-543.A
Sunday, September 25, 2016	NOV -44	VR / PPTY	CNTY WIDE - Run special EV32 EV Request File for Political Parties and place out on VPN	
Sunday, September 25, 2016	NOV -44	VR / PPTY	CNTY WIDE - Run PEVL file for Political Parties (CONVRASPERMEVOUTPUT) and place out on VPN	
Monday, September 26, 2016	NOV -43	GIS/ VR / CMLPTE	CNTY WIDE - Provide Poll Map Image files for YELLOW Polling Place Notice Card to VR for accompany VR02 Mailing Label File	
Tuesday, September 27, 2016	NOV -42	EV / VR	Systematically import NEW TO NOVEMBER PEVL voters into Early Voting System so that a ballot can be scheduled for mailing (August voters auto-roll)	16-544.F
Wednesday, September 28, 2016	NOV -41	VR / CMLPTE	CNTY WIDE - Provide Vendor VR02 & Poll Map Image files for YELLOW Polling Place Notice Card - (25 Business Days prior to requested mail date)	
Thursday, September 29, 2016	NOV -40	JURID	Publicity Pamphlet files to printer (if applicable City/Town)	
Thursday, September 29, 2016	NOV -40	JURID	Begin printing Publicity pamphlet (if applicable for County - Counties responsibility) (if applicable for City/Town - Jurisdictions responsibility)	
Thursday, September 29, 2016	NOV -40	JURID / CF / MCSA	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that CAN NOT be cancelled	16-312.B
Thursday, September 29, 2016	AUG +30	CF	Last day to file Post-election report for candidates	16-913.B / 916
Thursday, September 29, 2016	AUG +30	FCO	Run BW03 report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Monday, October 3, 2016	NOV -36	EV	CNTY WIDE - Early Ballots/test ballots due from printer (last day)	
Tuesday, October 4, 2016	NOV -35	JURID / JLIA	CNTY WIDE - Publicity Pamphlets available for mailing/distribution (Jurisdictional or Countywide Measures)	19-141.B/35.454/15-491
Wednesday, October 5, 2016	NOV -34	VR / PPTY	Begin running DAILY EV32 EV Request File for Parties/Jurisdictions & place out on VPN THURSDAY - then daily from then on (data for Monday - provided on Friday)	16-168.D
Thursday, October 6, 2016	NOV -33	EV	CNTY WIDE - Set up EV satellite sites (if any) using Ballot-on-Demand Ballots	
Monday, October 10, 2016	NOV -29	VR	Last day for voter registration (MONDAY)	16-120
Wednesday, October 12, 2016	NOV -27	EV	FIRST DAY TO MAIL Early Voting Ballots for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, October 12, 2016	NOV -27	BLD / SOS / PPTY	CNTY WIDE - Last day to perform logic and accuracy (L&A) tests ON EV EQUIPMENT (prior to IN-PERSON early voting beginning)	16-449.A
Wednesday, October 12, 2016	NOV -27	VR	CNTY WIDE - Run FED FORM SENSITIVE VOTER LIST AFTER 5 P.M. (WEDNESDAY)	
Thursday, October 13, 2016	NOV -26	EV	First day to open Early Voting IN-PERSON satellite sites including Downtown, Mesa & University locations	16-246.C / 16-542.C&D
Thursday, October 13, 2016	NOV -26	EV	First day to open OFF-SITE Early Voting IN-PERSON satellite locations (if any) - OFF-SITE locations can open on the following Monday	
Thursday, October 13, 2016	NOV -26	VR	CNTY WIDE - ADD ELECTION SPECIFIC DATA to FED FORM SENSITIVE VOTER LIST data (e.g. EV Begin Date, EV End Date, Polling Place Facility Name, Polling Place Address, etc.)	
