



**ARIZONA MUNICIPAL CLERKS' ASSOCIATION  
ELECTION COMMITTEE MEETING  
MINUTES**

**Monday, April 24, 2023, at 2:00 p.m.  
Teleconference**

**DRAFT MINUTES**

Committee Members: Linda Mendenhall (Chair), Janet Pierson (Co-Chair), Jennifer Pena (Board Liaison), Ashley Doering, Charity Brooks, Denise Archibald, Fatima Fernandez, June Wilson, Katelynn Tarrant, Maria Ceaglske, Teresa Riza, and Victoria Roedig

1. Call to Order

**Chair Mendenhall** called the meeting to order at 2:02 p.m.

2. Roll Call & Volunteer for Minutes

The following members were present: Linda Mendenhall (Chair), Janet Pierson (Co-Chair), Denise Archibald, Fatima Fernandez, Maria Ceaglske, Teresa Riza, and Victoria Roedig

The following members were absent: Jennifer Pena (Board Liaison), Ashley Doering, Charity Brooks, June Wilson, and Katelynn Tarrant

**Co-Chair Pierson** volunteered to take the meeting minutes

3. Approval of Minutes for the following meetings:

- a. May 10, 2022
- b. June 16, 2022
- c. December 15, 2022
- d. March 27, 2023

**Motion** (Archibald/Riza): To approve the minutes. Voice vote: **approved unanimously.**

4. Annual Elections Training – July 26 & 27

- a. Discuss topics and provide updates

**Chair Mendenhall** stated that Nancy Davidson, General Counsel to the League of Arizona Cities and Towns, will present the election legislation and case law update. **Davidson** would also like to preview the online election manual but will not need additional presentation time. **Davidson's** presentations will take 1 hour.

**Chair Mendenhall** provided the following draft agenda:

<b>DRAFT - Elections Training 2023</b>		
<b>Wednesday, July 26, 2020 – 8:00 am. To 4:30 p.m.</b>		
<b>Fountain Hills Community Center</b>		
<b>Time</b>	<b>Topic</b>	<b>Presenter</b>
8:00 a.m. 8:05 a.m. 5 minutes	Introduction & Housekeeping	Linda Mendenhall
8:05 a.m. to 8:35 a.m. 30 minutes?	Election Legislative & Case Law Update	Nancy Davidson, League
8:35 a.m. to 9:05 a.m. 30 minutes?	Election Manual Website	Nancy Davidson, League
Will have several segments	Mento Meter - Activity	Denise Archibald
	Special Election:	
	Referendum - ?	Michelle Stanley
	Referendum – Stadium	Kara DeArrastia
	Bond	Holly Moseley
	How to Prepare for an Election	
	How to implement E-Qual	Denise Archibald
	Secretary of State Goals	SOS Adrian Fontes ?
2 minutes	Wrap up	Linda Mendenhall

Discussion

- **Archibald** has not yet reached out to Secretary of State, Adrian Fontes, but will do so in the next few weeks. **(Mendenhall/Archibald)**
- **Archibald** will present on E-Qual. **(Mendenhall/Archibald)**
- A Clerk panel or County panel was suggested for the presentation on *How to Prepare for an Election* agenda item. **(Ceaglske/Mendenhall)**
- The Mento Meter activity will be on the agenda in a few different places. **(Mendenhall)**
- Day 1 is the only day the Education Committee is responsible for filling. **(Mendenhall)**
- **Ceaglske** reported that Litchfield Park is having a special election regarding becoming a first-time Charter City. Next year may be a better year to present on the process. **(Ceaglske/Mendenhall)**
- **Chair Mendenhall** will send out a survey to see who is having a Special Election this year. **(Archibald/Mendenhall)**

5. Next Meeting Date

The next meeting is scheduled for May 22, 2023 at 2:00 p.m.

6. Adjournment

There being no further business, the meeting adjourned at 2:20 p.m.

Submitted by: Janet Pierson, Minute taker