



**ARIZONA MUNICIPAL CLERKS' ASSOCIATION  
COMMUNICATIONS COMMITTEE MEETING**

**December 13, 2023**

**2:00 p.m.**

**[Microsoft Teams](#)**

Committee Members: Stacy Fobar, Chair; Marcella Carrillo, Co-Chair; Alejandro Garcia, Judy Martinez, Kaitlynn Reeves, Patricia Buchanan, Shirley Zitting, Tanya Ferguson, and Sarah Siep (Board Liaison)

1. Call to Order
2. Roll Call
3. Liaison Updates
  - a) Campaign Finance – Sharon/Lisa
  - b) Education – Rommel/Janet
  - c) Elections – Linda/Fatima
  - d) Handbook & Constitution – Summer/Rommel
  - e) Legislative – Denise/Summer
  - f) Membership/Mentoring/Region Leaders – Kara/Cindy
  - g) Records Management – Ben/Victoria
  - h) Scholarship – Crystal/Kristen
  - i) Executive Board – Sarah
4. Winter Newsletters Discussion (Due by December 15, Publishing January 22)
5. Winter Newsletter articles
  - a) President's Message – not yet received
  - b) IIMC Conference
  - c) Best of Listserv
  - d) Clerk Resources
  - e) Good News (Personal and Professional) – to be added
  - f) Thank a Peer – to be added
  - g) Clerk in the Spotlight Idea from Kara DeArrastia – Marcella – to be received
  - h) Referendum process and lessons learned by Stacy Saltzburg, Flagstaff – Stacy – to be received
  - i) New ideas Open Discussion
6. Social media ideas
7. Good of the Order/Comments from Committee Members
8. Next Meeting Date: January 10th at 2:00 p.m.
9. Adjournment