Thursday, October 13, 2016	NOV -26	VR	CNTY WIDE - Generate & Mail FED FORM SENSITIVE VOTER letters	
Thursday, October 13, 2016	NOV -26	WARE / ACCT	CNTY WIDE - SECURITY & LOCKDOWN BEGINS on site at MCTEC facility	
Friday, October 14, 2016	NOV -25	WARE / VEN	Regular POLLING PLACE Ballots due from printer	
Friday, October 14, 2016	NOV -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, by household, for Sample Ballot printing - excluding PEVL voters	16-245.D
Saturday, October 15, 2016	NOV -24	EV	LAST DAY TO MAIL Early Voting Ballots for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, October 16, 2016	NOV -23	VR / PPTY	Begin running DAILY EV32 Return File for Parties/Jurisdictions and place out on VPN MONDAY and then daily from then on (data for Monday - provided on Friday)	16-168.D
Wednesday, October 19, 2016	NOV -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, October 19, 2016	NOV -20	BOS	CNTY WIDE - Last day for Board Of Supervisors to appoint boardworkers to work at the polling place (NON-PARTISAN)	16-531.C
Wednesday, October 19, 2016	NOV -20	POLL	Polling Place Sites shall be made available to the public.	16-411.B & G
Sunday, October 23, 2016	NOV -16	BLD / SOS	CNTY WIDE - Last day to file L&A program with Secretary of State	16-445.A
Sunday, October 23, 2016	NOV -16	PR	CNTY WIDE - Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy (L&A) tests.	16-449.A
Tuesday, October 25, 2016	NOV -14	MCSOS	CNTY WIDE - Last Day for MCSOS's Office to have published on their webpage the school board candidate names, 500 word statements & photo (if provided)	15-421
Tuesday, October 25, 2016	NOV -14	CMLPTE	CNTY WIDE - Begin mailing YELLOW Polling Place Notice Cards - 200,000 mail per day (1.6 million to mail)	
Wednesday, October 26, 2016	NOV -13	BLD / SOS / PPTY	CNTY WIDE - Perform logic and accuracy (L&A) tests	16-449.A
Wednesday, October 26, 2016	NOV -13	BLD / ADMIN	CNTY WIDE - First day tabulation can begin (L&A test must have been conducted)	16-550.B
Friday, October 28, 2016	NOV -11	VR / PPTY	Last night run of DAILY EV32 EV Request File for Parties/Jurisdictions and place out on VPN MONDAY	16-168.D
Friday, October 28, 2016	NOV -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Friday, October 28, 2016	NOV -11	BLD / VEN	Last day to mail Sample Ballots (if necessary for City/Town issues) - excluding PEVL voters	16-461.D & E
Saturday, October 29, 2016	NOV -10	SOS	CNTY WIDE - The SOS appointed committee shall provide the designated margin to the SOS ten days before the election (to be posted on SOS website)	16-602.L.4
Saturday, October 29, 2016	NOV -10	FCO	Run BW03 report & Voter File on CD (NO LONGER SEND TO DOJ)	
Tuesday, November 1, 2016	NOV -7	PPTY	CNTY WIDE - Parties must provide list of board members for Hand Count by 5 p.m. (2 per polling place/precinct - no more than 75% from the same party)	
Wednesday, November 2, 2016	NOV -6	ADMIN / PPTY	CNTY WIDE - Notify Parties by 9 a.m. if insufficient number of BW's are provided for Hand Count (if less than 4 times the number of PP's/precincts)	16-602.C.7
Wednesday, November 2, 2016	NOV -6	CMLPTE	CNTY WIDE - Last day to complete mailing YELLOW Polling Place Notice Cards - Wednesday prior to the Election	
Thursday, November 3, 2016	NOV -5	ADMIN / PPTY	CNTY WIDE - Hand Count CANCELED if Parties don't provided sufficient BW's for Hand Count by 5:00 p.m. (NEED 4 times the number of PP's/precincts)	16-602.C.7
Friday, November 4, 2016	NOV -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, November 4, 2016	NOV -4	EV/BLD	Run E-Poll Book DATA File (Friday night after the close of in person early voting): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Monday, November 7, 2016	NOV -1	VR / PPTY	Last night run of DAILY EV32 Return File for Parties/Jurisdictions and place out on VPN TUESDAY	16-168.D
Monday, November 7, 2016	NOV -1	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F
Tuesday, November 8, 2016	NOV 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
Tuesday, November 8, 2016	NOV 0	ALL	NOVEMBER ELECTION DAY	16-204.B / 225
Wednesday, November 9, 2016	NOV +1	ADMIN / PPTY	CNTY WIDE - Hand Count shall begin within 24 hours after close of polls (first day - draw for party selection order then contested offices to audit)	16-602.J
Wednesday, November 9, 2016	NOV +1	VR	Open "ID Verification Sites" to allow voters to provide Proof of Identification to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Monday, November 14, 2016	NOV +6	ADMIN	First day to canvass November Jurisdictional/General Election returns	16-642.A



Monday, November 14, 2016	MAR -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, November 14, 2016	MAR -120	JURID	First day to file as a regular candidate	16-311.A
Monday, November 14, 2016	MAR -120	JURID / JLIA	<b>Last day</b> , by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Tuesday, November 15, 2016	NOV +7	VR	<b>CNTY WIDE</b> - Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. ( <i>5th business day after the election</i> )	SOS Procedure for Proof of ID
