



**ARIZONA MUNICIPAL CLERKS ASSOCIATION
REGION 1 MEETING
Alcantera Vineyards
3345 S. Grapevine Way
Cottonwood, AZ 86326**

MEETING MINUTES

**Thursday, March 3, 2022
10:30 a.m. – 3:00 p.m.**

MEETING MINUTES

1. Wine Tour from 11 a.m. to 12 p.m.

Ron Brumley-Winemaker and Vineyard Manager gave a complete tour starting with the vineyard noting they had over 20,000 vines and offer 17 different varieties. The group was shown the wine crushing machines followed by the bottling process.

2. Lunch from 12 p.m. to 1 p.m.

3. Call to Order at 1 p.m.

Chair Fatima Fernandez called the meeting to order AT 1:00 P.M.

4. Roll Call

The following Region 1 Member attended:

Chair Fatima Fernandez (Prescott Valley), Cindy Pemberton (Camp Verde), Virginia Jones (Camp Verde), Erin Deskins (Chino Valley), Sara Burchill (Chino Valley), Charity Brooks (Clarkdale), Rosie White (Colorado City), Donna Black (Colorado City), Beth Evans (Dewey), Larysa Feyti (Flagstaff), Jennifer Wiita (Prescott), Sarah Siep (Prescott), Katelynn Tarrant (Prescott Valley), and JoAnne Cook (Sedona)

The following Region 1 Members were not in attendance:

Lindsay Dale (Coconino), Valerie Webber (Coconino), Stacy Saltzburg (Flagstaff), Stacy Fobar (Flagstaff), Jamie Jones (Fredonia), Candace Gallagher (Jerome), Kristen Muenz (Jerome), Rosa Cays (Jerome), Kim Larson (Page), Sue Kennedy (Page), Jill Goodman (Tusayan), Pamela Galvan (Williams), Jayme Rush (Yavapai), and Kim Kapin (Yavapai).

5. Request for Volunteer to Take Minutes.

Virginia Jones volunteered to take the Minutes.

6. State Liquor Board Presentation followed by Q&A from 1 p.m. to 2 p.m.

Risa William from the Arizona State Liquor Board reviewed a Power Point Presentation including Licensing Processing, BYOB, Special Events and new laws followed by questions and answers.

7. Old Business.

7.1 Consideration of approval of the September 17, 2021, AMCA Region 1 Meeting Members unanimously approved the September 17, 2021 AMCA Region 1 Meeting

8. New Business.

8.1 Round Table Discussion from Questions on Exhibit B

The following subjects were split into two groups for a round table discussion:

- Agenda Management
- Minutes
- Records Retention
- Boards and Commissions Appointments/Selection
- Citiwide Records Management
- Legislation
- Elections/Publicity Pamphlets
- Councilmember Relationships
- Public Presentation
- Public Records Request
- Contract Routing

There was not enough time to share answers with the entire group.

8.2 Annual Region I Gift Basket Planning (2022) – Discussion

Members briefly discussed the Region Basket and agreed to provide Gift Cards.

9. Set the next Region I meeting date, location and agenda topics.

Region members expressed their intention to attend the upcoming annual/election conference. The group discussed the possibility of gathering for the next region meeting during dinner at the conference. The dates of conference and registration information will be released through the AMCA listserv.

10. Adjournment

Meeting was adjourned at 2:00 p.m.