



**ARIZONA MUNICIPAL CLERKS' ASSOCIATION  
LEGISLATIVE COMMITTEE MEETING AGENDA**

**DATE: 3/23/23  
TIME: 10:00 AM  
LOCATION: Webex**

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m0aab8645a75bd60abf37df2069d84efb>

**Committee Members:** Denise Archibald (Chair), Summer Stewart (Co-Chair), Lucinda Aja, Lynda Bushong, Maria Ceaglske, Lisa Cole, Karen Doncovio, Ben Lane, Sheryl Rabin, and Jennifer Pena (Board Liaison).

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES – JANUARY 26, 2023 MEETING**
- 4. NEW BUSINESS**
  - A. Survey Results
  - B. League Meeting Updates
  - C. Weekly Listserv Email Assignments
  - D. Bill Tracking
- 5. GOOD OF THE ORDER/COMMENTS FROM COMMITTEE MEMBERS**
- 6. NEXT MEETING**
- 7. ADJOURNMENT**



**ARIZONA MUNICIPAL CLERKS' ASSOCIATION  
LEGISLATIVE COMMITTEE MEETING MINUTES**

**DATE:** 1/26/2023

**TIME:** 10:00 AM

**LOCATION:** Virtual Meeting via Webex

**Committee Members:** Denise Archibald (Chair), Summer Stewart (Co-Chair), Lucinda Aja, Lynda Bushong, Maria Ceagske, Lisa Cole, Karen Doncovio, Ben Lane, Sheryl Rabin, and Jennifer Pena (Board Liaison).

**1. CALL TO ORDER**

Chair Archibald called the meeting to order at 10:03 a.m.

**2. ROLL CALL**

The following members were present: Chair Archibald, Co-Chair Stewart, Member Aja, Member Bushong, and Member Cole. Board Liaison Pena joined the meeting at 10:04 AM.

The following members were absent: Member Ceagske, Member Doncovio, Member Lane, and Member Rabin.

**3. NEW BUSINESS**

Before discussing new business, Chair Archibald noted the absence of the minutes from the previous meeting and stated that she would ensure minutes were provided.

**a. Welcome new member Maria Ceagske.**

Chair Archibald announced the addition of new committee member Maria Ceagske, Deputy City Clerk from Litchfield Park.

**b. Survey**

Chair Archibald reviewed the proposed survey questions and requested feedback from the members regarding additional questions and the due date. After discussion, the members determined to keep the due date open-ended; send a

survey reminder after February 17, 2023; monitor responses to discuss at the next meeting; and revisit the survey due date based on the number of survey responses. Chair Archibald committed to distributing the survey to AMCA members by Friday, January 27, 2023.

c. League Meeting Updates

Chair Archibald presented the weekly legislative committee update and solicited input regarding the design and content of the template. The members determined to rename the *Association Position* column to *City/Town Position* and instructed members to enter cities and towns that support or oppose the bill in the column. Co-Chair Stewart clarified that the committee's weekly legislative conference call summary should be delivered to AMCA members via the listserv by the Wednesday following each Arizona League of Cities and Towns (League) clerk call that is held on Monday.

d. Bills

Chair Archibald asked the members if any bills were of interest or concern to discuss. The members shared their frustration regarding HB2144 – *Open meetings; capacity; posting; violation*, stating that it was impossible to determine how many people planned to attend a meeting.

**4. GOOD OF THE ORDER/COMMENTS FROM COMMITTEE MEMBERS**

Chair Archibald inquired if a separate list of all bills pertinent to clerks was warranted. Co-Chair Stewart favored obtaining a list different from the list derived by the League if another clerk was already maintaining a separate list for their municipality. The members agreed to revisit the topic after February 16, 2023.

**5. NEXT MEETING**

The next meeting is on February 23, 2023.

**6. ADJOURNMENT**

There being no further business to discuss, Chair Archibald adjourned the meeting at 10:29 a.m.

Minute taker: Lisa Cole