Thursday, November 17, 2016	MAY -180	POLL	MCED - Send Notice for "Consolidated Jurisdictional Election Date" to each school district, community college district, city, town and special taxing districts	16-205
Friday, November 18, 2016	MAR -116	VR / JLIA	<b>Run "90 Day Notice"</b> NON PARTISAN mailing data file (weekend job run BY City/Town or District Code)	
Friday, November 18, 2016	MAR -116	VR	Setup of March Election in Visual VRAS must be completed	
Friday, November 18, 2016	MAR -116	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>tentative</b> ordering quantities	
Friday, November 18, 2016	NOV +10	VR	<b>CNTY WIDE</b> - Last day to verify and process for counting the Provisional Ballots (PB's) - <b>within ten (10) calendar days</b>	16-584.D / 135.D
Friday, November 18, 2016	NOV +10	WARE / ACCT	<b>CNTY WIDE - SECURITY &amp; LOCKDOWN ENDS</b> at RES and MCTEC facility - assuming ALL ballots tabulated and no recount or challenge pending	
Sunday, November 20, 2016	MAR -114	VR / VEN	<b>Copy "90 Day Notice"</b> NON PARTISAN mailing data to VPN	
Thursday, November 24, 2016	MAR -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR A MARCH ELECTION</b>	
Monday, November 28, 2016	NOV +20	ADMIN	<b>CNTY WIDE</b> - Last day for <b>COUNTY</b> to meet and canvass November/General Election returns and deliver the Official Canvass to the SOS	16-645.B
Tuesday, November 29, 2016	MAR -105	BLD / JLIA	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Friday, December 2, 2016	MAR -102	FCO	Review the "Disaster Recovery Plan" and update contact information	
Sunday, December 4, 2016	MAR -100	VR / VEN	<b>Begin prep for Mailing the "90 Day Notice"</b> to "PEVL" voters indicating Election Date, Expected Mail Date & Voter's Mailing Address where ballot will be sent	16-544.D
Sunday, December 4, 2016	MAR -100	VR	<b>Setup, after 5 p.m., elections for Jurisdictions new to the current cycle so that SUPPLEMENTAL "90 Day Notice" can run</b>	
Monday, December 5, 2016	MAR -99	VR / VEN	<b>Run &amp; Copy</b> to VPN the <b>SUPPLEMENTAL "90 Day Notice"</b> NON PARTISAN mail data file for elections NEW TO MARCH & for JURISDICTIONS who notified us after initial run	
Monday, December 5, 2016	NOV +27	SOS	<b>CNTY WIDE - SOS (4th Monday following the Election)</b> to meet with Governor, Attorney General & Chief Justice to canvass November/General Election returns	16-648
Thursday, December 8, 2016	NOV +30	FCO	Run <b>BW03</b> report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Saturday, December 10, 2016	NOV +32	LEGAL	Last day to file a statement contesting the November/General Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Sunday, December 11, 2016	MAR -93	EV	First day to accept requests for an Early Ballot	16-542.A
Wednesday, December 14, 2016	MAR -90	VR / VEN	<b>Begin Mailing (Regular &amp; SUPPLEMENTAL "90 Day Notice"</b> to "PEVL" voters indicating Election Date, Expected Mail Date and Voter's Mailing Address	16-544.D
Wednesday, December 14, 2016	MAR -90	PR	Last day to have had the Call of Election published & posted for a <b>NON-PARTISAN</b> election	16-227
Wednesday, December 14, 2016	MAR -90	JURID	Last day to file as a regular candidate / <b>Certification of candidates due to the County by 5:00 PM</b>	16-311.A
Wednesday, December 14, 2016	MAR -90	JURID	Publicity Pamphlet language provided including Pro/Con arguments - 300 words or less, for Countywide (if applicable)	19-141.C
Wednesday, December 14, 2016	MAR -90	LEGAL	Submit pre-clearance to Department of Justice	
Wednesday, December 14, 2016	MAR -90	ALL	Inventory and order election supplies-print/order special voting instructions	
Wednesday, December 14, 2016	MAR -90	BLD / JLIA	<b>Ballot Language must be Approved and Final</b>	
Thursday, December 15, 2016	MAR -89	BLD	Begin loading official Ballot Measures and Candidates to BDM	
Thursday, December 15, 2016	MAR -89	LEGAL	Notify BOS of Special District Candidate Elections to be cancelled	Title 48
Thursday, December 15, 2016	MAR -89	BLD	Ballot / Text Proof Ready (for Jurisdictions review & candidates Galley proof)	16-461.A.2
Thursday, December 15, 2016	MAR -89	JURID	Mail Candidate's Galley Letter/Proof of how name will appear on ballot (5 Day Deadline) - <b>Jurisdictions responsibility</b>	16-461.A.3
Friday, December 16, 2016	MAR -88	JURID	School Budget Override Pro/Con arguments due - 200 words or less (if applicable & does not apply to Bond Elections)	15-481.B.9
Tuesday, December 20, 2016	MAR -84	JURID / BLD	Last day for Candidates appearing on a ballot to make changes to Ballot Name	
Tuesday, December 20, 2016	MAR -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Friday, December 23, 2016	MAR -81	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for <b>final</b> ordering quantities	
Saturday, December 24, 2016	MAR -80	POLL	Polling Place Sites shall be made available to the public.	
