ARIZONA MUNICIPAL CLERKS' ASSOCIATION
REGION 7 MEETING MINUTES

Tuesday, March 26, 2024
1:00 p.m.
Zoom

1. **Call to Order**
   The meeting was called to order at 1:00 p.m.

2. **Welcome and Introductions**
   A. Region Members Present:
   City of Tucson: Jesus Acedo, Bambi Benitez, Danny Garcia, Shawna Lee, Suzanne Mesich, Maria Talamante; **Golder Ranch Fire District:** Shannon Ortiz, Jenny Wong; **Town of Marana:** Debbe Thompson, David Udall, Richelle Valenzuela; **Town of Oro Valley:** Michael Standish; **Town of Sahuarita:** Stephanie Allred, Lisa Cole, Leah Rhodes; **Tucson Airport Authority:** Byron Jones

3. **Presentation**
   A. Presentation by Risa Williams of the Arizona Department of Liquor License and Control

      Sergeant Williams from the Arizona Department of Liquor License and Control gave a presentation regarding unlicensed premise, BYOB permits, instate production license, extension of premise, special events, CO-OP permits, records retention and new ID types.

      Her presentation was recorded and her PowerPoint will be emailed to the group.

4. **Consent Agenda**
   A. Approve minutes: October 11, 2022
   B. Approve minutes: September 11, 2023
   C. Approve minutes: December 18, 2023

MOTION by Member David Udall to approve March 26, 2024, Consent Agenda.
MOTION SECONDED by Member Suzanne Mesich.
MOTION CARRIED: 17/0

5. **New Business**
   A. <u>FY 2024 Region Goals:</u> Discussion of goals for the upcoming year (e.g., clerk-related topics to explore, ideas for guest presenters, member engagement, etc.)

   B. <u>Open Discussion/Questions from Region Members:</u>
   Registration for the AMCA Spring Training is now open. It will be two half-day sessions on April 23rd and 24th from 9 a.m. to noon on both days. The registration fees will be $30.00 for each day or $40.00 for both.

Registration is now open for the AMCA Institute and Academy. The Institute will be June 3-7th and the Academy will be June 18-20th.

6. **Items to be communicated to the Communication Committee**

7. **Good of the Order/Comments from Committee Members**

8. **Next Meeting Date:** June/July 2024

   The Primary Election date has been moved from August 6th to July 30th. With the change of date, the date for the annual AMCA conference is unsure. The committee decided to wait until the conference is announced to determine when it will hold its next meeting.

9. **Adjournment**

   The meeting was adjourned at 1:49 p.m.

Shannon Ortiz
Minutes Taker