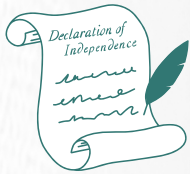


ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK



Have you ever wondered what a Municipal Clerk does?
Municipal Clerks perform many vital services for their community. Here are just a few...



Maintain records of community history, official Council actions, Meeting Minutes, Ordinance Books, and other important records and documents.



Process contracts and agreements, and support all administrative functions.



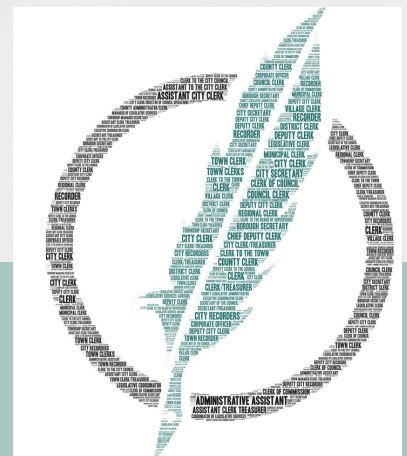
Serve as liaison between local governments and its citizens; receive, distribute, and file correspondence from citizens and other governmental agencies



Administer elections, registration, and voting, which is a key and vital piece in the democratic process.



AMCA
ARIZONA MUNICIPAL CLERKS' ASSOCIATION



Professional Municipal
**CLERKS
WEEK**

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