Wednesday, December 28, 2016	MAR -76	BLD	Begin providing Official ballot layout files to printer ( <b>signoff required by Jurisdiction on Cosmetic Ballot Proof &amp; text</b> )	
Wednesday, December 28, 2016	MAR -76	BLD	Begin Printing Ballot (on those ballots not effected by challenges)	
Wednesday, December 28, 2016	MAR -76	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that CAN be cancelled	16-312.B.2
Thursday, December 29, 2016	MAR -75	LEGAL	Last day to file challenge on candidate petitions <b>by 5:00 p.m. (10 days after close of filing, excluding Sat, Sun &amp; Legal Holidays) - Xmas Holiday AFFECTED</b>	16-351.A
Sunday, January 8, 2017	MAR -65	LEGAL	Last day for the Court to render a decision on challenged candidate petitions ( <i>10 days after the last day to file</i> ) - <b>Xmas Holiday AFFECTED</b>	16-351.A
Friday, January 13, 2017	MAR -60	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions ( <i>5 days after the decision</i> ) - <b>Xmas Holiday AFFECTED</b>	16-351.A
Friday, January 13, 2017	MAR -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, January 13, 2017	MAR -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, January 13, 2017	MAR -60	VR	Schedule <b>Label Batch Report (VR02)</b> to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet</b> printing ( <b>if applicable</b> )	19-141.B
Friday, January 13, 2017	MAR -60	JURID	Publicity Pamphlet Proof Ready/signed off ( <b>if applicable</b> )	
Friday, January 13, 2017	MAR -60	JURID	Publicity Pamphlet files to printer ( <b>if applicable</b> )	
Friday, January 13, 2017	MAR -60	JURID	Begin printing Publicity pamphlet (if applicable for City/Town) - <b>Jurisdictions responsibility</b>	
Monday, January 16, 2017	MAY -120	JURID	Call of Election special districts (optional for cities/towns)	16-225/226
Monday, January 16, 2017	MAY -120	JURID	First day to file as a candidate new to the ballot for May elections ( <b>if applicable</b> )	16-311.B
Monday, January 16, 2017	MAY -120	JURID / JLIA	<b>Last day</b> , by 5 p.m., for Jurisdiction to notify MCED of its' intent to hold an election on this Consolidated Election Date	16-225/226
Tuesday, January 17, 2017	MAY -119	VR	<b>Setup, after 5 p.m., elections for Jurisdictions new to the current cycle so that SUPPLEMENTAL "90 Day Notice" can run</b>	
Friday, January 20, 2017	MAY -116	VR / JLIA	<b>Run "90 Day Notice"</b> NON PARTISAN mailing data file for <b>JURID'S NEW TO MAY</b> (weekend job run BY City/Town or District Code)	
Monday, January 23, 2017	MAY -113	VR / VEN	<b>Copy "90 Day Notice"</b> NON PARTISAN mailing data to VPN for <b>JURID'S NEW TO MAY (optional)</b>	
Thursday, January 26, 2017	MAY -110	VR / VEN	<b>LAST DAY TO ORDER PAPER FOR A MAY ELECTION</b>	
Saturday, January 28, 2017	MAR -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, January 28, 2017	MAR -45	VR	Schedule <b>Household Counts Report (VR06)</b> to provide tentative household counts for <b>Sample Ballot</b> printing - <b>excluding PEVL voters</b>	16-245.D
Saturday, January 28, 2017	MAR -45	BWRK	Instruction of election board inspectors & judges can begin	16-532.A
Saturday, January 28, 2017	MAR -45	EV	<b>Last day for receipt of the "90 Day Notice"</b> by the county recorder if PEVL voter wishes to make a change to status or request	16-544.F
Saturday, January 28, 2017	MAR -45	EV	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16.543.A

Tuesday, January 31, 2017	MAR -42	EV / VR	Systematically import PEVL voters into Early Voting System so that a ballot can be scheduled for mailing	16-544.F
Tuesday, January 31, 2017	MAY -105	BLD / JLIA	<b>Ballot language due to the County (i.e., Questions, Measures &amp; Propositions)</b>	
Thursday, February 2, 2017	MAR -40	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be cancelled</b>	16-312.B
Friday, February 3, 2017	MAY -102	FCO	<b>Review the "Disaster Recovery Plan" and update contact information</b>	
Sunday, February 5, 2017	MAY -100	VR / VEN	<b>Begin prep for Mailing the "90 Day Notice" to "PEVL" voters for elections NEW TO MAY (optional)</b>	
