



**ARIZONA MUNICIPAL CLERKS' ASSOCIATION
COMMUNICATIONS COMMITTEE MEETING**

**March 13, 2024
2:00 p.m.
[Microsoft Teams](#)**

Committee Members: Stacy Fobar, Chair; Marcella Carrillo, Co-Chair; Alejandro Garcia, Judy Martinez, Kaitlynn Reeves, Patricia Buchanan, Shirley Zitting, Tanya Ferguson, and Sarah Siep (Board Liaison)

1. Call to Order
2. Roll Call
3. Approval of February 21, 2024, Minutes
4. Liaison Updates
 - a) Campaign Finance – Sharon/Lisa
 - b) Education – Rommel/Janet
 - c) Elections – Linda/Fatima
 - d) Handbook & Constitution – Summer/Rommel
 - e) Legislative – Denise/Summer
 - f) Membership/Mentoring/Region Leaders – Kara
 - g) Records Management – Ben/Victoria
 - h) Scholarship – Crystal/Kristen
 - i) Executive Board – Sarah
5. Spring Newsletter article ideas – Due Date April 1 (Publishing April 22)
 - a) President's Message
 - b) Best of Listserv
 - c) Clerk Resources
 - d) Good News (Personal and Professional)
 - e) Thank a Peer
 - f) New ideas Open Discussion
6. Municipal Clerks Week ideas (April)
 - a) Volunteers: Shirley, Judy, and Stacy
7. Social media ideas
8. Good of the Order/Comments from Committee Members
9. Next Meeting Date: April 10th at 2:00 p.m.
10. Adjournment