



**ARIZONA MUNICIPAL CLERKS' ASSOCIATION  
REGION 9 COMMITTEE MEETING**

**Tuesday, December 13, 2022  
10:00 a.m.**

**Zoom**

**Meeting ID: 83217849119**

**Passcode: 554111**

**MINUTES**

**1. Call to Order.**

The meeting was called to order at 10:07 a.m.

**2. Roll Call**

City of Benson	Vicki Vivian	X	City of Bisbee	Ashlee Coronado	
	Denise Tapia	X		Nina Williams	
Huachuca City	Jennifer Fuller		City of Nogales	Leticia Robinson	
Town of Patagonia	Ron Robinson	X	City of Sierra	Jill Adams	X
City of Tombstone	Brenda Ikirt			Maria Marsh	
City of Douglas	Alma Andrade	X			
	Cynthia Acuña Robles	X			

**3. Discussion/Decision on approval of minutes from the September 13, 2022 meeting.**

**Motion by Denise Tapia, second by Jill Adams, to approve the meeting minutes for the September 13, 2022.**

**4. Individual Cities Update**

Each city shared their upcoming events.

- Vicki Vivian from the City of Benson stated there is a project for a new splash pad, along with parking some baseball fields, parking, and a new restroom concession stand. They have a building that was donated by the Lions Club, so it was turned into the new City Council chambers. In February, the city received a call and said that there was a building available at Fort Huachuca, a 3,600-square-foot mobile building, thus Benson acquired the building for \$10,000; it will be the new City Hall Annex building. The city held the 12<sup>th</sup> annual light parade with almost 30 floats, and this year it was dedicated to three families who lost children to pediatric cancers; the tree lighting was to honor them, which was a very moving ceremony. There is a mini-Winter Haven this Saturday at the Meritage home division off highway 90 called Kartchner Wonderland; they have the entire neighborhood lit up, and they also have a Santa Clause workshop; they will have entertainment from 5 to 9.

- Ron Robinson from Patagonia stated they had a 1940 Southern Pacific Caboose donated to the Town, South32/Hermosa paid to have it moved and painted, and it will house the Sky Islands Welcome Center after the first of the year.
- Jill Adams from Sierra Vista stated that Sierra Vista is trying to take a stab at becoming a Christmas Eve destination; at Veteran's Park, there's an ice-skating rink that was set up that has real ice, along with food and craft vendors. The city is still working on the west end to redevelop the area that has been designated as an entertainment district; they're working very hard to encourage businesses to move in there. The Tombstone brewery is getting ready to open; they were able to get their liquor licenses through the council. There was a new Mayor that was elected in November; the current Mayor, Rick Mueller, is retiring, and the Mayor-elect is now Clea McCaa, but the council has retained all the same people; the incumbents were all reelected.
- Denise Tapia from the City of Benson stated that the Benson U12 Soccer Tournament team took 2nd place in a Tucson tournament over the weekend; they had not had a team in over seven years.
- Alma Andrade from the City of Douglas stated they had their Christmas tree lighting ceremony and the Christmas light parade. Douglas honored all local churches and Douglas William's house and thanked them for joining the community. There were forty Christmas floats during the parade. The city bought the Food City building to renovate it, and it's hopefully good enough for bids and possibly having another grocer coming to Douglas. Douglas had a primary election in March and the general election in May. Ms. Andrade said she would report back in September on how the process went. She was hopeful that the meeting could continue.

##### **5. Good of the Order/Comments from Committee Members**

- Jill stated she would encourage everyone, between now and two months from now or whenever the next meeting is, to possibly come up with a presentation or a subject that could be discussed. There's much knowledge out there that maybe the group could share. She told Ron from Patagonia if he needed any help that, the group would be a great resource.
- Denise stated she didn't have any comments but wanted to wish everyone a wonderful holiday season.
- Cynthia stated she hopes everybody has a nice holiday season and hopefully hear from everybody again in March.
- Alma wished everyone a great holiday season with their loved ones; stay warm and stay safe. She echoed Jill's comment to Ron if there's anything that she could assist with, please don't hesitate to contact anyone in region nine group. Jill stated that, hopefully, we could get a new topic of discussion for the next meeting, possibly records or elections. Alma asked if Ron was on the clerk Listserv email group and added that it was a great resource. Alma also stated she liked Jill's idea of having a presentation.
- Vicki stated the Listserv saved her so many times; there are no stupid questions on there, clerks are a wonderful group of people who will take 5 minutes to answer you, and within 10 minutes, you'll have 20 responses. Vicki stated she was in the same boat as Ron as far as being the City Manager and the City Clerk, and Listserv is definitely resource but don't hesitate to reach out.

**6. Next Meeting Date**

Bisbee will host the next meeting on March 14, 2023.

**7. Adjournment**

**Motion by Vicki Vivian, second by Jill Adams, to adjourn the meeting at 10:29 a.m.**



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Alma Andrade, City of Douglas Clerk  
Region 9 Leader | (520) 417-7301