Wednesday, February 8, 2017	MAR -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions & place out on VPN THURSDAY - then daily from then on (data for Monday - provided on Friday)	16-168.D
Friday, February 10, 2017	MAY -95	VR	Setup of May Election in Visual VRAS must be completed	16-542.A
Friday, February 10, 2017	MAY -95	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for tentative ordering quantities	
Sunday, February 12, 2017	MAY -93	EV	First day to accept requests for an Early Ballot	16-542.A
Monday, February 13, 2017	MAR -29	EV	Early Ballots/test ballots due from printer (Last day)	
Monday, February 13, 2017	MAR -29	EV	Setup EV satellite sites (if any)	
Monday, February 13, 2017	MAR -29	VR	Last day for voter registration ( <b>MONDAY</b> )	16-120
Tuesday, February 14, 2017	MAR -28	JURID	Last day to mail Publicity Pamphlet (if necessary) - Date is determined so that pamphlet is in the hands of voters prior to Early Voting Beginning	19-141.B/35.454
Wednesday, February 15, 2017	MAR -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots for voters flagged in the system as of 30 days prior (e.g. PEVL voters)</b>	<b>16-542.C / 558.01</b>
Wednesday, February 15, 2017	MAR -27	BLD / JURID	Last day to perform logic and accuracy (L&A) tests ON EV EQUIPMENT (prior to <b>IN-PERSON</b> early voting beginning)	16-449.A
Wednesday, February 15, 2017	MAR -27	VR	<b>CNTYWIDE - Run FED FORM SUSPENSE VOTER LIST AFTER 5 P.M. (WEDNESDAY)</b>	
Wednesday, February 15, 2017	MAY -90	VR / VEN	<b>Begin Mailing "90 Day Notice" to "PEVL" voters for elections NEW TO MAY</b>	16-544.D
Wednesday, February 15, 2017	MAY -90	JURID	Last day to file as a candidate for the May Election / <b>Certification of candidates due by 5:00 PM (if applicable)</b>	16-311.B / 15-422.A
Wednesday, February 15, 2017	MAY -90	PR	Last day to have had the Call of Election published & posted for a <b>NON-PARTISAN</b> election	16-227
Wednesday, February 15, 2017	MAY -90	JURID	Publicity Pamphlet language provided including Pro/Con arguments - 300 words or less, for Countywide (if applicable)	19-141.C
Wednesday, February 15, 2017	MAY -90	BLD / JLIA	<b>Ballot Language must be Approved and Final</b>	
Thursday, February 16, 2017	MAR -26	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations	16-246.C / 16-542.C&D
Thursday, February 16, 2017	MAR -26	EV	First day to open <b>OFF-SITE</b> Early Voting <b>IN-PERSON</b> satellite locations (if any) - <b>OFF-SITE</b> locations can open on the following Monday	
Thursday, February 16, 2017	MAR -26	VR	<b>CNTYWIDE - ADD ELECTION SPECIFIC DATA to FED FORM SUSPENSE VOTER LIST data (e.g. EV Begin Date, EV End Date, Polling Place Facility Name, Polling Place Address, etc.)</b>	
Thursday, February 16, 2017	MAR -26	VR	<b>CNTYWIDE - Generate &amp; Mail FED FORM SUSPENSE VOTER letters</b>	
Thursday, February 16, 2017	MAR -26	WARE / ACCT	<b>SECURITY LOCKDOWN BEGINS</b> on site at MCTEC facility	
Thursday, February 16, 2017	MAY -89	BLD	Begin loading official Ballot Measures and and NEW Candidates to BDM	
Thursday, February 16, 2017	MAY -89	LEGAL	Notify BOS of Special District Candidate Elections to be cancelled	Title 48
Thursday, February 16, 2017	MAY -89	JURID / BLD	Ballot/Text Proof Ready (for Jurisdictions review & candidates, new to the ballot, Galley proof)	16-461.A.2
Thursday, February 16, 2017	MAY -89	JURID	Mail Candidate's, new to the ballot, Galley Letter/Proof of how name will appear on ballot ( <b>5 day deadline - Jurisdictions responsibility</b> )	16-461.A.3
Friday, February 17, 2017	MAR -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, February 17, 2017	MAR -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Friday, February 17, 2017	MAR -25	BLD	Sample Ballot Proof Ready/signed off (if applicable)	
Friday, February 17, 2017	MAR -25	BLD	Sample Ballot files to printer (if applicable)	
Friday, February 17, 2017	MAR -25	BLD	Begin printing Sample Ballot (if applicable)	
