



**ARIZONA MUNICIPAL CLERKS' ASSOCIATION
REGION 9 COMMITTEE MEETING**

**Thursday, February 22, 2024
8:30 a.m.**

Teams Meeting
Meeting ID: 281 865 323 248
Passcode: HmeDHJ

Minutes

1. **Call to Order. 8:30 a.m.**
2. **Roll Call.**

City of Benson	Vicki Vivian	X	City of Bisbee	Ashlee Coronado	
	Mandy Konrad	X		Nina Williams	
Huachuca City	Brandye Thorpe		City of Nogales	Leticia Robinson	X
Town of Patagonia	Ron Robinson		City of Sierra Vista	Jill Adams	
City of Tombstone	Charissa Martinez Presti			Maria Marsh	X
	Shelly Kazda				
City of Douglas	Alma Andrade	X			
	Cynthia Acuña-Robles	X			

3. **Old Business:**
 - a. Discussion/Decision on approval of Meeting Minutes for October 26, 2023.

Motion by Vicki Vivian, second by Leticia Robinson to approve the minutes as presented. Motion passed unanimously.

4. **New Business:**
 - i. Discussion on Elections 2024 and HB2785

Ms. Vivian - Stated that she is waiting on Home-rule calendar to confirm dates that may be needed to change. Her office had an issue with one of five public hearings published. She will continue with 15 days ahead in best practices for ad placing and publishing. She noted an incorrect date in distributed general election early voting information. Dates are in reference for the year 2023 and not 2024. (11/1 vs 11/3). Ms. Vivian will reach out to Caroline and Nancy regarding this issue. Per the clerks' manual, clerks should begin accepting "Write in" forms for general elections on June 8. She has concerns about not having a general election and dates involved for write in candidates.

Ms. Marsh - Stated that there are no primary or general elections in her city/town, there were no changes to the ballot, however they will have a city general plan question on the general elections ballot. They do not cure the ballots and the police department transports/keeps secure their ballots.

Ms. Andrade - Stated the responses to Rene are similar, the biggest one for her is regarding democracy, and that people would not trust democracy or staff and city as a whole, etc. Some voters prefer to deliver ballots directly into secure ballot boxes. Douglas has three council member seats and the mayoral seat up for election; they also have a city general plan question for the November ballot.

Ms. Vivian: Noted that it may be possible to cancel the candidate elections if there are an equal or less than number of seats as there are candidates. Recommendations are to check with the city attorney if this would apply.

Ms. Robinson – Stated that the candidates had no issues with the senate bill. There will be both primary and general elections in Nogales. There are three council member seats to fill and four candidates running. All candidates have received packets and additional petitions forms.

Home-rule Topic: Alma Andrade, Vicki Vivian, Letty Robinson

Alternative expenditure limitations mandated by the state to formulate budget spending for all cities and towns. Voters decide to vote for or against Home-rule. Cities cannot persuade voters, however, educating voters on what a yes or no vote will result in and what their vote could bring in benefits or deficits to the city. An example of educating voters was given where community outreach was conducted by city managers at community organizations meetings i.e., Lions Clubs. Ms. Robinson and Ms. Vivian will share their city Home-rule pamphlets committee.

ii. Discussion on Essential Records

Ms. Andrade –stated that she requested information on training from the AZ Secretary of State website, they provided a link to her, and she found a presentation online regarding essential records. She will be sharing both these items with the committee.

iii. Region 9 Raffle Basket theme

Ms. Robinson – Suggested that an item representing your city could be placed in basket.

Ms. Robles – Suggested a one year of entry fees for community events i.e., a run, concerts or other events that happen throughout the year, and to include items representing the community,

Ms. Konrad – Suggested a visit Cochise County gift basket, lantern festival package, gift certificate for the San Pedro Golf Course.

Ms. Andrade – Requested that cities send her items for basket.

5. Good of the Order/Comments from Committee Members.

Ms. Robinson – None

Ms. Marsh – She is working in records retention policy and going paperless on various forms.

Ms. Konrad – None

Ms. Robles- Trojan Run 6th Annual, Douglas Days themed "Una Noche de Fiestas."

6. Next Meeting Date.

May 23, 2024 @ 8:30 a.m., host by the Town of Patagonia

7. Adjournment:

Motion by Leticia Robinson, second by Maria Marsh to adjourn the meeting at 9:13 a.m.



Alma Andrade, City of Douglas Clerk
Region 9 Leader | (520) 417-7301