Friday, February 17, 2017	MAY -88	JURID	School Budget Override Pro/Con arguments due - 200 words or less (if applicable & does not apply to Bond Elections)	15-481.B.9
Saturday, February 18, 2017	MAR -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots for voters flagged in the system as of 30 days prior (e.g. PEVL voters)</b>	<b>16-542.C / 558.01</b>
Sunday, February 19, 2017	MAR -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN MONDAY and then daily from then on (data for Monday - provided on Friday)	16-168.D
Tuesday, February 21, 2017	MAY -84	JURID / BLD	Last day for Candidates, new to the ballot, to make changes to Ballot Name (if applicable)	
Tuesday, February 21, 2017	MAY -84	JURID / BLD	Last day for JURISDICTION to make ballot text corrections ("corrections" is defined as typos made by MCED - Modifications to approved text are not allowed)	
Wednesday, February 22, 2017	MAR -20	PR	Last day to have had the Notice of Election published & posted	16-228
Wednesday, February 22, 2017	MAR -20	POLL	Polling Place Sites shall be made available to the public.	16-411.B & G
Wednesday, March 1, 2017	MAY -76	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN be cancelled</b>	16-312.B.2
Thursday, March 2, 2017	MAY -75	LEGAL	Last day to file challenge on petitions for Candidates new to the ballot <b>by 5:00 p.m. (10 days after close of filing, excluding Sat, Sun &amp; Legal Holidays - if applicable)</b>	16-351.A
Thursday, March 2, 2017	MAR -12	CF	Last day to file Pre-election report for candidates	16-913.B / 916
Friday, March 3, 2017	MAR -11	VR / PPTY	Last night run of <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions and place out on VPN MONDAY	16-168.D
Friday, March 3, 2017	MAR -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, March 3, 2017	MAR -11	BLD	Last day to mail Sample Ballots (if necessary) - <b>excluding PEVL voters</b>	16-461.D & E
Friday, March 3, 2017	MAR -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Saturday, March 4, 2017	MAR -10	FCO	Run BW03 report & Voter File on CD (NO LONGER SEND TO DOJ)	
Saturday, March 4, 2017	MAR -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A
Saturday, March 4, 2017	MAR -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests ( <b>IN CASE 7 DAY L&amp;A IS CALLED FOR</b> )	16-449.A
Thursday, March 9, 2017	MAR -5	BLD / JURID	Perform logic and accuracy (L&A) tests (at least <b>within seven days prior to the election</b> )	16-449.A
Thursday, March 9, 2017	MAR -5	BLD / ADMIN	First day tabulation can begin ( <b>No earlier than 7 days prior and L&amp;A test must have been conducted</b> )	16-550.B
Friday, March 10, 2017	MAR -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, March 10, 2017	MAR -4	EV/BLD	Run <b>E-Poll Book DATA File (Friday night after the close of in person early voting)</b> : Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Saturday, March 11, 2017	MAY -66	LEGAL	Last day for the Superior Court to render a decision on challenged candidate petitions (if applicable)	16-351.A
Monday, March 13, 2017	MAR -1	VR / PPTY	Last night run of <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN TUESDAY	16-168.D
Tuesday, March 14, 2017	MAR 0	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F & 549.D
Tuesday, March 14, 2017	MAR 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
<b>Tuesday, March 14, 2017</b>	<b>MAR 0</b>	<b>ALL</b>	<b>MARCH ELECTION DAY</b>	16-204.B / 225
Wednesday, March 15, 2017	MAR +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID

Thursday, March 16, 2017	MAY -61	LEGAL	Last day to file an appeal with the Supreme Court on Superior Courts decision of challenged petitions (5 days after the decision)	16-351.A
Friday, March 17, 2017	MAR +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. (3rd business day after the election)	SOS Procedure for Proof of ID
Friday, March 17, 2017	MAY -60	JLIA / FCO	Send out Employee Survey to City, Town, School District Jurisdictions on ballot	MOA
Friday, March 17, 2017	MAY -60	FCO	Bilingual Boardworker Precinct List to Advisory Board, & Community Network for review (at least 60 days prior - NO LONGER SEND TO DOJ)	
Friday, March 17, 2017	MAY -60	VR	Schedule <b>Label Batch Report (VR02)</b> to provide <b>FINAL</b> mailing tape & counts, by household, for <b>Publicity Pamphlet printing (if applicable)</b>	19-141.B
Friday, March 17, 2017	MAY -60	JURID	Publicity Pamphlet Proof Ready/signed off (if applicable)	
Friday, March 17, 2017	MAY -60	JURID	Publicity Pamphlet files to printer (if applicable)	
Friday, March 17, 2017	MAY -60	JURID	Begin printing Publicity pamphlet (if applicable for City/Town) - <b>Jurisdictions responsibility</b>	
Monday, March 20, 2017	MAY -57	VR	Schedule run of the <b>Official Ballot Card Ordering Report (ES05)</b> to be provided to vendor for final ordering quantities	
Monday, March 20, 2017	MAR +6	ADMIN	First day to canvass Jurisdictional Election returns	16-642.A
Tuesday, March 21, 2017	MAR +7	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - within 5 business days	16-584.D / 135.D
Monday, March 27, 2017	MAY -50	BLD	Begin providing Official ballot layout files to printer ( <b>signoff required by Jurisdiction on Cosmetic Ballot Proof &amp; text</b> )	
Monday, March 27, 2017	MAY -50	BLD	Begin Printing Ballot	
Saturday, April 1, 2017	MAY -45	FCO	Bilingual Boardworker Precinct List approval due back from Advisory Board, & Community Network for review (within 15 days of receipt - NO LONGER SEND TO DOJ)	
Saturday, April 1, 2017	MAY -45	VR	Schedule Household Counts Report (VR06) to provide tentative household counts for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Saturday, April 1, 2017	MAY -45	EV	<b>Last day for receipt of the "90 Day Notice"</b> FROM VOTERS NEW TO MAY if the PEVL voter wishes to make a change to status or request	16-544.F
Saturday, April 1, 2017	MAY -45	EV	Last day to mail UOCAVA (Overseas, Military, etc.) early ballots	16.543.A
Monday, April 3, 2017	MAR +20	ADMIN	Last day to meet and canvass Jurisdictional Election returns	16-642.A
Tuesday, April 4, 2017	MAY -42	EV / VR	Systematically import <b>NEW TO MAY</b> PEVL voters into Early Voting System so that a ballot can be scheduled for mailing (March voters auto-roll)	16-544.F
Thursday, April 6, 2017	MAY -40	JURID	Last day to file as a Write-in Candidate (before 5:00 PM) for an election that <b>CAN NOT be cancelled</b>	16-312.B
Saturday, April 8, 2017	MAR +25	LEGAL	Last day to file a statement contesting the Jurisdictional Election (within 5 days after completion of the canvass)	16-673.A / 674.A
Wednesday, April 12, 2017	MAY -34	VR / PPTY	Begin running <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions & place out on VPN THURSDAY - then daily from then on (data for Monday - provided on Friday)	16-168.D
Thursday, April 13, 2017	MAR +30	FCO	Run BW03 report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	
Thursday, April 13, 2017	MAR +30	CF	Last day to file Post-election report for candidates	16-913.B / 916
Monday, April 17, 2017	MAY -29	VR	Last day for voter registration ( <b>MONDAY</b> )	16-120
Monday, April 17, 2017	MAY -29	EV	Early Ballots/test ballots due from printer (last day)	
Monday, April 17, 2017	MAY -29	EV	Setup EV satellite sites (if any)	
Tuesday, April 18, 2017	MAY -28	JURID	Last day to mail Publicity Pamphlet (if necessary) - Date is determined so that pamphlet is in the hands of voters prior to Early Voting Beginning	19-141.B/35.454
Wednesday, April 19, 2017	MAY -27	BLD / JURID	<b>Last day</b> to perform logic and accuracy (L&A) tests ON EV EQUIPMENT (prior to <b>IN-PERSON</b> early voting beginning)	16-449.A
Wednesday, April 19, 2017	MAY -27	EV	<b>FIRST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Wednesday, April 19, 2017	MAY -27	VR	<b>CNTYWIDE - Run FED FORM SUSPENSE VOTER LIST AFTER 5 P.M. (WEDNESDAY)</b>	
Thursday, April 20, 2017	MAY -26	VR	<b>CNTYWIDE - ADD ELECTION SPECIFIC DATA to FED FORM SUSPENSE VOTER LIST data</b> (e.g. EV Begin Date, EV End Date, Polling Place Facility Name, Polling Place Address, etc.)	
Thursday, April 20, 2017	MAY -26	VR	<b>CNTYWIDE - Generate &amp; Mail FED FORM SUSPENSE VOTER letters</b>	
Thursday, April 20, 2017	MAY -26	EV	First day to open Early Voting <b>IN-PERSON</b> satellite sites including Downtown, Mesa & University locations	16-246.C / 16-542.C&D
Thursday, April 20, 2017	MAY -26	EV	First day to open <b>OFF-SITE</b> Early Voting <b>IN-PERSON</b> satellite locations (if any) - <b>OFF-SITE</b> locations can open on the following Monday	
Thursday, April 20, 2017	MAY -26	WARE / ACCT	<b>SECURITY LOCKDOWN BEGINS</b> on site at MCTEC facility	
Friday, April 21, 2017	MAY -25	WARE / VEN	Regular <b>POLLING PLACE</b> Ballots due from printer	
Friday, April 21, 2017	MAY -25	VR	Schedule Label Batch Report (VR02) to provide a mailing tape, <b>by household</b> , for Sample Ballot printing - <b>excluding PEVL voters</b>	16-245.D
Friday, April 21, 2017	MAY -25	BLD	Sample Ballot Proof Ready/signed off (if applicable)	
Friday, April 21, 2017	MAY -25	BLD	Sample Ballot files to printer (if applicable)	
Friday, April 21, 2017	MAY -25	BLD	Begin printing Sample Ballot (if applicable)	
Saturday, April 22, 2017	MAY -24	EV	<b>LAST DAY TO MAIL Early Voting Ballots</b> for voters flagged in the system as of 30 days prior (e.g. PEVL voters)	16-542.C / 558.01
Sunday, April 23, 2017	MAY -23	VR / PPTY	Begin running <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b> and then daily from then on (data for Monday - provided on Friday)	16-168.D
Wednesday, April 26, 2017	MAY -20	POLL	Polling Place Sites shall be made available to the public.	16-411.B & G
Wednesday, April 26, 2017	MAY -20	PR	Last day to have had the Notice of Election published & posted	16-228
Friday, May 5, 2017	MAY -11	VR / PPTY	Last night run of <b>DAILY EV32 EV Request File</b> for Parties/Jurisdictions and place out on VPN <b>MONDAY</b>	16-168.D
Friday, May 5, 2017	MAY -11	EV	Last day to request Special Election Board (SEB) Voting closes 5:00 PM	16-549.C
Friday, May 5, 2017	MAY -11	BLD	Last day to mail Sample Ballots (if necessary) - <b>excluding PEVL voters</b>	16-510.D & E
Friday, May 5, 2017	MAY -11	EV	Last day to request an Early Ballot to be mailed closes 5:00 PM	16-542.D
Saturday, May 6, 2017	MAY -10	FCO	Run <b>BW03</b> report & Voter File on CD (NO LONGER SEND TO DOJ)	
Saturday, May 6, 2017	MAY -10	BLD / SOS	Last day to file L&A program with Secretary of State	16-445.A
Saturday, May 6, 2017	MAY -10	PR	Must have Public Notice of L&A published within 48 hours of actually performing logic and accuracy tests ( <b>IN CASE 7 DAY L&amp;A IS CALLED FOR</b> )	16-449.A
Thursday, May 11, 2017	MAY -5	BLD / JURID	Perform logic and accuracy (L&A) tests (at least <b>within</b> seven days prior to the election)	16-449.A
Thursday, May 11, 2017	MAY -5	BLD / ADMIN	First day tabulation can begin ( <b>No earlier than 7 days prior and L&amp;A test must have been conducted</b> )	16-550.B
Friday, May 12, 2017	MAY -4	EV	Last day to vote Early at an On-site location - closes 5:00 PM	16-542.D
Friday, May 12, 2017	MAY -4	EV/BLD	Run <b>E-Poll Book DATA File</b> (Friday night after the close of in person early voting): Includes ALL voters, Adds/Deletes & EV List	16-168.A/542.G/550.C
Monday, May 15, 2017	MAY -1	VR / PPTY	Last night run of <b>DAILY EV33 Return File</b> for Parties/Jurisdictions and place out on VPN <b>TUESDAY</b>	16-168.D
Tuesday, May 16, 2017	MAY 0	EV	"Emergency Early Voting" ends 5:00 PM	16-542.F & 549.D
Tuesday, May 16, 2017	MAY 0	EV	VOTED EV Ballots must be received by the Office of the County Recorder, other officer in charge or at a polling place within County before 7:00 PM	16-551.C / 548.A
<b>Tuesday, May 16, 2017</b>	<b>MAY 0</b>	<b>ALL</b>	<b>MAY ELECTION DAY</b>	16-204.B / 225
Wednesday, May 17, 2017	MAY +1	VR	Open <b>"ID Verification Sites"</b> to allow voters to provide <b>Proof of Identification</b> to make their "Conditional Provisional Ballot" valid.	SOS Procedure for Proof of ID
Friday, May 19, 2017	MAY +3	VR	Last day (by 5 p.m.) to provide <b>Proof of Identification</b> to make a "Conditional Provisional Ballot" valid. (3rd business day after the election)	SOS Procedure for Proof of ID

Monday, May 22, 2017	<b>MAY +6</b>	ADMIN	First day to canvass Jurisdictional Election returns	16-642.A
Tuesday, May 23, 2017	<b>MAY +7</b>	VR	Last day to verify and process for counting the Provisional Ballots (PB's) - <i>within 5 business days</i>	16-584.D / 135.D
Monday, June 5, 2017	<b>MAY +20</b>	ADMIN	Last day to meet and canvass Jurisdictional Election returns	16-642.A
Saturday, June 10, 2017	<b>MAY +25</b>	LEGAL	Last day to file a statement contesting the Jurisdictional Election - <i>within 5 days after completion of the canvass</i>	16-673.A / 674.A
Thursday, June 15, 2017	<b>MAY +30</b>	FCO	Run BW03 report & Complaint Resolution Report (NO LONGER SEND TO DOJ)	